

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on October 19, 2018. The Chairman, Frank Zulski, called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zulski-Chairman, Leroy Sumner-Vice Chairman, Larry Williams-Member

Staff Present:

Brian Gutowski - Engineer-Manager

Ed Zmikly – North End Road Foreman

James Godzik - Permit-CADD Technician

Robert Genson - Equipment Superintendent

Lisa Kleeman - Finance Director/Clerk of the Board

James Kargol/John Gray – South End Foremen

Guests Present:

Bill Dohm - Little Traverse Township

Larry Flynn - Trailsend Bay Property Association

Alice Conrad - Springvale Township

Gordon Kruskie – Readmond Township

Toni Drier – Emmet County Commissioner

John Baker – West Traverse Township

Robert Rogier – Pleasantview Township

MINUTES: It was moved by Leroy Sumner, seconded by Frank Zulski, to approve the open meeting minutes of October 5, 2018.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1841, checks numbering from No. 44819 to No. 44820, in the amount of \$124,351.00, and Voucher No. 1843, checks numbering from No. 44821 to No. 44883, in the amount of \$524,540.51, were presented for approval. It was moved by Larry Williams, seconded by Leroy Sumner, to approve accounts payable for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PAYROLL: Voucher No. 1842 for Payroll No. 21, checks numbering from No. 53657 to No. 53715 for regular payroll, in the amount of \$92,205.35, was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Levering Facility Final Payment No. 12, in the amount of \$11,871.78, was presented for approval and payment. It was moved by Larry Williams, seconded by Leroy Sumner, to approve for payment.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Robert Rogier, Pleasantview Township, asked if a phone call had been received by a resident about a washout on Wild Cherry Lane.
- b. Larry Flynn, Trailsend Bay Property Association, stated the stakes have been very helpful indicating the right-of-way on Wilderness Park Drive.

APPOINTMENTS:

- a. 8:15 A.M.: Public Hearing - Proposed abandonment of Birch Street in the Minne-Wa-Wa plat on Oden Island for 100' in Littlefield Township. It was moved by Larry Williams, seconded by Leroy Sumner, to begin the public hearing.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

Gutowski announced there have been no comments received prior to the public hearing and it was advertised in the Petoskey News Review. There were three calls for comment. Alice Conrad questioned the origination of the request as well as public use of the road and Gutowski responded the property owners requested the abandonment. Receiving no additional comments, it was moved by Larry Williams, seconded by Leroy Sumner, to end the public hearing.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Leroy Sumner, to adopt Berry Creek Valley Road from Mitchell Road then north for the entire loop, 1.10 miles +/- into the County Road system at the request of Springvale Township.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- b. It was moved by Leroy Sumner, seconded by Larry Williams, to approve abandonment of Birch Street in the Minne-Wa-Wa plat on Oden Island for 100' in Littlefield Township.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Conservation Resource Alliance and Little Traverse Bay Band of Odawa Indians teleconference today at 10:30 a.m. to close out the Reed Road Project over Van Creek and to also discuss funding for the Gill Road crossing.
- October 24, 9:00 a.m. - School Superintendents would like to meet with Engineer/Manager and Road Foremen at the Dutch Oven.
- October 25, 1:00 p.m., Bear Creek Township Hall - Petoskey Area Transportation Meeting
- October 26 - Federal Rural Task Force Training in Gaylord by MDOT
- November 2 Board Meeting - priorities will be set for Federal Aid system projects and township participation was requested.
- 44 North was here for a meeting regarding 2019 insurance rates on October 18. The increase will be 3.16%. A few more options were inquired about.
- Monday, October 22 - Crew meeting regarding Blue Care Network and MERS Health Care Savings Plan which will be opened up for additional employee contributions.

SUPERVISOR'S REPORT: None

PERMIT/CAD REPORT: Godzik reported on a Beckon Road violation notice update with pictures and a letter will be sent regarding road damage and the hazard that remains. Zulski discussed sending the

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pictures and a copy of the letter to Senator Casperson and State Representatives along with a letter from Commissioner Zulski and township officials. There are also pictures of Bear River Road damage that need to be sent along with this letter.

Godzik also gave detailed information on the property irons on Wilderness Park Drive that have been located. He discussed difficult areas and Zulski clarified the location of the road within the right-of-way. Godzik stated the entire road has been found to be within the right-of-way, although it is not entirely centered in the right-of-way. Zulski inquired about a request to the DNR for acquiring land and Gutowski affirmed this process has begun. Other options were discussed including the DNR with regards to wetland swapping, safety of the national bike trail, and acquiring land and/or easements for additional width. Zulski went on to further discuss the process for a special assessment, federal aid challenges, road width safety issues, costs to improve the portion of the road involving property owners and disputes, and expediting the letter to the DNR.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported on attending a couple good conferences with staff. The new flat rack truck is in and will be picked up Monday. A new jetter was purchased from Mackinac City for cleaning and steaming culverts. Trucks are being switched over for winter.

COMMISSIONERS' REPORT: None

ROAD FOREMAN'S REPORT: None

FINANCE DIRECTOR REPORT: None

Commissioner Zulski recessed the meeting at 8:29 a.m.

Commissioner Zulski called the meeting to order at 8:35 a.m. for a work session and the following topics were discussed (see attached document):

- MTF Funding and Surplus Funds
- Debt Obligations and Payments
- Equipment and Building Purchases and Needs
- Construction Projects and Preventative Maintenance
- Tree Removal
- Other Miscellaneous Topics

PUBLIC COMMENT: None

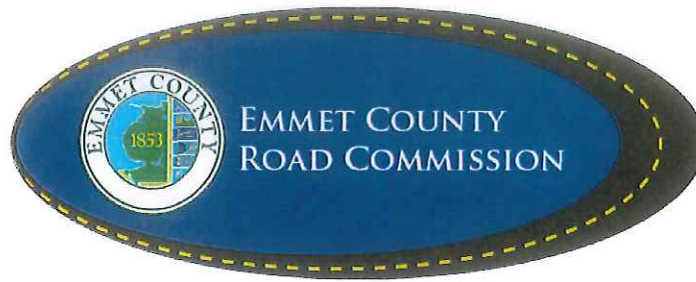
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With no further business, Commissioner Zulski adjourned the meeting at 9:48 a.m.

Lisa Kleeman
Lisa Kleeman, Finance Director-Clerk of the Board

11-2-18
Date

Larry Williams
Leroy P. Sumner
Frank Zulski Jr.
Brian A. Gutowski, P.E.
Engineer-Manager
Lisa Kleeman
Financial Director -
Clerk of the Board



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The following is an excerpt from the minutes of the regular meeting of the Emmet County Board of Road Commissioners held on October 19, 2018:

It was moved by Leroy Sumner, seconded by Larry Williams, to approve abandonment of Birch Street in the Minne-Wa-Wa plat on Oden Island for 100' in Littlefield Township.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

RESOLUTION

WHEREAS, a petition was initiated in support of the abandonment of Birch Street in the Minne-Wa-Wa plat on Oden Island for 100' in Littlefield Township; and

WHEREAS, that portion of road right-of-way serves no useful purpose to the motoring public or to the Road Commission who has jurisdiction over it; and

WHEREAS, all adjoining property owners and Littlefield Township are in support of the abandonment of that section or road;

NOW, THEREFORE, BE IT RESOLVED THAT, the Emmet County Board of Road Commissioners determine it to be in the best interest of the public to absolutely abandon and discontinue as a public road, Birch Street in the Minne-Wa-Wa plat on Oden Island for 100' in Littlefield Township, Emmet County.

I hereby certify that the above is true and adopted by the Board of Emmet County Road Commissioners at their regular board meeting on October 19, 2018, and is made part of their official minutes of said Board meeting.

Signed: *Lisa Kleeman*
Lisa Kleeman, Finance Director-Clerk of the Board
Emmet County Road Commission