

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, November 8, 2024. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Mark Hoffman – Vice Chairman Wade Williams – Member

Staff Present:

Brent Shank – Engineer/Manager	Bob Genson – Equipment Superintendent
James Godzik – Permit/CADD Technician	Lisa Kleeman – Finance Director/Board Clerk
John Gray – South Road Foreman	Travis Horrocks – Engineer Technician
Tony Shaler – Shop Foreman	Ed Zmikly – North Road Foreman

Guests Present:

Gordon & Edith Kruskie	Bill Dohm – Little Traverse Twp. Supervisor
Dennis Keiser – Bear Creek Twp. Supervisor	Jim Kargol
Garrett Muir – Bear Creek Twp. Deputy Sup.	
Gena Gonzalez – Homestead Pines HOA, Evergreen Lane	

Guests and Staff Present via Zoom:

David Boyer – Emmet County Administrator	David White – Emmet County Commissioner
Ed Kuligowski – Pleasantview Twp. Supervisor	Al Welsheimer – Resort Township Trustee

AGENDA:

It was moved by Zulski, seconded by Williams, to approve the agenda as presented.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

MINUTES:

It was moved by Hoffman, seconded by Williams, to approve the regular session minutes of October 22, 2024.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Williams, to approve accounts payable Voucher 2452 for checks 59260 in the amount of \$26,480 and Voucher 2453 for checks 59261 through 59305 and electronic funds transfer payments in the amount of \$104,024.39.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Hoffman, seconded by Williams, to approve payroll for Voucher 2454 for checks and electronic deposits 59306 through 59323 in the amount of \$115,790.29.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Gena Gonzalez, Homestead Pines HOA, Evergreen Lane – Discussed the private road on Evergreen Lane and stated it was deeded to the HOA, was meant for public use, and has a 76-foot-wide easement. Godzik displayed a map of this area and is working with Gonzalez on the requirements to have this road taken over by the road commission.

APPOINTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

CORRESPONDENCE: None

ENGINEER-MANAGER REPORT: Shank discussed the following:

- Transportation Asset Management Plan is being worked on; there is some difficulty in pulling information from Roadsoft.
- Rural Task Force Meeting is November 20, 2024, in Boyne City, where our transportation improvement plan for federal aid roads will be approved.
- Shank and Horrocks met with Bob Krenn this week regarding Click Road Bridge over the Bear River. They discussed a solution for removing sections of three rotted pilings and replacing them with new sections secured by metal sleeves. There will be a 45-ton gross load restriction posted for this bridge until it can be fixed, hopefully still this fall.
- Agency will be closed Monday, November 11, 2024, for Veteran’s Day.

ENGINEER-TECHNICIAN REPORT: Horrocks discussed the following:

- Lake Shore Drive project is complete but some restoration work has been affected by rain. The contractor is fixing numerous washouts.
- McCarthy Road gravel project is complete.
- Van Road culvert project is complete.
- Eppler Road bump grinding over the culvert patch is complete; it is better than it was.
- Robinson Road 2025 BIA project is projected to begin east of Lark's Lake Road and end between Rieth-Riley's and Spierling's pit; is a fixed cost variable scope project.
- Numerous estimates have been completed for townships.
- Federal Aid project on Brutus Road is being looked at for environmental review involving wetlands.
- Maxwell Road project is scheduled with an engineering firm for an environmental and historical review and should go through the process quickly to be ready for the MDOT bid process.
- Salvage and equipment auction is open; most have already received bids.
- Robinson Road restoration mulch blanket was removed and will be reseeded and mulched in the spring.

PERMIT/CAD TECHNICIAN REPORT: Godzik discussed the following:

- Habitat for Humanity project phase one line painting has been completed and lawyers are working on paperwork. Gravel shoulders have been placed.
- Stock pile inventory measurement is in progress.
- Other projects assigned by Shank.

EQUIPMENT SUPERINTENDENT REPORT: Genson stated he has been working with Shaler. Shaler stated they have been working on winter change over; about three-quarters complete. New mechanic is working out fantastic and new trucks are coming in steady and being prepped for storage for a later build.

ROAD FOREMEN REPORTS: Gray commented they are getting ready for winter, marking routes, grading gravel roads, and working on shoulder and pot hole repair. Zmikly commented they are working on the same.

FINANCE DIRECTOR REPORT: Kleeman distributed and discussed the September Michigan Transportation Fund payment.

COMMISSIONER REPORTS: Commissioner Hoffman discussed a tree on Lake Grove Road with an orange ribbon around it that is busted and is laying over the road. Gray verified the area with Hoffman and will check it out.

PUBLIC COMMENT:

- a. Dennis Keiser, Bear Creek Township Supervisor – Questioned the repair for Click Road bridge piles regarding treating the joints and bolts when repairing. Shank explained in detail how the fix will occur.

