

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the offices in Harbor Springs on March 23, 2018. The Chairman, Frank Zulski, called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zulski-Chairman, Leroy Sumner-Vice Chairman, Larry Williams-Member

Staff Present: Brian Gutowski–Engineer-Manager, Bob Genson-Equipment Superintendent, Shawn Beckman–Project Manager, James Godzik-Permit/CADD Tech, and Lisa Kleeman-Finance Director/Clerk of the Board.

Guests Present:

Toni Drier – Emmet County Commissioner
John Baker – West Traverse Township
Chuck Woodward – Ironwood Construction

Jonathan Scheel–Emmet County Commissioner
Gordon Kruskie – Readmond Township

MINUTES: It was moved by Leroy Sumner, seconded by Larry Williams, to approve the open and closed meeting minutes of March 9, 2018.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1811, checks numbering from No. 44126 to No. 44160, in the amount of \$83,680.31 was presented for approval. It was moved by Larry Williams, seconded by Leroy Sumner, to approve accounts payable for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PAYROLL: Voucher No. 1812 for Payroll No.6, checks numbering from No. 52769 to No. 52827 for regular payroll, in the amount of \$89,536.62, was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. McKinley Township requested to carry over their allocation for four years instead of three for a resurfacing project on Ely Road. It was moved by Leroy Sumner, seconded by Larry Williams, to allow this carryover of allocation.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Jonathan Scheel, Emmet County Commissioner, mentioned a new process where the Road Commissioner's Travel & Expense Vouchers are now being approved by the Emmet County Board and it was a topic of discussion at their last meeting. They were unfamiliar with this so they requested legal counsel to give them advice. Commissioner Zulski and Engineer-Manager Gutowski offered the reason for the Board of Commissioner approval is due to the Road Commissioners being appointed by the County Board.

APPOINTMENTS: None

NEW BUSINESS:

- a. Bids were reviewed for the Conway Brine Storage Building. There was discussion on reducing the size of the building and number of brine tanks along with a reduced cost of construction. It was moved by Frank Zulski, seconded by Leroy Sumner, to reduce the size of the building and place 4 tanks and award the bid to Ironwood Construction in the amount of \$336,160.00.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- b. Bids were reviewed for the West Traverse Township Ultra-thin Asphalt Project on Lightfoot Road. It was moved by Larry Williams, seconded by Leroy Sumner, to award the bid to Rieth-Riley in the amount of \$79,795.00.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- c. Bids were reviewed for the Robinson Road and State Road Asphalt Wedging Project. It was moved by Larry Williams, seconded by Leroy Sumner, to award the bid to Rieth-Riley in the amount of \$363,790.00.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

- d. Bids were reviewed for the Annual Requirements for Ice-Control Sand, Cold Patch, Hot Mix Asphalt, Dust Control and Culverts.

It was moved by Leroy Sumner, seconded by Larry Williams, to award the bid for Ice-Control Sand to Spierling Trucking for the amount of \$5.75/ton

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

It was moved by Frank Zuluski, seconded by Larry Williams, to accept all the bids for Cold Patch and use them in the best interest of the road commission.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

It was moved by Leroy Sumner, seconded by Larry Williams, to accept both bids for Hot-Mix Asphalt and use them in the best interest of the road commission.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

It was moved by Frank Zuluski, seconded by Larry Williams, to accept all the bids for Dust Control and use them in the best interest of the road commission.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

It was moved by Larry Williams, seconded by Leroy Sumner, to accept all the bids for Culverts and use them in the best interest of the road commission.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- e. Bids were reviewed for One (1) 1/2 Ton 4-Wheel Drive, Extended/Double Cab Pickup. It was moved by Leroy Sumner, seconded by Larry Williams, to award the bid to Feeny of Gaylord in the amount of \$25,447.00.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- f. Bids were reviewed for One (1) Used 8,000 Lb. Capacity Class Forklift Truck. It was moved by Larry Williams, seconded by Frank Zulski, to award the bid to MacAllister Rentals of Traverse City in the amount of \$28,250.00 and an additional \$1,389.57 for longer forks.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- g. Discussion occurred regarding signing the contract with West Traverse Township for the Ultra-thin Asphalt on two segments of Lightfoot Road. It was moved by Frank Zulski, seconded by Larry Williams, to sign the contract.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- h. Discussion occurred regarding signing the contract with CSI/GeoTurf for the Middle Road Bridge Geotextile Fabric supply. It was moved by Leroy Sumner, seconded by Larry Williams, to sign the contract.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- i. Discussion occurred regarding signing the contract with MDC Contracting for the Middle Road Bridge GRS Abutment Block Segment supply. It was moved by Leroy Sumner, seconded by Larry Williams, to sign the contract.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- j. Discussion occurred regarding signing the contract with Action Traffic Maintenance for the Middle Road Bridge Guardrail Project. It was moved by Leroy Sumner, seconded by Larry Williams, to sign the contract.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- k. Discussion occurred regarding signing the cover sheets for the 2018 Act 51 Certification Maps. The only change from the prior year is a Zaiger Road deletion of .10 miles from local roads and .10 miles from local urban roads. It was moved by Larry Williams, seconded by Leroy Sumner, to sign the coversheets.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported Midland County Road Commission will be here Tuesday, March 27, at 10:00 a.m. for construction training on GRS abutments along with OHM. Township Park Road Ultra-thin Asphalt Overlay and Emmet Heights Road reconstruction bids are due April 3, 2018. On April 4, 2018 in Traverse City, there is a utility coordination meeting. An Ultra-thin project will be completed on M-119 from Beach Drive to US 31 by Payne & Dolan, starting in mid April with estimated completion June 1, 2018.

SUPERVISOR'S REPORT: Beckman reported working on Certification Maps which are due March 31 and IRT Asset Management reporting for Act 51. Middle Road Bridge meetings have occurred. Plans and specifications for this year are in process.

Page 6

Minutes of 03/23/18

Board of Emmet County Road Commissioners

PERMIT/CAD REPORT: Godzik reported work has started on Gully Road. North Conway Road is marked out and cutting will start soon.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported they are beginning to pull down trucks from winter to prepare them for summer projects as Middle Road Bridge is starting April 15. Two trucks and two new loaders should be here by the first part of May. Two of three slip-in sanders have been delivered. Two used loaders will be advertised for sale by bid next week.

COMMISSIONERS' REPORT: Commissioner Zulski mentioned the cost per mile for construction will be going up as there are not enough contractors and employees available for hire. Zulski mentioned the CRA Annual Highway Conference in Lansing was very productive and one of the topics was the difficulty in finding qualified workers as the private sector attracts and pays more than road commissions. Other agencies are recruiting truck drivers from high schools with the offer to help them get training and their CDL. Emmet County Commissioner Drier went to Pellston High School for career day where many students indicated they would like to hear from the Road Commission for future careers in truck driving. Zulski offered to go with Gutowski to the high schools to recruit future employees. Gutowski is working with Roscommon County Road Commission and they will be sending their recruitment and training program information to us. Emmet County Commissioner Scheel mentioned the local college is now offering trainings on this topic also.

ROAD FOREMAN'S REPORT: None.

FINANCE DIRECTOR REPORT: Kleeman reported the Governor has signed the bill for an additional \$175 Million to be disbursed from the general fund and we will receive our portion of \$407,918.07 next week.

PUBLIC COMMENT:

- a. Jonathon Scheel inquired about the trees at the corner of Mitchell and Boyer and Godzik reported the Cottonwoods were taken down.

Commissioner Zulski asked for a motion to go into closed session at 8:39 a.m. to discuss Teamsters Local 214 contract negotiations. It was moved by Larry Williams, seconded by Leroy Sumner, to go into closed session.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

Page 7

Minutes of 03/23/18

Board of Emmet County Road Commissioners

It was moved by Larry Williams, seconded by Leroy Sumner, to return to open session at 9:00 a.m.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

With no further business, Commissioner Zulski adjourned the meeting at 9:00 a.m.

Lisa Kleeman – Finance Director/Clerk of the Board

Date

