



Page 2

Minutes of 07/27/20

Board of Emmet County Road Commissioners

Ayes: Notestine, Zulski

Nays: None

Absent: Williams

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to adopt a resolution and sign the contracts with MDOT for the Pickerel Lake Road Mill and Fill Small Urban Project, Contract 20-5308. See attached resolution.

Ayes: Notestine, Zulski

Nays: None

Absent: Williams

Motion carried

- b. It was moved by Frank Zulski, seconded by Robert Notestine, to sign the contract with Rieth-Riley for the Reed Road and Munger Road Bridge Approach Asphalt Paving Project.

Ayes: Notestine, Zulski

Nays: None

Absent: Williams

Motion carried

- c. The Feasibility Study for the Division Road/Mitchell Road and Pleasantview Road/Hathaway Road intersections by Rowe Professional Services Company was discussed.

The study determined Division Road/Mitchell Road intersection traffic flow and accident reduction could be greatly improved with a mini round-a-bout and somewhat improved with a different traffic light timing configuration. Dennis Keiser, Bear Creek Township Supervisor, discussed additional right-of-way required at the intersection to create a round-a-bout and his conversation with a potential buyer of the south-west corner property located at this intersection.

The Pleasantview Road/Hathaway Road intersection study indicated it is functioning adequately with the current configuration, especially for the north and south bound traffic. A mini round-a-bout would be a great solution for this intersection with regards to the east and west bound traffic. In lieu of a round-a-bout, there was a recommendation to improve signage, add stop bars, and clear trees on all four corners. Bill Dohm, Little Traverse Township Supervisor, mentioned that the recent fatality was not stated in the study, and along with other observations, said to move ahead with new signage and a stop bar. Dohm requested pursuing implementation of a no passing zone on Pleasantview Road and Gutowski will contact Steve Puuri at the County Road Association regarding this.

**CORRESPONDENCE:**

- a. Notice of Straits Area Council Meeting on Tuesday, August 4, at 9:00 a.m., at Audie's Restaurant in Mackinaw City or via zoom was discussed.

**ENGINEER-MANAGER'S REPORT:** Gutowski reported the following:

- July 28 meeting with Shawn Beckman, Tom Whipp, and Rieth-Riley at the Greenwood Road project site to discuss needed repairs for 1,000 feet of the project that failed.
- July 29 meeting at 9:00 a.m. with the consultant regarding the Crump Road Project. Several phone calls have been made to Littlefield Township officials but have not received a response yet.
- Hill Road in Readmond Township bids due at next Board Meeting, Monday, August 10
- Pickerel Lake Mill and Fill Project bid information should be available August 10
- Presentation of a plaque expressing appreciation to Larry Williams for 12 years of outstanding service. Commissioner Zulski will deliver the plaque to Larry Williams.

**SUPERVISOR'S REPORT:** None

**PERMIT/CAD TECHNICIAN'S REPORT:** Godzik reported on culvert installation on Geary Road, Snider Road culvert will be installed soon, and Wilderness Park Drive appointments with property owners to discuss ROW encroachments. Zulski inquired about width of the bicycle path and Gutowski stated Roger Moore, Wawatam Township Supervisor, would like a 3 foot path. Zulski also requested Godzik complete the meetings with homeowners on Wilderness Park Drive by the end of August to catch all seasonal residents.

**EQUIPMENT SUPERINTENDENT'S REPORT:** Genson stated trying to catch up on winter maintenance. He commended staff on what they went through with the recent storms and for completing it safely. He also asked Township Supervisors to commend their fire departments as their help was much appreciated. Genson commented on the great help from police officers, public, and others.

ROAD FOREMAN'S REPORT: None

FINANCE DIRECTOR'S REPORT: Kleeman reported the payment amount for June's MTF, which represents May activity, to be received in August has not been released yet. Therefore, June Financial Statements will be made available at the next Board Meeting. She offered comments of appreciation for the crew on storm cleanup efforts that occurred from the previous Saturday lasting throughout the week. Gutowski requested for Kleeman to get on Emmet County's agenda to present the Act 51 Annual Report for 2019.

Kleeman also requested approval for Public Act 51, Section 18j, Annual Certification of Employee-related Conditions for 2020 which certifies the agency's compliance with PA 152 for medical benefits offered to employees. It was moved by Frank Zulski, seconded by Robert Notestine, to sign the Annual Certification of Employee-related Conditions for 2020.

Ayes: Notestine, Zulski

Nays: None

Absent: Williams

Motion carried

COMMISSIONERS' REPORT: Commissioner Notestine commented on the MCRCSIP meeting held July 23, 2020, discussing an anticipated rebate and the level of service received from the Pool which provides a tremendous voice along with safety information and education for preventing accidents for employees and the public. Notestine commended the crew on the tremendous job done for storm cleanup. He also asked about using waste shingles in the base before paving and saving them from going in landfills. Gutowski stated he has worked with Steve Puuri at CRA to work with the legislature and EGLE to allow this.

Commissioner Zulski commended staff on the unbelievable storm cleanup efforts especially with the high temperatures. He also wanted to be sure the crew is recognized for their efforts with the annual safety banquet even if social distancing is required.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:37 a.m.

  
\_\_\_\_\_  
Lisa Kleeman, Finance Director-Clerk of the Board

08-10-20  
Date

Wade Williams  
Robert Notestine  
Frank Zulski Jr.  
Brian A. Gutowski, P.E.  
Engineer-Manager  
Lisa Kleeman  
Finance Director -  
Clerk of the Board



2265 E. Hathaway Road  
Harbor Springs  
Michigan, 49740  
Office: 231 347-8142  
Fax: 231 347-5787  
emmetcrc@emmetcrc.com

The following is an excerpt from the minutes of the regular meeting of the Emmet County Board of Road Commissioners held on July 27, 2020:

It was moved by Frank Zulski, seconded by Robert Notestine, to adopt a resolution and sign the contracts with MDOT for the Pickerel Lake Road Mill and Fill Small Urban Project, Contract 20-5308.

Ayes: Notestine, Zulski

Nays: None

Absent: Williams

Motion carried

#### RESOLUTION

WHEREAS, the Michigan Department of Transportation ("MDOT") has presented a proposed contract for Federal Funds under the Highway Infrastructure Program; and

WHEREAS, the project involves hot mix asphalt cold milling and resurfacing work along Pickerel Lake Road from Highway US-31 to Bellmer Road; including culvert replacement, and slope restoration work; and all together with necessary related work; Contract 20-5308, Job Number 205413CON;

NOW, THEREFORE, BE IT RESOLVED THAT, the Emmet County Board of Road Commissioners approve the signing of the contract with MDOT for the project, as stated above, and hereby authorize the Chairman, Frank Zulski, and Vice Chairman, Robert Notestine, to sign Contract No. 20-5308;

I hereby certify that the above is true and adopted by the Board of Emmet County Road Commissioners at their regular board meeting on July 27, 2020, and is made part of their official minutes of said Board meeting.

Signed:   
Lisa Kleeman, Finance Director-Clerk of the Board  
Emmet County Road Commission