

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in special session at the offices in Harbor Springs on January 21, 2019, for the purposes of discussing road issues with township officials from Resort, Bear Creek, West Traverse, and Little Traverse Township.

Commissioners Present: Frank Zulski, Leroy Sumner, and Larry Williams

Staff Present: Brian Gutowski – Engineer-Manager, Shawn Beckman – Project Manager, James Godzik-Permit/CADD Tech, and John Gray - Road Foreman.

Guests Present:

Toni Drier, Emmet County Commissioner
James Kargol, Emmet County Commissioner

Resort Township:

Supervisor – Robert Wheaton
Trustee – Paul Schemanski
Treasurer - Suzanne Coveyou
Clerk - Lucy Eppler

Bear Creek Township:

Supervisor - Dennis Keiser
Clerk - Anita Stringer
Treasurer - Connie Golding
Trustee - Joe Hoffman
Trustee - Don Nowland
Ken Golding

West Traverse Township:

Supervisor – Robert Sandford
Clerk – Cindy Baiardi
Trustee – John Baker

Little Traverse Township:

Supervisor – William Dohm
Clerk – Lynda Arman
Trustee – Ken Garver
Trustee – Joe Chattaway

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The Chairman, Frank Zuluski, called the meeting to order at 5:30 p.m. and welcomed the Resort Township officials to the meeting.

Zuluski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Resort Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Resort Township is 6.77. Gutowski went on to show where Resort Township ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 53% good, 40% fair, and 7% poor condition.

Gutowski presented a 5-Year Road Priority List for Resort Township. 2019 suggested repairs funded by Resort Township total \$865,800. Crack sealing is suggested for 2.99 miles on Eppler, Horton Bay, Intertown and Sheridan roads. He recommends ultra-thin asphalt, paid with local funds, be applied to Blackbird, Country Lane, Depew, Hillcrest, Indian Garden, Lake Grove Road, Lake Grove Trail, Mayberry, Mini, Parkview, Skyview, and Terrier for about \$534,750 on 7.13 miles. Martincheck is suggested for reconstruction for .99 miles at \$267,300 but is estimated to cost an additional \$100,000 due to a substantial amount of undercutting that will be required. Vantage View was discussed for an overlay instead of an ultra-thin.

Supervisor Wheaton had questions pertaining to Martincheck, Blackbird patching before the ultra-thin, timelines for getting bids out, and pricing.

Gutowski discussed tree removal and Zuluski proposed a funding plan. Zuluski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Wheaton inquired about the plan for tree removal and discussed going with John Gray, Road Foreman, to assess the situation in his township.

Trustee Schemanski Inquired about the Resort Pike and Intertown intersection with regards to high volume of accidents with high amount of damage during an accident. He asked about using stop strips at the intersection. Supervisor Wheaton asked about removing dirt to improve the site distance and

also adding two stop ahead signs with bright strips on them. He also asked about the traffic light with regards to getting a different or improved light at this location.

Gutowski asked about property in Resort Township that could be used as a location for a salt shed to service the south end of the county. A meeting will be scheduled for March to discuss specifications for a building to facilitate the township in making a decision for assisting with this process.

Schemanski offered to assist or be part of a pilot program for determining asset management deterioration prediction.

With no further business, the Resort Township officials left the meeting at 6:00 p.m.

The Bear Creek Township officials were welcomed to the meeting at 6:00 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Bear Creek Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Bear Creek Township is 7.36. Gutowski went on to show where Bear Creek ranks amongst the rest of the 16 townships, coming in as the leader in investment and above average rating. The township's local roads are currently rated at 82% good, 11% fair, and 7% poor condition.

Gutowski presented a 5-Year Road Priority List for Bear Creek Township. 2019 suggested repairs funded by Bear Creek Township total \$584,350.00. The Road Commission planned to pay approximately \$19,188.00 for crack sealing on 7.38 miles. The township is planning on completing projects on Howard, Atkins, Kegomic and Zaiger Roads. Shoulder and edge drops were discussed with plans for using crushed asphalt to address areas that wash out frequently.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Supervisor Keiser stated he would talk with his Board about matching road commission funds for tree removal. He

also suggested that when a section of road is reconstructed or improved, tree removal should be part of the bid. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

With no further business, the Bear Creek officials left the meeting at 6:26 p.m.

The West Traverse Township officials were welcomed to the meeting at 6:30 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented West Traverse Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for West Traverse Township is 7.81. Gutowski went on to show where West Traverse ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 89% good, 10% fair, and 1% poor condition.

Gutowski presented a 5-Year Road Priority List for West Traverse Township. 2019 suggested repairs funded by West Traverse Township total \$168,225.00. The Road Commission plans approximately \$1,924.00 for crack sealing on .74 miles.

Supervisor Sandford stated that West Traverse Township plans to complete Marion Road in 2019 along with the rest of the projects on the list with some projects depending on participation from a neighboring township.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Trustee Baker stated their board is prepared to pay to get the trees cleaned up and listed specific areas of concern; Hughston Road, Lake Street, Lake Road from Carpenter Lane to the township hall, and M-119. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

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Sandford discussed primary roads and the possibility of the township contributing to these as local roads will be taken care of during 2019. He asked for a firm proposal on Quick and State Road for an ultra-thin as they are not supportive of a chip seal for these roads.

With no further business, the West Traverse officials left the meeting at 6:53 p.m.

The Little Traverse Township officials were welcomed to the meeting at 7:00 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Little Traverse Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition of each rating and required funding per lane mile for specific maintenance or fixes.

The average local road rating for Little Traverse Township is 7.31. Gutowski went on to show where Little Traverse ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 70% good, 25% fair, and 5% poor condition.

Gutowski presented a 5-Year Road Priority List for Little Traverse Township. 2019 suggested repairs funded by Little Traverse Township total \$333,500.00. The Road Commission plans approximately \$7,600.00 for crack sealing on 2.93 miles. Other suggested projects for 2019 are the completion of North Conway, Clayton Road, Emmet Heights, Forest Ridge, Waldenwood, Warren and Pleasantview.

Supervisor Dohm inquired on plans for Emmet Heights and Project Manager Beckman stated it would be completed this week. He also asked about the use of some forest funds for Clayton Road in equal exchange for their participation on Pennsylvania Avenue. The road commission board is willing to consider \$10,000-15,000 for Clayton Road and Dohm stated they could use their allocation towards the difference if the bids come in low enough.

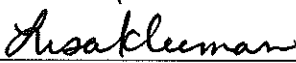
Supervisor Dohm also discussed the accident rate on Hathaway and Pleasantview and asked for a safety study on this intersection. More discussion continued on the cause of accidents in this location and possible solutions. Gutowski will ask a consultant to complete a safety analysis.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski

reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

Trustee Chattaway thanked the road commission for taking the bank down on Quick and State Road stating it was a great improvement.

With no further business, Chairman Zulski adjourned the meeting at 7:25 p.m.



Lisa Kleeman – Finance Director/Clerk of the Board

01-25-19
Date