

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, July 25, 2022. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Mark Hoffman - Member Wade Williams – Vice Chairman

Staff Present:

Brian Gutowski – Engineer/Manager	Brent Shank – Engineer/Manager
James Godzik – Permit/CADD Technician	Bob Genson – Equipment Superintendent
Lisa Kleeman – Finance Director	John Gray – South Road Foreman

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor	Gordon & Edith Kruskie – Readmond Twp.
Dennis Keiser – Bear Creek Twp. Supervisor	Rich Ginop
David White – Emmet County Commissioner	John Eby – Maple River Township Supervisor

Guests Present via Zoom:

Thomas Miller – Trailsend Bay Property Assoc.

Staff Present via Zoom:

Michelle Main – Administrative Assistant

MINUTES:

It was moved by Zulski, seconded by Williams, to approve the regular session minutes of July 7, 2022.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Williams, seconded by Hoffman, to approve accounts payable for payment of Voucher 2228 for checks 49480 through 49540 in the amount of \$955,190.96.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Williams, seconded by Zulski, to approve payroll and electronic direct deposits for Voucher 2229 for checks 57495 through 57520 in the amount of \$107,215.83.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township – Appreciated the quick response on a hazardous condition call he received on Wilderness Road.
- b. Dennis Keiser, Bear Creek Township Supervisor – Discussed the response received at the quarterly Michigan Township Association meeting to changing the annual township meetings to late October or early November. He asked that we wait until after the August township meetings to decide and he recognizes the benefit of getting the bids for projects out earlier.

APPOINTMENTS: None

NEW BUSINESS:

- a. The 2022 Administrative and Supervisory Benefit Policy was discussed and tabled for further review.
- b. It was moved by Williams, seconded by Hoffman, to sign the contract with Cross Village Township for the Lake Shore Drive reconstruction project.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- c. It was moved by Zulski, seconded by Williams, to sign the contract with Rieth-Riley for the Lake Shore Drive reconstruction project.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- d. It was moved by Hoffman, seconded by Zulski, to sign the contract with Rieth-Riley for the Bear Creek Township ultra-thin asphalt project.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- e. It was moved by Hoffman, seconded by Williams, to sign the contract with Little Traverse Township for asphalt wedging on Beach Drive for \$28,400.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- f. It was moved by Williams, seconded by Hoffman, to award the bid for mill and fill asphalt overlay on North Conway Road from US 31 to Powers Road and West Conway Road from US 31 then west for 650 feet to Rieth-Riley Construction Co., Inc. for \$300,696.22, contingent upon receiving funding from MDOT.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- g. It was moved by Williams, seconded by Hoffman, to award the bid for placing an asphalt overlay on Powers Road from North Conway Road then east for .50 miles to Rieth-Riley Construction Co., Inc. for \$96,588, contingent upon receiving funding from MDOT.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- h. It was moved by Zulski, seconded by Williams, to award the bid for asphalt widening and curve relocation on Powers Road from Luce Street to Moore Road for 1.11 miles to Elmer's Crane & Dozer, Inc. for \$503,672.37, contingent upon receiving funding from MDOT.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- i. It was moved by Hoffman, seconded by Zulski, to award the bid for an upgrade of Milton Road from Powers Road then north to US 31 for 2.71 miles to Rieth-Riley Construction Co., Inc. for \$730,584.26, contingent upon receiving funding from MDOT.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- j. It was moved by Zulski, seconded by Williams, to award the bid for catch basin rehabilitation for MDOT's North Region to Blair Spray Foam for up to \$100,000.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- k. Awarding the bid for a gravel upgrade on Lamkin Road from .28 miles west and south of M119 then south for 2.23 miles in Readmond and Friendship Townships was tabled until further review can be completed with the townships, contractor, and completion date.
- l. It was moved by Williams, seconded by Zulski, to sign the contract with Little Traverse Township for a placing 1 ½" asphalt overlay on Powers Road from North Conway Road then east for .50 miles.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- m. Signing the contract with Readmond Township for placing 6" of 23A gravel on Lamkin Road was tabled until the next meeting.
- n. Signing the contract with Friendship Township for placing 4" of 23A gravel on Lamkin Road was tabled until the next meeting.
- o. It was moved by Zulski, seconded by Williams, to vote for the CRASIF Board of Trustee's for three 3-year at-large positions as follows:

John Hunt, Huron County Road Commission

Deb Kestner, Saginaw County Road Commission

Michael Scott, Road Commission for Montcalm County

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice of Straits Area Council Meeting on August 2, 2022, at Audie's Restaurant in Mackinaw City. Zulski and Hoffman will plan to attend.
- b. Northern Michigan Association of Road Commission's Annual Conference will be held September 14-16, 2022, in Traverse City at the Great Wolf Lodge. Hoffman will plan to attend.

ENGINEER-MANAGER'S REPORT: Gutowski offered the following:

- Bay Shore Pit meeting with attorney Joel Wurster and Manthei Construction at 9:00 a.m. on July 28.
- Preconstruction meeting for the bridge over Tannery Creek on Country Club Road will be Monday, August 1 at 10:00 a.m.

Shank offered the following construction updates:

- Iduna Lane, Rice Street, and Hendricks Street ultra-thins are done. Rolling Hills Lane is waiting for the mill to get here.

- Old 31 was paved last week, Camp Daggett Road is getting paved today, and Vantage View is waiting for the mill to get here.
- Levering Road will be crushed today; August 1 is tentative paving date.
- Lake Shore Drive Preconstruction meeting coming up.
- Wilderness Park Drive is still scheduled for September.

ENGINEER-TECHNICIAN'S REPORT: None.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik gave an update on the Spierling driveway permit. Gutowski sent a cease-and-desist letter for construction on their permit that expired and about 2 days after letter was assumed received, the driveway was placed in. He is currently drafting another letter to be mailed to Spierling Trucking so we will wait and see how that goes.

ACD.net is the company working on Kolinski, Boyer, and Mitchell. They have been up on Kolinski and bored through conduit and will have to run the line through that yet. They were on Boyer Road and it looks like they didn't get too much done. He is trying to get with them to determine exact timeline.

Mitchell Road - last Tuesday a couple bucket trucks were staged but a couple hours later nothing was done. Godzik believes that will have to be bored as they are still in conflict with the City of Petoskey; still being worked at.

Robinson Road - Spectrum will be boring a line down on the north side of the road. Our construction is going the second week of August and they will be boring around our bridge project the first week of August. Bond was obtained because of what happened on Kolinski Road; there is a video log and he thinks this will be a good project.

Wilderness Park Drive - AT&T is currently there rerouting two phone lines, boring and they should be finished this week so our crew can finish stumping as soon as they are done.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson stated they are working on winter maintenance and commented the MCRCSIP meeting last week was very good. Trailer from Enbridge is hooked up to our old truck and is usable. No update on the Mower Max; last he heard it was scheduled to be delivered in August.

ROAD FOREMAN'S REPORT: Gray stated they have been doing a lot of mowing, working on some projects, and another round of dust control is scheduled for the first week of August.

FINANCE DIRECTOR'S REPORT: Kleeman commented MTF has not been posted yet and the MCRCSIP meeting was excellent.

COMMISSIONERS' REPORT: Commissioner Zulski requested that Kleeman text the Board when MTF arrives with the amount. He also offered comments on the brush cutter being used on the north end and the difference it makes for visibility; please compliment the crew.

Commissioner Williams noticed edge of blacktop is all broken up by Bayview Country Club. Powers and Milton Road intersection during the bypass needs to be opened up. He also believes that after the MDOT project is complete, Powers Road will be used as a bypass and have more traffic than normal. He also mentioned the clearing of brush on the expressway and how it is an improvement of safety by clearing the right of ways back.

Commissioner Hoffman has the MCRC SIP Annual Meeting materials if anyone wants to see them, he talked with Representative O'Malley, and he mentioned the speaker at the meeting was very good. He also discussed letting the township supervisors know when we will be working on projects in their townships. Shank and Horrocks have begun sending out emails to the townships. While this information has been posted on Facebook, the townships would prefer email contact.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township – Inquired on the proposal for Lamkin Road construction in Readmond township; without the support of the other township, is it on hold? Zulski stated they are waiting for clarification if the other township does not want to do it, does the bid still hold, as well as the completion date. Shank will email the townships when he gets the information.

Commissioner Zulski adjourned the meeting at 8:50 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date