

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, September 30, 2022. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman - Member

Staff Present:

Brent Shank – Engineer/Manager	Travis Horrocks – Engineer/Technician
Lisa Kleeman – Finance Director	John Gray – South Road Foreman
Ed Zmikly – North Road Foreman	James Godzik – Permit/CADD Technician
Bob Genson – Equipment Superintendent	

Guests Present:

Gordon & Edith Kruskie – Readmond Twp.	Rich Ginop
Toni Drier – Emmet County Commissioner	Don Mapes
John Swartout	Mary Zulski

Guests Present via Zoom:

Jim Barlett – West Traverse Township Supervisor

MINUTES:

It was moved by Hoffman, seconded by Zulski, to approve the regular session minutes of September 19, 2022.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Williams, to approve accounts payable for payment of Voucher 2239 for checks 49684 through 49753 in the amount of \$1,868,441.01.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Williams, seconded by Zulski, to approve payroll and electronic direct deposits for Voucher 2240 for checks 57622 through 57646 in the amount of \$106,071.08.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS: None

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Shank offered the following:

- Michigan Township Association Meeting, October 19, 2022, at 7:00 p.m. at Littlefield Township Hall. Paser ratings will be discussed.
- Safety Banquet, October 12, 2022, at 5:30 p.m. at the Rusty Saw.
- Township road reports have been distributed and scheduling of meetings for October 24, 2022, is beginning.
- Primary road reports are in progress.

ENGINEER-TECHNICIAN'S REPORT: Horrocks gave the following updates:

- Country Club Road - Culvert project is paved; awaiting guardrail and restoration completion.
- Robinson Road Bridge – Bridge is installed and awaiting paving; hopefully paving middle of next week.
- Powers Road Curve Relocation – Old road has been removed and the dirt work on the new road is completed and ready for paving. The remaining portion of Powers Road shoulder widening by 2 feet on each side is complete also. Paving crew is scheduled to move in on Sunday with paving to begin on Monday.
- Cross Village Township - Lakeshore Drive project was paved yesterday. There are curb issues that will need to be addressed, this is a contractor issue.
- Wilderness Park Drive – Project started last week. This road is crushed and ready for pavement and should begin directly after Powers Road is completed, hopefully Tuesday.
- Levering Road – Zmikly's crew is finishing some shoulder and driveway restoration.
- Milton Road – This project is staked and ready to go. Tree work started a few days ago and culvert work will begin Monday or Tuesday. This project involves a mill & fill, crush & shape, and overlay.
- Stanley Court, Trails End, and Lamkin Road projects should start shortly.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik stated he has begun inventory measurements and will be off next week.

EQUIPMENT SUPERINTENDENT’S REPORT: Genson stated they have begun switching trucks over for winter.

ROAD FOREMAN’S REPORT: Gray stated they have been working on gravel roads preparing them for winter and patching. Zmikly stated they have been working on Levering Road restoring shoulders as well as patching and grading.

FINANCE DIRECTOR’S REPORT: Kleeman distributed and discussed the Michigan Transportation Funds for August to be received in October.

COMMISSIONERS’ REPORT: Commissioner Hoffman inquired about the width of crack sealing on Lears Road; he stated he is quite impressed with the work our crew did. Horrocks discussed the process completed by our crew. Hoffman also offered positive comments on the new reports sent to the townships.

Commissioner Zulski discussed the gravel road preparation for the winter is looking good.


PUBLIC COMMENT:

- a. Rich Ginop – Appreciate the recent mowing job; especially down in the ditches. It appears the road commission has expanded what is mowed and it is helpful.

Commissioner Zulski adjourned the meeting at 8:16 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date