

**MINUTES**  
**EMMET COUNTY ROAD COMMISSION**  
**HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, June 8, 2023. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

**Commissioners Present:**

Frank Zulski – Chairman      Wade Williams – Vice Chairman      Mark Hoffman - Member

**Staff Present:**

Brent Shank – Engineer/Manager      James Godzik – Permit/CADD Technician  
Ed Zmikly – North Road Foreman      Lisa Kleeman – Finance Director/Clerk  
John Gray – South Road Foreman

**Guests Present:**

Bill Dohm – Little Traverse Twp. Supervisor      Dennis Keiser – Bear Creek Twp. Supervisor  
Ed Kuligowski – Pleasantview Twp. Supervisor      Gordon Kruskie  
Bob Kruzel – Readmond Twp. Trustee      Sherry Duntley – Little Traverse Twp. Clerk

**Guests Present via Zoom:**

David White - Emmet County Commissioner      Dave Boyer – Emmet County Administrator  
Al Welsheimer – Bear Creek/Resort Twp. Fire Chief

**MINUTES:**

It was moved by Hoffman, seconded by Williams, to approve the regular and closed session minutes of May 25, 2023.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

**ACCOUNTS PAYABLE:**

It was moved by Zulski, seconded by Williams, to approve accounts payable for payment of Voucher 2323 for checks 50499 through 50503 in the amount of \$46,008.24.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

It was moved by Hoffman, seconded by Zulski, to approve accounts payable for payment of Voucher 2325 for checks 50504 through 50505 in the amount of \$10,097.10.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

**PAYROLL:**

It was moved by Williams, seconded by Hoffman, to approve payroll and electronic direct deposits for Voucher 2324 for checks 58059 through 58077 in the amount of \$97,629.36.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

**PUBLIC COMMENT:** None

**APPOINTMENTS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- a. Discussion was held on the status of Old US 31; a public hearing will be scheduled regarding returning the surface to gravel on a portion of this road.
- b. It was moved by Hoffman, seconded by Williams, to accept the blade bids and award in the best interest of the road commission.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

**CORRESPONDENCE:** None

**ENGINEER-MANAGER'S REPORT:** Shank has been working on the following:

- Bargaining unit negotiations
- PASER Ratings

**ENGINEER-TECHNICIAN'S REPORT:** Horrocks gave the following report:

- Camp Petosega Road project is complete.
- East Hathaway Road project is complete.
- Little Traverse Township overlay projects are done.
- Mission Road Project in Littlefield Township is done.
- Division Road Project paving is complete except for waiting on paint.
- Pleasantview Township overlay project is in progress; paving should occur next week if the curbs are completed.

- Roy Road gravel work is done and paving should begin this afternoon.
- Douglas Lake Road Bridge will be scheduled sometime after July 4; after the bridge arrives.
- Robinson Road Project should begin just before or after July 4.
- Krause Road project will begin near the end of summer.
- Intertown Road project will begin after Roy Road is completed.
- Centerline painting is complete.
- Atkins Road project is done.
- Fochtman Industrial Park Drive project is still in the preconstruction phase awaiting updated plans and EGLE permits. This project will be paved on Saturdays.
- Road failure on US 31 in front of Rosenthal motors is being worked on.
- Lamkin Road project is complete and will receive brine shortly.

**PERMIT/CAD TECHNICIAN'S REPORT:** Godzik discussed in detail work being done on Cemetery Road in West Traverse Township without a permit. Wilkinson's have now applied for a permit and Godzik and Shank are reviewing changes that need to be completed.

Godzik is also working on the Powers Road project from last year with respect to Miller's Pipeline and some potholes requiring repair.

**EQUIPMENT SUPERINTENDENT'S REPORT:** None.

**ROAD FOREMAN'S REPORT:** Zmiky stated they have been focusing on wedging while asphalt has been available, specifically Lark's Lake Road and Pleasantview Road; currently working on Tower Road and Durkalic Road. Gray stated they are trying to complete as much maintenance as possible while wedging and first round of dust control is done.

**FINANCE DIRECTOR'S REPORT:** Kleeman discussed the status on hiring an Administrative Assistant as well as distributed and discussed the MTF payment for April that was received in June.

**COMMISSIONERS' REPORT:** Commissioner Hoffman asked Shank to question when the signal on Pickerel Lake Road and US 31 will be completed. Keiser stated the signal is planned for installation this fall.

**PUBLIC COMMENT:**

- a. Gordon Kruskie – Inquired if Readmond Township has been final billed for the Lamkin Road project and Kleeman responded it was billed a few weeks ago. Kruskie also responded to the question on Gully Road with the history of a requested road project and the road washing out many years ago; while the project may be very expensive, this project needs to be done.
- b. Bob Kruzel, Readmond Township Trustee – Thanked the road commission and Rieth-Riley for the work on Lamkin Road stating it turned out pretty nice. He also inquired

about the paving project estimate and shoulders. They would like a price on graveling Lamkin Road North as well as Gully Road. Zulski responded that the depth and size of the culvert will make this project cost prohibitive. Kruzel also inquired about four wheelers using Vorce Road; Shank suggested he contact law enforcement.

Commissioner Zulski recessed the meeting at 8:26 a.m.

Commissioner Zulski reconvened the meeting at 8:33 a.m.

**CLOSED SESSION:**

It was moved by Zulski, seconded by Hoffman, to go into closed session at 8:33 a.m. to discuss collective bargaining agreement negotiations; MCL 15.268(c).

Roll Call Vote:

Aye: Williams

Aye: Zulski

Aye: Hoffman

Motion carried

It was moved by Hoffman, seconded by Zulski, to go back into open session at 9:12 a.m.

Roll Call Vote:

Aye: Williams

Aye: Zulski

Aye: Hoffman

Motion carried

Commissioner Zulski adjourned the meeting at 9:12 a.m.

*Lisa Kleeman*  
Lisa Kleeman, Finance Director-Clerk of the Board

6-22-23  
Date