

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, May 12, 2022. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman

Mark Hoffman-Member

Commissioners Absent:

Wade Williams – Vice Chairman

Staff Present:

Brian Gutowski – Engineer/Manager

Brent Shank – Engineer/Manager

James Godzik – Permit/CADD Technician

Bob Genson – Equipment Superintendent

John Gray – Road Foreman

Guests Present:

Toni Drier – Emmet County Commissioner

Bill Dohm – Little Traverse Twp. Supervisor

Alyce Conrad – Springvale Township

Mary Zulski

Don Mapes

Guests Present via Zoom:

Ed Kuligowski – Pleasantview Twp. Supervisor

Jim Bartlett – West Traverse Twp. Supervisor

Staff Present via Zoom:

Michelle Main – Administrative Assistant

MINUTES:

It was moved by Zulski, seconded by Hoffman, to approve the regular session minutes of April 29, 2022. Commissioner Hoffman inquired if the wires in the grass on Kolinske Road have been followed up on and to let them know they will be responsible for damage to our mowers. Godzik will follow up on this inquiry.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

ACCOUNTS PAYABLE:

It was moved by Hoffman, seconded by Zulski, to approve accounts payable for payment of Voucher 2218 for checks 49264 through 49309 in the amount of \$131,245.50.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

PAYROLL:

It was moved by Hoffman, seconded by Zulski, to approve payroll and electronic direct deposits for Voucher 2219 for checks 57365 through 57390 in the amount of \$105,118.25.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT:

- a. Alyce Conrad, Springvale Township – Inquired if anything has been done regarding Tower Road. Gutowski responded nothing has been done to the road yet but he has been working with the Township regarding estimates.

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Hoffman, to reject the bid from Rieth-Riley Construction Co., Inc., for the Lake Shore Drive reconstruction project from State Road to the cross. This project will be sent back to the consultant for redesign to address the clay soils, project timeline, and to consider other project options.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- b. It was moved by Zulski, seconded by Hoffman, to approve Policy No. 2022-006 Dust Control.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- c. It was moved by Hoffman, seconded by Zulski, to sign the contract with Springvale Township for sealcoat on four segments of roads.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- d. It was moved by Hoffman, seconded by Zulski, to sign the contract with Rieth-Riley Construction Co., Inc., for the Lower Shore Drive asphalt overlay project in West Traverse Township.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- e. It was moved by Zulski, seconded by Hoffman, to sign the contract with Rieth-Riley Construction Co., Inc., for the Quick Road/State Road intersection resurfacing project in West Traverse Township.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- f. It was moved by Zulski, seconded by Hoffman, to sign the Federal Aid Exchange Agreement for 2023 with the Road Commission for Oakland County. Gutowski explained the option of exchanging federal aid with MDOT versus the Road Commission for Oakland County.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski offered the following:

- Two years of federal aid, 2021 and 2022, that was exchanged with the Road Commission for Oakland County for the Levering Road Project has been received in the amount of \$1.1 million. Preconstruction meeting is scheduled for today with plans to begin the project in July.
- Sign replacement information requested by Emmet County Commissioner David White for ARPA funds was distributed. There are approximately 1,906 road name signs for an average cost of \$65 per sign plus posts and hardware for an estimated \$137,700; this

does not include installation expenses for labor and equipment. It is recommended that all signs be replaced.

- Wilderness Park Drive preconstruction meeting was held and Tri-County Excavating does not plan to start this project until after Labor Day.
- MDOT Summer Apprentice Program-applicants were received, offers of employment extended, and equipment has been rented.

Shank offered the following:

- Wedging for chip seal projects is almost complete; the crew did phenomenal work. Sealcoat will begin May 31. Tests will be completed on the stone that is being stockpiled in our pits.
- An application has been received for the vacant Engineer Technician position and we are working through a potential hire with plans to hopefully fill the position in the next 2-3 weeks. Zulski stated to let them know of a recommendation as quick as possible so we can move forward with the position due to the work that is ahead.
- Lower Shore Drive was paved yesterday.

SUPERVISOR'S REPORT: None

PERMIT/CAD TECHNICIAN'S REPORT: Godzik stated stumps will begin to be pulled or ground on Wilderness Park Drive. He is also working on the lines discussed at the last meeting. Hoffman inquired about signage on Wilderness Park Drive.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson stated they are still working on switching over equipment for summer. The mower in Alpena will be picked up Monday. The mower in Flint was supposed to be transported early this week but they have lost the programming on it. One of the new mowers needed repair but it has been difficult getting diagnostic information released from New Holland.

ROAD FOREMAN'S REPORT: Gray reported wedging projects have been getting shoulders placed, all gravel roads have been looked at, and dust control should be occurring near Memorial Day so prep for that will be happening.

FINANCE DIRECTOR'S REPORT: None

COMMISSIONERS' REPORT: Commission Hoffman inquired about the Levering baseball field and Gutowski gave him an update. Shank discussed the need to work with the township on this project.

Commissioner Zulski inquired on the duration of the Wilderness Park Drive project; Shank responded about 4 weeks. Zulski expressed concerned about a rain delay and the window for weather at the end of the construction season. He expressed concern on the amount of effort to get the project approved and wants to be sure it gets completed timely. Shank commented there is a hard deadline for paving no later than October 1, but there is a need to balance it

with the large volume of park traffic. He believes the project can be completed on time but will be monitoring the progress and schedule.

PUBLIC COMMENT:

- a. Don Mapes – Introduced himself and offered comments on running for Emmet County Commissioner District 3.

Commissioner Zulski adjourned the meeting at 8:37 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date