

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on July 11, 2019. The meeting was called to order by Chairman Zulski at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman Robert Notestine - Vice Chairman Larry Williams - Member

Staff Present:

Brian Gutowski - Engineer-Manager Shawn Beckman - Project Manager
Robert Genson - Equipment Superintendent James Godzik - Permit/CADD Technician
Lisa Kleeman - Finance Director/Clerk of the Board

Guests Present:

Jim Kargol - Emmet County Commissioner Bill Dohm - Little Traverse Township
Toni Drier – Emmet Count Commissioner Alice Conrad – Springvale Township
John Eby – Maple River Township Mary Zulski and Asher Zulski
John Baker – West Traverse Township Susan Clarke
Gordon & Edith Kruskie–Readmond Township Bob Wurst - Pleasantview Township

MINUTES: It was moved by Larry Williams, seconded by Robert Notestine, to approve the regular meeting minutes of June 26, 2019.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1927, checks numbering 45726 through 45799, in the amount of \$516,990.58, was presented for approval. It was moved by Larry Williams, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 1928 for Payroll No. 14, checks numbering 54805 through 54866, for regular payroll in the amount of \$100,312.83, was presented for approval. It was moved by Robert Notestine, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to purchase 5.75 acres of property for a new salt shed location from Resort Township, and offer the township \$30,000. Engineer-Manager Gutowski suggested increasing the township's allocation for 5 years by \$5,000 per year with a down payment of \$5,000.

Ayes: Zulski, Notestine, Williams

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Alice Conrad of Springvale Township asked about the status of the Howard Road at Independence Village intersection improvement. Gutowski discussed conversation he has had with Dennis Keiser, Bear Creek Township Supervisor, regarding this intersection and sewer replacement that has to occur as well as a power pole issue that needs to be resolved with Consumers Energy. Gutowski does not believe it will happen this year but negotiations will continue. Commissioner Notestine also confirmed that Bear Creek Township's sewer line is driving the project.
- b. Bob Wurst of Pleasantview Township mentioned the Edward Road curb that was replaced as part of the North Conway Road Project originally cost over \$11,000 which was split between Little Traverse and Pleasantview Townships when it was put in. His concern was the township's investment being wasteful for the amount of time it was in place. Commissioner Zulski explained the curb was put in place to keep the road in good shape so people wouldn't cut the corner and destroy the road. He also stated it is impossible to know what federal aid projects will get done ten years in advance. Wurst also mentioned the corner on Welsheimer Road and Gutowski responded those curbs are part of a BIA project that will replace them. Gutowski also stated that the curb on North Conway Road at Edwards Road will be replaced with federal aid standards; which is a higher standard than for local roads and the investment will last a long time. Wurst also mentioned that adding the gravel under the shoulders really paid off. He also mentioned Winter Park Drive and Gutowski mentioned it may be skipped this year but he needs a note from Robert Rogier, Township Supervisor. Wurst stated on Winter Park Drive the most damage was done from the top of the hill to the intersection.
- c. John Eby, Maple River Township Supervisor, commented in Bliss Township, the north end of Valley Road and Sturgeon Bay Trail is getting a lot of gravel in the intersection because there is no curb.

- d. Gordon Kruskie, Readmond Township Supervisor, commented the corner of Island View and State Road has a water collecting spot and needs to be readdressed.
- e. Susan Clark of Lamkin Drive complained each year the road gets wider and the traffic is going faster. She stated five years ago, two golden retrievers were killed because of a driver going too fast and it could have been a child. She also complained the grader is taking natural vegetation. Gutowski informed Clark the road has to be maintained at an average width of 16.5 feet and natural vegetation may have to be removed because of berms and water issues. Clark stated she doesn't like the looks of it and is also concerned for children on bikes. She asked if there is anything that can be done about it. Gutowski responded the speed is an enforcement issue and we will make a conscientious effort not to widen the road.

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to sign the contract with Spierling Trucking & Excavating for the Stutsmanville Road Gravel Supply.

Ayes: Zulski, Notestine, Williams

Nays: None

Motion carried

- b. It was moved by Robert Notestine, seconded by Frank Zulski, to sign the contract with Spierling Trucking & Excavating for the Welsheimer Road Gravel Supply.

Ayes: Zulski, Notestine, Williams

Nays: None

Motion carried

- c. It was moved by Robert Notestine, seconded by Frank Zulski, to award the bid for the Atkins Road Reconstruction Project in Bear Creek Township to Elmer's Crane & Dozer in the amount of \$298,374.60.

Ayes: Zulski, Notestine, Williams

Nays: None

Motion carried

- d. It was moved by Robert Notestine, seconded by Larry Williams, to sign the contract with Bear Creek Township for the Atkins Road Reconstruction Project.

Ayes: Zulski, Notestine, Williams
Nays: None
Motion carried

- e. It was moved by Robert Notestine, seconded by Larry Williams, to sign the contract with Bear Creek Township for the Zaiger Road/Kegomic Drive Reconstruction Project.

Ayes: Zulski, Notestine, Williams
Nays: None
Motion carried

- f. It was moved by Larry Williams, seconded by Robert Notestine, to sign the contract with Payne & Dolan for the Pleasantview Township Ultra-thin Asphalt Project.

Ayes: Zulski, Notestine, Williams
Nays: None
Motion carried

CORRESPONDENCE:

- a. Notice of the MERS Retirement Conference, October 3-4, 2019 at the Grand Traverse Resort was discussed.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Construction Chart for 2019 including neighboring road commissions was discussed
- Permits from Department of Environment, Great Lakes & Energy (DEGLE)
 - Ely Road over Cold Creek culvert replacement will be approved soon
 - Crooked River Road over an unnamed creek has been approved
 - Wilderness Park's 2020 Project culverts are being worked on
- Wilderness Park Culvert Project DNR permit fee will be sent today. This will allow the one mile project for the association and township. We will still have to pay the DNR for a timber fee of about \$3,000 to clear trees.
- MCRCSIP Annual Meeting is July 17-18

SUPERVISOR'S REPORT: Beckman reported on the following:

- Five Mile Creek and Warren Street Ultra-thins are complete
- Marion Drive was pulverized as of noon yesterday
- Gill Road Bridge west abutment is done, east abutment will be done today, and setting the bridge deck is planned for tomorrow

- North Conway Road - they are moving gravel, doing fine grading, and will be placing the first lift of asphalt soon. They plan to pulverize the south end today.
- Wilderness Park Drive Project - staking done today but the project won't happen until August 1 due to Gill Road Bridge being paved on July 22 with guardrail on July 24.

PERMIT/CAD REPORT: Godzik reported the Pickerel Lake Road and US 31 intersection has been painted but the stripes have not as of yet as that is a different company; they have to be hand painted and will be done soon. East Mitchell and Alcan site distance study has not been completed yet but will be done today or Monday.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported all is good.

COMMISSIONERS' REPORT: Commissioner Notestine went to the MCRCSIP meeting and learned the road commissions that have become a part of the county cannot be a part of this pool. He was very impressed with the pool meeting and what is accomplished. Notestine also asked the public to let us know when high speed internet installation is occurring along the road shoulders so we can check on it. He noted they are busting up pavement where the roads are already in bad shape.

Commissioner Williams questioned the cracking on the Maple River Bridge deck and Beckman noted the cracking is on the approach slabs and has not been addressed yet.

Commissioner Zulski questioned the Finance Director's comfort level regarding actual MTF funds received versus budgeted and how the shortfall is being addressed. Kleeman responded she will be working on a revised budget as she expects MTF revenue to be less than originally estimated. Zulski inquired on projects being trimmed for this year or equipment purchasing being postponed. Gutowski responded projects are already in the works but equipment purchasing is being adjusted which Genson also confirmed. Kleeman stated that MTF estimated revenue had not been adjusted yet due to an expected change in funding by the Governor. She also responded she is saving for four trucks that were ordered for this year but they may not be outfitted as quickly as planned due to cash flow which was hit hard due to significantly increased winter costs. She also has asked for project lengths to be reduced whenever possible to contain expenses.

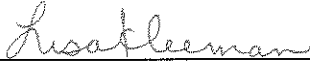
ROAD FOREMAN'S REPORT: None.

FINANCE DIRECTOR REPORT: Kleeman distributed May Financial Information.

PUBLIC COMMENT:

- a. Gordon Kruskie – Readmond Township Supervisor, has received many calls for dust control, they are always the last one to get it done, and he is ready for it. Beckman advised Gordon to call Ed Zmikly to get it scheduled.
- b. Toni Drier – Emmet County Commissioner, said at a recent Tunnel of Trees meeting there is great concern regarding digging up the roadway and mess left by Trustream.
- c. Jim Kargol – Emmet County Commissioner, commented when the work on the side of the road is complete, the utility company is replacing it with fill dirt and not gravel which will create a soft spot. Godzik responded how he has addressed some current issues on Mitchell with Roesse’s Contracting. Gutowski also stated Roesse’s are also removing signs and not replacing them or replacing them correctly. Zulski asked that we require compacting in these locations. Kargol also asked about wedging on US 31 North on the fog line due to large cracks. Genson responded he believes this is on MDOT’s list to get durapatched. Kargol asked about the Atkins Road project regarding culverts being replaced as the culvert on the corner will need an excavator. Gutowski stated the culverts will be replaced, outside of the bid, but will be part of the project.
- d. John Eby, Maple River Township Supervisor, commented that people are stopping on Woodland Road Bridge and it is dangerous. Zulski asked for a sign to be placed, “No Stopping or Parking on Bridge”. Eby also asked for chevrons when coming from the east as there is a large drop into the river.

With no further business, Commissioner Zulski adjourned the meeting at 8:43 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

7-25-19

Date