

EMMET COUNTY ROAD COMMISSION
JOB DESCRIPTION

TITLE: Seasonal Laborer

GENERAL SUMMARY:

Under the direction of the Road Foreman or Equipment Foreman, performs minor tasks on buildings, grounds, roads, and right-of-ways. Ability to cut brush, shovel, and perform other labor functions as needed.

ESSENTIAL FUNCTIONS:

- General grounds maintenance such as mowing, sweeping, window cleaning, etc.
- Assists mechanics with parts delivery
- Patching roads
- Shovel soil from around and under guardrail and cleaning roads
- Brush cutting
- Road shoulder litter pick-up
- Performs traffic control in construction and maintenance areas, flagging, and sign setup
- Construction Staking

The duties stated here are intended to describe the general nature and level of work being performed by an employee assigned to this classification. They are not to be construed as an exhaustive list of all duties and responsibilities which might be assigned to personnel, so classified

ESSENTIAL JOB ELEMENTS AND PHYSICAL DEMANDS (ADA):

- Physical Mobility – Ability to walk extended distances and climb ramps to access Commission and other work-related locations and facilities.
- Vision/Sight – Ability to read instructions, directions, and similar written information in letters, memoranda, forms and other documents.
- Hearing/Speaking – Ability to converse orally with standard telephones and radios to receive and communicate information to employees and the public.
- Agility/Movement – Ability to lift, push, pull, and manipulate tools, equipment, supplies, and other objects often weighing upwards of 80 pounds.

DESIRABLE QUALIFICATIONS:

- High School education, GED, or equivalent education preparation
- Ability to deal with the public courteously and effectively
- Ability to work satisfactorily with other employees
- Ability to work extended hours

EMPLOYMENT STATUS:

It is the policy of the Commission that all employees in this job classification are employed at the will of the Commission and may resign or be dismissed with or without cause or notice at any time during employment.

The job description does not constitute an employment agreement or contract between the employer and the employee. The employer has the right to revise this job description at any time.