

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, November 30, 2020. Chairman Frank Zulski called the meeting to order at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman

Robert Notestine - Vice Chairman

Commissioners Present Via Zoom:

Wade Williams - Member

Staff Present:

Brian Gutowski - Engineer/Manager

Shawn Beckman – Project Manager

John Gray – Road Foreman

James Godzik – Permit/CADD Technician

Lisa Kleeman - Finance Director/Board Clerk

Guests Present:

Toni Drier – Emmet County Commissioner

Guests Present via Zoom:

James Kargol – Emmet County Commissioner

Thomas Urman

Michael Reaves - Emmet County Administrator

David Coveyou

Roger Moore – Wawatam Township

Jay Steffel

Thomas Miller – Wawatam Township

Al Welsheimer – Bear Creek Twp Fire Chief

Dennis Keiser – Bear Creek Township

Amy Gray

Jim Bartlett – West Traverse Township

Wyatt Wonnacott

Mitch Brown – Bear Crk Twp. Planning & Zoning

Ellie Hoch

Andrew Krzisnik – MDOT Gaylord TSC

Shawn Wonnacott

Tammy Doernenburg – Emmet Co. Plan & Zoning

Jim Dufek

Bill Dohm – Little Traverse Township

Bob Desy

Mark Furgeson

Tami Furgeson

John Eby – Maple River Township

Lyle (No Other Information Available)

MINUTES: It was moved by Robert Notestine, seconded by Frank Zulski, to approve the regular session minutes of October 30, 2020.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

- a. Voucher No. 2045 for Accounts Payable checks 47347 through 47406, in the amount of \$253,954.46 was presented for approval. It was moved by Frank Zulski, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- b. Voucher No. 2047 for Accounts Payable checks 47407 through 47470, in the amount of \$456,094.74 was presented for approval. It was moved by Robert Notestine, seconded by Frank Zulski, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

- a. Voucher No. 2046 for Payroll No. 23, checks 56210 through 56240 and direct deposit, for regular payroll in the amount of \$102,068.82, was presented for approval. It was moved by Robert Notestine, seconded by Wade Williams, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- b. Voucher No. 2048 for Payroll No. 24, checks 56241 through 56270 and direct deposit, for regular payroll in the amount of \$99,368.99, was presented for approval. It was moved by Frank Zulski, seconded by Robert Notestine, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS:

- a. 8:10 a.m.: Public Hearing – Proposed abandonment of Greg Road from US 131 to Cemetery Road for a total of .49 miles in Bear Creek Township. It was moved by Robert Notestine, seconded by Wade Williams, to begin the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

The public hearing was advertised in the Petoskey News Review. Gutowski did not receive any verbal comments prior to the meeting but received emails, which he read aloud, from the following who were in opposition to the abandonment:

Amy & Bud Gray	Mark Furgeson
Caleb Brammer	Jeff, Kathy, Brooke & Heather Dufek
Greg Gallagher	Megan Saddison
Tami Furgeson	Jay Steffel
Bob Wheaton	Dan Goldsmith
Wyatt Wonnacott	Ellie Hoch
Marcia Hoch	Lyle Gray

The following offered comments in opposition via Zoom:

Shawn Wonnacott	Amy Gray
Jeff Dufek	Tami Furgeson
Mark Furgeson	Jay Steffel
Jim Kargol, Emmet County Commissioner	
Al Welsheimer, Fire Chief for Bear Creek and Resort Townships	

The following offered comments in support via Zoom:

David Coveyou	Andrew Krzysnik, MDOT Gaylord TSC
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Dennis Keiser, Bear Creek Township Supervisor, requested holding off on a decision to abandon Greg Road until new information and all other options can be discussed.

It was moved by Robert Notestine, seconded by Frank Zulski, to end the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

NEW BUSINESS:

- a. It was moved by Robert Notestine, seconded by Frank Zulski, to sign the cover sheet for the County Wide Curve and Stop Sign Safety Project for 2021.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Frank Zulski, seconded by Robert Notestine, to award the bid for the Banwell Road over Cedar Creek Bridge Materials to Krenn Timber Bridge, Inc. in the amount of \$149,683.49.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- c. It was moved by Wade Williams, seconded by Frank Zulski, to award the bid for the Banwell Road over Cedar Creek Bridge Installation to John Henry Excavating, Inc. in the amount of \$148,500.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- d. It was moved by Frank Zulski, seconded by Robert Notestine, to approve the revised COVID-19 Preparedness and Response Plan.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- e. It was moved by Robert Notestine, seconded by Frank Zulski, to sign the renewal letter from Michigan Pavement Markings to extend lane line painting rates for 2021.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- f. Engineer-Manager Gutowski gave accident history, site distance, and grade information on Greg Road going both north and south bound. John Gray, Road Foreman, discussed the difficulty of plowing the intersection when coming off west Greg Road as well as safety issues. Gutowski discussed site distances on Williams, Intertown, and Kemp Roads. Commissioner Notestine discussed the responsibility to the motoring public, safety, and site distance, as well as requesting improvements to the MDOT turnout. Commissioner Zulski offered comments regarding safety for the motoring public and employees. He expressed receiving the public comments did make choosing other options a viable reason to delay the decision until more information can be obtained. Commissioner Williams agreed to a delay in the decision even though he is concerned for safety. Gutowski stated a decision must be made to approve or deny the abandonment petition that was submitted. It was moved by Frank Zulski, seconded by Robert Notestine, to deny the request to abandon Greg Road at this time.

Roll Call Vote:

Notestine Aye

Williams Aye

Zulski Aye

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Legal Symposium hosted by CRA, December 8, 2020, 8:00-11:45 a.m. via Zoom
- Board Calendar for 2021 will be discussed at the next meeting.

SUPERVISOR'S REPORT: Beckman reported the following:

- Dale Duke's installing guardrail at Reed Road and Munger Road bridges today
- Working on MDOT project closeouts
- TAMC IRT year end reporting will begin soon
- Resuming Stutsmanville Road BIA Project design

PERMIT/CAD TECHNICIAN'S REPORT: Godzik reported the following:

- Wilderness Park Drive – Will begin marking the ROW and for tree cutting. Orange flags will be used for 10-foot and green for 15-foot clearance.
- Stutsmanville Road Turnaround tree cutting will begin soon as it is getting marked today
- Hill Road was marked for tree cutting last week
- Permits and phone calls will be finished shortly

EQUIPMENT SUPERINTENDENT'S REPORT: None

ROAD FOREMAN'S REPORT: Gray reported being caught up on maintenance and starting work on tree cutting.


FINANCE DIRECTOR'S REPORT: Kleeman distributed and reviewed the MTF Report for October that will be received in early December. She also plans to present the 2021 Budget at the December 11, 2020 Board Meeting during a public hearing.

COMMISSIONERS' REPORT: Commissioner Notestine went to the Petoskey Area Transportation Meeting where they proposed three roundabouts between the intersection of M119 & US31 and the D & W Market entrance. Michael Reaves, Emmet County Administrator, discussed at the meeting a special assessment district and flooding issues at the bank. Gutowski mentioned he spoke with Arden Bawkey, Emmet County Drain Commissioner, and he has heard from the bank that they are not opposed to a larger culvert being installed if we can get a grant to complete this. Dennis Keiser, Bear Creek Township Supervisor, stated Tammy Doernenburg, Emmet County Planning and Zoning, did receive a letter from the bank approving this. Notestine also discussed Wilderness Park Drive and speed limits and Gutowski stated we do the traffic study that decides the speed limit.

Commissioner Zulski requested when they start cutting trees on Wilderness Park Drive that we go from one end to the other. He also reminded people our attorney will be preparing a letter clarifying what needs to be done in the clear zone.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 9:20 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

12-11-20

Date