

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, September 18, 2020. Chairman Frank Zulski called the meeting to order at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman Robert Notestine - Vice Chairman Wade Williams - Member

Staff Present:

Brian Gutowski - Engineer/Manager Shawn Beckman – Project Manager
Lisa Kleeman - Finance Director/Clerk of the Board

Guests Present:

James Kargol – Emmet County Commissioner Toni Drier – Emmet County Commissioner
Bill Dohm – Little Traverse Township Dennis Keiser – Bear Creek Township
Alice Conrad – Springvale Township

MINUTES: It was moved by Robert Notestine, seconded by Wade Williams, to approve the regular session minutes of September 3, 2020.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 2037, checks 47141 through 47175 less voided checks 45354 and 46311, in the amount of \$694,236.30 was presented for approval. It was moved by Wade Williams, seconded by Frank Zulski, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 2038 for Payroll No. 19, checks 56091 through 56119 and direct deposit, for regular payroll in the amount of \$97,297.91, was presented for approval. It was moved by Frank Zulski, seconded by Robert Notestine, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Robert Notestine, seconded by Frank Zulski, to appoint Lisa Kleeman as an Officer Delegate and Tori Thompson as an Alternate Officer Delegate to vote at the virtual MERS Annual Business Meeting on Thursday, September 24, 2020.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- b. Country Club Road Project was discussed with regards to the proposed start and completion date. The contract signed in June, states the project is to be completed by October 1, but the contractor has informed the project manager that the project cannot be started before October 5. The township has the option to extend the completion date, but Township Supervisor Dennis Keiser has agreed not to do that and requested to have the project moved to 2021 with a completion date before Memorial Day. The contractor has agreed to honor the prices next year.

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- CRASIF Annual Meeting was held on September 16 and the road commission has received an award for having the lowest Modification Wage Factor in our payroll category. This equates to a savings of over \$26,000 from last year.
- Annual Safety Banquet – Due to Covid, the banquet cannot be held at the Dam Site Inn this year. We will check into other options for a safety reward for the employees.
- J. Ranck Electric, Inc. submitted a proposal for the Mitchell and Division traffic signal to add a dedicated right turn signal on southbound Division Road in the amount is \$9,310. Dennis Keiser, Bear Creek Township Supervisor, will seek approval to participate in the cost. This work can be done in the next couple of weeks and Gutowski will inquire with Mike Hagman, Applied Pavement Markings, to have arrows painted.

It was moved by Frank Zulski, seconded by Wade Williams, to accept the proposal by J. Ranck Electric, Inc. to add a dedicated right turn signal at the Mitchell and Division Road intersection.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- CRA Engineering Committee Meeting met September 17. There was discussion on selling federal aid to MDOT as SHPO requirements and acquiring easements for right of way have continued to get more complicated on federal aid projects. CRA believes a current bill to allow MDOT to purchase our federal aid at \$.90 for each \$1.00 will likely pass. If it passes, it is probable this would be effective beginning in 2022.
- Manager's Meeting Tuesday morning, September 22, 2020
- MCRC SIP Legal Forum Tuesday afternoon, September 22, 2020
- Local Bridge Meeting to select bridge projects for 2023, Thursday, September 24, at Roscommon County Road Commission
- PASER Ratings begin today on local roads
- Signage Safety Project for 2021 includes Powers and Moore Road intersection
- Drainage issue on M119 just south of Middle Village Road – MDOT and Tammy Doernenburg are involved to help determine cause of bluff failure. Waiting to hear from MDOT soils expert but may have to get our attorney involved.

SUPERVISOR'S REPORT: Beckman reported the following:

- Wolverine Crack Sealing will return next week
- Pickerel Lake Road Project - contract modification has been created for shoulder gravel to deal with edge drop. Our crew will saw cut some of the shoulder seal coat to stop losing shoulder gravel on some of the hills.
- Reed Road Bridge Project Update - Independent soil boring crew was hired and their results are much different than original boring results. Timber piles can not be used so steel pile will be the alternate; they will resume driving steel pile today. There was discussion of abandoning this project before steel pile was suggested. Conservation Resource Alliance is paying for most of the bridge and several timber piles cannot be used as they have been destroyed during this process. Some of the remaining timber piling may be used on next year's Banwell Road Bridge Project funded by Tip of the Mitt Watershed Council and CRA can move the funds to be used for steel piling on Reed Road Bridge. There may be some of these same issues on the Munger Road Bridge Project.

- Still waiting on unit prices from Payne & Dolan on Cincinnati Pointe Road Project. There is still no information on when this project will start, but it must be completed by October 1.
- Atkins Road Project from 2019 is still not complete and an email has been sent on the mill and patch that is required to finish this project.
- Pat Carter has been working on surveying several materials piles for inventory as well as working on driveway permits. Lots of sand is available for ice control sand in the Powers Pit.

PERMIT/CAD TECHNICIAN'S REPORT: None

EQUIPMENT SUPERINTENDENT'S REPORT: None

ROAD FOREMAN'S REPORT: None

FINANCE DIRECTOR'S REPORT: None

COMMISSIONERS' REPORT: Commissioner Zulski offered comments on Wilderness Park Drive and asked Gutowski to get an hourly rate for representation by Attorney Bill Henn so we are legally covered when proceeding with the project. This comment was supported by Commissioner Williams and Commissioner Notestine. Survey results from the homeowners are not due for a while yet. Zulski also offered thanks for the great safety ethics of the employees.

PUBLIC COMMENT:

- a. Dennis Keiser, Bear Creek Township Supervisor – inquired about the status of the Howard and Lears Pole Relocation Project. Gutowski affirmed he is working with LTBBOI on the receipt of funds before the project can move forward.
- b. James Kargol, Emmet County Commissioner – inquired about the removal of the hill to north of the Howard and Lears pole and suggested moving it to offer temporary safer vision until the pole can be moved. Gutowski stated Consumers Energy does not want any work done near the pole as the city would be out of power if the pole was compromised. Kargol also inquired about Larry Williams' appointment to the Road Commission Board and when it expired. Drier responded the appointment expires December 31, 2020 and the county commissioners are scheduled to discuss the new appointment at their December meeting.
- c. Toni Drier, Emmet County Commissioner – Commissioner Neil Ahrens was contacted by the citizen on M119 regarding the drainage issue.

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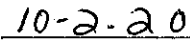
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- d. Bill Dohm, Little Traverse Township Supervisor – asked for an update on Pleasantview and Hathaway intersection and exploring a No Passing Zone. Gutowski responded our crew has removed several trees in the area and the signs are up. Zulski stated both the north and south lane should be a No Passing Zone at this intersection and asked Gutowski to pursue this.

Commissioner Zulski adjourned the meeting at 8:35 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date