

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, February 12, 2026. Vice Chairman Wade Williams called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Wade Williams – Vice Chairman

James Kargol – Member

Commissioners Present via Zoom:

Frank Zulski – Chairman, Orange Beach, Alabama

Staff Present:

Brent Shank – Engineer/Manager

James Godzik – Permit/CADD Technician

John Gray & Ed Zmikly – Road Foremen

Tony Shaler – Shop Foreman

Lisa Kleeman - Finance Director/Board Clerk

Travis Horrocks – Engineer Technician

Guests Present:

Dennis Keiser – Bear Creek Twp. Supervisor

Garrett Muir – Bear Creek Twp. Deputy Sup.

Bill Dohm – Little Traverse Twp. Supervisor

David Todd – LST Construction

Don Mapes – Emmet County Commissioner

Gordon Kruskie

John Wilson – Great Lakes Energy

William LaTourneau – Great Lakes Energy

Guests and Staff Present via Zoom:

David Boyer – Emmet County Administrator

Chelsea Ellis – ECRC Administrative Assistant

Rufus Welsheimer – Resort Township Clerk

Al Welsheimer – Bear Crk/Resort Twp. Fire Chief

Gabe Kleinsorge

Ken Wells

Paul Repasky – Wade Trim

Ashley Smith – Great Lakes Energy

Geroge Bloomfield

AGENDA:

It was moved by Williams, seconded by Kargol, to approve the agenda as presented.

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

MINUTES:

It was moved by Kargol, seconded by Williams, to approve the minutes of January 8, 2026.

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

ACCOUNTS PAYABLE:

It was moved by Kargol, seconded by Williams, to approve accounts payables as follows:

Voucher 2604 for checks 61122-61163 and electronic payments in the amount of \$570,959.30

Voucher 2606 for checks 61168-61212 and electronic payments in the amount of \$204,020.82

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

PAYROLL:

It was moved by Kargol, seconded by Williams, to approve payroll as follows:

Voucher 2603 for checks 61117-61121 and electronic deposits/payments of \$151,925.15

Voucher 2605 for checks 61164-61167 and electronic deposits/payments of \$140,331.74

Voucher 2607 for checks 61213-61217 and electronic deposits/payments of \$122,371.42

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS:

- a. Public Hearing 8:10 a.m. - It was moved by Kargol, seconded by Williams, to begin the public hearing for discussion of the Brutus Road project starting 151' west of Culp Road then east to US-31 for 1.51 miles.

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

The public hearing was advertised in the Petoskey News Review. Proposed improvements include HMA crushing and shaping, aggregate base, gravel shoulders, drainage improvements, HMA paving, guardrail, restoration, and pavement markings. No written comments were received prior to the public hearing and there were three

calls for comment. It was moved by Kargol, seconded by Williams, to end the public hearing.

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

- b. 8:15 a.m. Great Lakes Energy is requesting a Utility Permit Seasonal Limitations Waiver for Blackbird Road, from US 31 to Greenfield Drive for underground utility installation. John Wilson and William LaTourneau, of Great Lakes Energy, and David Todd of LST Construction were present as well as Ashley Smith, of Great Lakes Energy, present via Zoom.

There was much discussion on obtaining an MDOT permit, Blackbird Road being a challenging area, weather complexities, safety for the motoring public, liability issues, and project impact. Commissioner Williams tabled the waiver request until another plan can be presented to satisfy safety concerns.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Williams, seconded by Kargol, to approve the Brutus Road reconstruction project and award the bid to E.F. Wilkinson & Sons, Inc.

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

- b. It was moved by Kargol, seconded by Williams, to vote for Michael Ingison, Mason CRC, for the CRA Board of Directors 4-year Northern seat.

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

- c. It was moved by Kargol, seconded by Williams, to approve Chairman Zulski to sign a Consent to Entry of Judgement for William P. Brown and Barbara C. Brown, Plaintiffs, to vacate part of a plat concerning the combination of two lots within the plat of Birchwood Farms Golf & Country Club No. 3.

Aye: Kargol, Williams
Nays: None
Non-voting: Zulski
Motion carried

- d. It was moved by Williams, seconded by Kargol, to award the bid for an inground lift to American Hoist Air & Lube Equipment Company, Inc.

Aye: Kargol, Williams
Nays: None
Non-voting: Zulski
Motion carried

- e. It was moved by Williams, seconded by Kargol, to approve the I75 ROW Fence project with MDOT and award the bid to Cherry Ridge Fence.

Aye: Kargol, Williams
Nays: None
Non-voting: Zulski
Motion carried

- f. It was moved by Williams, seconded by Kargol, to accept the materials and services bids and award in the best interest of the road commission, as follows:

- a. Bituminous Emulsion
- b. Cold Patch
- c. Dust Control
- d. Hot Mix Asphalt
- e. Pavement Marking
- f. Tree Service
- g. Culvert Materials

Ayes: Kargol, Williams
Nays: None
Non-voting: Zulski
Motion carried

- g. It was moved by Williams, seconded by Kargol, to approve the Mitchell and Division Roundabout Design Engineering Proposal from Wade Trim. There was much discussion on the design accommodating truck traffic and managing traffic congestion in the area. The design is being funded by Little Traverse Bay Bands of Odawa Indians.

Aye: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER REPORT: Shank discussed the following:

- FEMA final submission for \$1.9 million for the ice storm, we should be eligible for 75% reimbursement.
- Pickerel Lake Road project made the federal aid buyout list for 2027.
- CRA webinar was attended yesterday for the Neighborhood Road Funds. MDOT and Department of Treasury are still unclear on the timing of collections and distributions.
- Click Road Bridge repair plan was discussed in detail and is slated to start mid-summer.

ENGINEER-TECHNICIAN REPORT: Horrocks discussed the following:

- Anderson Road and Robinson Road federal aid projects are in the March 6 MDOT letting. Engineering RFP will be sent out today on these two projects.
- Environmental and historical review for 2027 Guardrail Safety Grant is in process.
- Click Road Bridge Repair project specifications will be completed soon.
- Pickerel Lake Road project preliminary design will begin soon.
- County Engineering Workshop attended last week was very beneficial.

PERMIT/CAD TECHNICIAN REPORT: Godzik had nothing additional to report.

SHOP FOREMAN REPORT: Shaler discussed the following:

- Radio training for Administration occurred the first of the month and it was discovered there was a massive disconnect with Telrad not allowing communication with CCE Central Dispatch. Due to this, it will take another 9-12 weeks before the new radios can be implemented; this has presented a challenge with the new trucks.
- Sam SanMiguel, Senior Safety & Risk Consultant with Mackinaw Administrators/CRASIF, completed a MIOSHA-style building and shop walk through, all went well.
- Volvo L120 loader is currently onsite as a demo to run the snowblower. Next week we will schedule a demo with a John Deere 744.

ROAD FOREMEN REPORTS: Gray and Zmikly stated the crews have been busy with snow plowing, and when there is a break in the weather they are working on pushing back banks for site distance and doing patching when possible.

FINANCE DIRECTOR REPORT: Kleeman discussed the Statement of Revenue and Expenditures for December and the Michigan Transportation Funds for December. Year-end work is mostly complete and will be preparing for the audit which is scheduled for the week of February 23.

COMMISSIONER REPORTS:

- a. Kargol - None
- b. Williams - None
- c. Zulski - None

PUBLIC COMMENT:

- a. Dennis Keiser, Bear Creek Township Supervisor – Inquired on the Pickerel Lake Road project and Shank responded it is from Botsford Road to Banwell Road at the county line.

Commissioner Williams recessed the meeting at 9:09 a.m.

Commission Williams reconvened the meeting at 9:20 a.m.

It was moved by Williams, seconded by Kargol to begin closed session to discuss the bargaining unit contract at 9:21 a.m.

Roll Call Vote:

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

It was moved by Williams, seconded by Kargol to end closed session and go back into open meeting at 10:53 a.m.

Roll Call Vote:

Ayes: Kargol, Williams

Nays: None

Non-voting: Zulski

Motion carried

Commissioner Williams adjourned the meeting at 10:54 a.m.

DRAFT

Lisa Kleeman, Finance Director-Clerk of the Board

Date