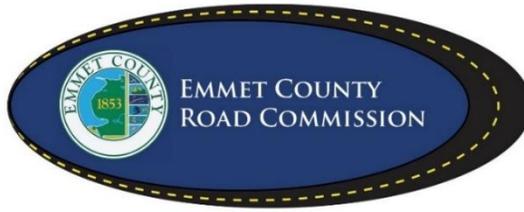


Frank Zulski - Chair
Wade Williams - Vice Chair
Jim Kargol - Member
Brent Shank, PE
Engineer-Manager
Lisa Kleeman
Finance Director



2265 E. Hathaway Road
Harbor Springs, MI 49740
Office: (231) 347-8142
Fax: (231) 347-5787
www.emmetcrc.org

MAILBOX DAMAGE REPLACEMENT REQUEST FORM

Please return signed form by email to info@emmetcrc.org, by fax (231) 347-5787, or deliver to the Road Commission office at 2265 E. Hathaway Rd, Harbor Springs, MI 49740.

If a mailbox or support structure is damaged by Emmet County Road Commission equipment or snow/debris thrown from Emmet County Road Commission equipment, the property owner may request a standard mailbox and/or 4"x4" wood post. The property owner will provide Emmet County Road Commission with the damaged property as evidence prior to receiving the replacement equipment.

To whom it may concern:

I, _____, hereby certify that my mailbox installation was damaged
(PRINT NAME)

by Emmet County Road Commission equipment and that the damage was not caused by other persons or causes

at: _____
(LOCATION – COMPLETE ADDRESS)

on or about: _____ . I am requesting replacements for damages to (check one)
(DATE OF OCCURANCE)

box only

post only

box and post

I agree to accept the replacement equipment as full compensation for any and all claims against the Road Commission for this incident and will turn in the damaged property (or submit photos) as evidence.

Signature: _____ Date: _____

Email: _____ Phone: _____

EMMET COUNTY ROAD COMMISSION USE ONLY

Received by: _____ Date received: _____

Confirmed Recent Snow Event: _____ (DATE) _____ (FOREMAN)

Notes: _____

Township: _____ Primary Local Highway