

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, September 18, 2023. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman
Mark Hoffman - Member

Commissioners Absent:

Wade Williams – Vice Chairman

Staff Present:

Travis Horrocks – Engineer Technician
James Godzik – Permit/CADD Technician
Bob Genson – Equipment Superintendent

John Gray – South Road Foreman
Lisa Kleeman – Finance Director/Board Clerk

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor
Ed Kuligowski – Pleasantview Twp. Supervisor

Don Mapes – Emmet County Commissioner
Dennis Keiser – Bear Creek Twp. Supervisor

Guests Present via Zoom:

Dave Boyer – Emmet County Administrator
Jim Bartlett – West Traverse Twp. Supervisor

David White – Emmet County Commissioner
Al Welsheimer – Resort/Bear Creek Fire Chief

MINUTES:

It was moved by Hoffman, seconded by Zulski, to approve the regular and closed session minutes of August 31, 2023.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

ACCOUNTS PAYABLE:

It was moved by Hoffman, seconded by Zulski, to approve accounts payable for payment of Voucher 2340 for electronic funds transfer payments and checks 50811 through 50837 in the amount of \$505,247.63.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

PAYROLL:

It was moved by Zulski, seconded by Hoffman, to approve payroll and electronic deposits for Voucher 2341 for checks 58188 through 58204 in the amount of \$105,889.52.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Hoffman, to award the bid for two automated flagging assistance devices to Action Traffic Maintenance; this bid included intrusion alarms.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- b. It was moved by Zulski, seconded by Hoffman, to award the bid for Old US 31 HMA Crushing to J & N Construction.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- c. It was moved by Hoffman, seconded by Zulski, to authorize the Engineer-Manager to sign the title sheet for Mitchell Road from Division Road to Petoskey City Limits.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: None

ENGINEER-TECHNICIAN'S REPORT: Horrocks gave the following update:

- Old US 31 Project has had some of the base crushed by the crew.
- Bridge epoxy will be set up with Smith Waterproofing for the Maple River Road Bridge.
- Checking grass growth on several projects will occur this week; grass grew on most projects well.
- McKinley Township extended their gravel upgrade project; another 400 ton will be placed at the Ball/Reed Road intersection.
- Beach Road culverts will be installed by the crew this week.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik stated he is catching up from being gone on vacation.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson stated they have purchased two pickups for the crew and the excavator has arrived; it will be measured for attachments today. The first new tandem axle truck should begin to be upfitted at Truck & Trailer Specialties this morning. The first truck has been brought in for winter change over this week.

ROAD FOREMAN'S REPORT: Gray stated they have been wrapping up mowing, will begin brushing, and have been patching and working on culvert washouts.

FINANCE DIRECTOR'S REPORT: None

COMMISSIONERS' REPORT: Commissioner Zulski inquired on MDOT's progress on the US 31 project; Horrocks will inquire on specific questions and get back with both commissioners. He also inquired on the amount of gravel in the Morrow Pit and asked if the McKinley project will deplete it; Horrocks responded the gravel for this project is coming from Rieth-Riley. Zulski also expressed appreciation to Kleeman for the financial leadership in equipment purchases that are more efficient and productive. He also went on to discuss information relayed at the NMARC meeting regarding the use of mineral well brine on the roads and the Monarch Butterfly's endangered species listing and its impact on mowing.

Commissioner Hoffman inquired on the equipment auction and Horrocks answered with the correct date of October 17, 2023, and offered assistance for finding the information online.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:16 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

9-29-23

Date