

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, June 9, 2022. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman-Member

Staff Present:

Brian Gutowski – Engineer/Manager	Brent Shank – Engineer/Manager
James Godzik – Permit/CADD Technician	Bob Genson – Equipment Superintendent
Ed Zmikly – North Road Foreman	Lisa Kleeman – Finance Director
Travis Horrocks – Engineer Technician	John Gray – South Road Foreman

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor	Randy McCune – Springvale Twp Supervisor
Alyce Conrad – Springvale Township	Gordon & Edith Kruskie – Readmond Twp.
Nancy Dennis – Springvale Township	Toni Drier – Emmet County Commissioner
Becky Maendel – Springvale Township	

Guests Present via Zoom:

Paul Schemanski – Resort Township Trustee	Sarah Krupa – Readmond Township Clerk
Anthony DeLuca	

Staff Present via Zoom:

Michelle Main – Administrative Assistant	Tori Thompson–Human Resources/Payroll Clerk
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MINUTES:

It was moved by Williams, seconded by Hoffman, to approve the regular session minutes of May 26, 2022.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Williams, to approve accounts payable for payment of Voucher 2222 for checks 49351 through 49404 in the amount of \$241,962.75.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Williams, seconded by Hoffman, to approve payroll and electronic direct deposits for Voucher 2223 for checks 57417 through 57442 in the amount of \$109,155.62.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS:

- a. 8:10 a.m. Public Hearing regarding the proposed gravel upgrade in Springvale Township on Trailsend Road, Ellsworth Street, and Stanley Court. It was moved by Williams, seconded by Hoffman, to begin the public hearing.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

The public hearing was advertised in the Petoskey News Review. Nancy Dennis of Trailsend Road, Springvale Township, offered specific details on the planned project, comments, and thanks for generous amount of time provided by the township and road commission representatives. Based upon recommendation of Engineer-Manager Shank and Road Foreman Gray, she believes at this time, removal of the culvert is the best option. Alyce Conrad, Springvale Township, objects to the work proposed on the Trailsend Road portion of the project. Commissioner Hoffman offered comments on the culvert and water problems that many people don't see after winter is over. Gutowski stated he has met with Drain Commissioner Arden Bawkey and he does not want the culvert. Gutowski also read detailed written comments received by Len Maendel, son-in-law to Leroy and Martha Sutfin, property owners on Trailsend Road. Nancy Dennis expressed, based upon the meeting last night with Road Commission officials, she believe they also appreciate the current proposal. Hoffman inquired on the scope of the project and Shank stated they plan to excavate 6" out, install geogrid, and replace 6" of material. It was moved by Zulski, seconded by Williams, to end the public hearing.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

NEW BUSINESS:

- a. It was moved by Hoffman, seconded by Zulski, to approve Policy No. 2022-012: Culvert Replacement.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- b. Signing the Real Estate Purchase Agreement with MDC Contracting, LLC., for the Bay Shore Pit was tabled until the next meeting due to several recent changes by Attorney Joel Wurster.
- c. It was moved by Zulski, seconded by Hoffman, to award the bid for gravel upgrade in Springvale Township on Trailsend Road, Ellsworth Street, and Stanley Court for \$138,020.30 to Tri-County Excavating Group, LLC. The culvert will be removed from the project so the final amount may be approximately \$2,000 less.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- d. It was moved by Zulski, seconded by Williams, to sign the contract with Springvale Township for sealcoat on Channel, Harmon, Silver Creek, and Welsh Roads.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- e. It was moved by Hoffman, seconded by Williams, to sign the contract with Springvale Township for gravel upgrade on Stanley Court.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- f. It was moved by Williams, seconded by Hoffman, to sign the contract with Springvale Township for gravel upgrade on Trailsend Road and Ellsworth Street.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice was received of MCRCSIP's Annual Meeting to be held July 20-21, 2022, at the Soaring Eagle Resort in Mt. Pleasant. Hoffman will plan attend.
- b. CRASIF's Board of Trustees call for candidate's notice was received. Kleeman serves on this board and if anyone else is interested, let Gutowski know.

ENGINEER-MANAGER'S REPORT: Gutowski offered the following:

- MDOT opened bids for the federal aid sealcoat project on Pleasantview Road which involves HIP funds as part of the Covid package. The only bid, Fahrner Asphalt Sealers, came in at \$331,214.27 which is significantly over the engineer's estimate of \$232,377.40. Due to MDOT not letting the project until very late in the season, this bid has to be rejected. The road still needs to be sealcoated and Gutowski has requested the contract amount of \$184,000 in cash from MDOT and will plan to handle the project inhouse. MDOT agreed but will probably not release these funds until next January at the earliest.
- Lake Shore Drive revised plans are approximately \$303,000. An alternate bid for drainage with the pillow and drainage work was also received. Ditching and stonework on Chippewa Drive are part of the revised plans. Bids are due July 5.
- Lake Shore Drive over Wycamp Creek bridge and Lower Shore Drive over Five Mile Creek culvert plan review meeting will be held via Zoom, Tuesday, June 14 at 2:00 p.m.
- Robinson Road Bridge is on schedule to begin the first week of August with a preconstruction meeting on July 18. The construction should last about 4 weeks with the plan to finish before school starts.

Shank offered the following:

- Tree cutting on Powers' Road curve relocation project is about complete.

ENGINEER-TECHNICIAN'S REPORT: Horrocks offered the following:

- Chip sealing is in full swing and should be completed Friday; fog sealing should occur next week.
- Little Traverse Township's portion of Powers Road was chip sealed in error but will not be charged for; this portion will be covered with an overlay.
- Four or five projects have been completed for the MDOT detour.
- PASER ratings for primary roads and MDOT routes will be completed by the end of June with local roads completed shortly thereafter. Commissioner Williams discussed Powers Road at US 31 and inquired if truck traffic will scrub the stone off in this area? Horrocks stated this was a double seal but sometimes that occurs.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik stated Wilderness Park Drive stumping has occurred on half of the project and waiting for line work by AT&T on the other half; this project is coming along. Williams asked if the road will be raised and Shank stated will come up about 6-7 inches at the center line. He also asked about the blue stakes and Godzik stated they are to mark a clear zone on the east side of the project and they will be removed soon.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson stated they have been begun summer maintenance on winter equipment.

ROAD FOREMAN'S REPORT: Zmikly stated they are cutting grass on the primaries and working on plugged and failed culverts. Next week they will be replacing culverts on Levering Road and this will cause daily road closures; attempting to replace two per day to minimize closures. Zuluski inquired if we are training new grader operators on seasonal roads and Zmikly stated this

will begin next week. Zuluski stated the grading looks very good; removing the berm without removing too much gravel. Shank stated on Mission Road they used a tiller to break up berms and get the material reincorporated. Gray stated he is training a new grader operator on seasonal roads and mowing will be starting next week.

FINANCE DIRECTOR'S REPORT: Kleeman stated the MDOT summer program has begun and Tori Thompson and Gail Scharffe are doing an excellent job with this. The Annual Report presentation at the County Board will be July 11 at 6:00 p.m.

COMMISSIONERS' REPORT: Commission Zuluski stated the grading looks great and removing the berm will be helpful for getting water off the road.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township Trustee – Dust control response was a job well done this year. He also thanked Gutowski for the Lamkin Drive gravel project; a final billing will be received when everything is bid out properly.
- b. Anthony DeLuca – He discussed a problem with the Devil's Elbow sign on M119 and the ravine that runs east and northeast behind the sign. DeLuca's property begins about 100 feet off the road and this year there has been quite a lot of activity with people hiking on his property, especially over Memorial Day weekend, as the public believes this area is a nature preserve. He discussed some examples and eventually he called 911 because a person wouldn't leave because there wasn't any sign saying it is private property. After that encounter, DeLuca added a private property sign to the Devil's Elbow sign but it keeps getting removed. They are having quite a bit of disruption especially from motorcycle groups. Can the road commission add something to the sign stating this is private property along with "no trespassing" or "no parking"? Gutowski will email DeLuca and Jay Gailitis of MDOT so they can meet out at the area and work on this issue.
- c. Toni Drier, Emmet County Commissioner – She was contacted twice by two different ladies with chip seal damage to their windshields. She gave them the road commissioner's phone numbers. After six years, she stated people still do not realize they can call a road commissioner; she always transfers that information as education is key.

Commissioner Zuluski adjourned the meeting at 8:43 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date