

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, September 10, 2026. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman James Kargol – Member

Staff Present:

Brent Shank – Engineer/Manager	James Godzik – Permit/CADD Technician
Ed Zmiky – North Road Foreman	Art Beach – South Road Foreman
Travis Horrocks – Engineer/Technician	Lisa Kleeman - Finance Director/Board Clerk

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor	George Griffin, Franklin Estates
Garrett Muir – Bear Creek Twp. Supervisor	Ken Cooper
Terry Ledwidge	

Guests and Staff Present via Zoom:

Chelsea Drayton – ECRC Admin. Assistant	Brad Coulter – Resort Township Supervisor
David White – Emmet County Commissioner	George Bloomfield – Pleasantview Twp. Trustee
Al Welsheimer - Resort/Bear Creek Twp. Fire Chief	

AGENDA:

It was moved by Zulski, seconded by Kargol, to approve the agenda as presented.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

MINUTES:

It was moved by Kargol, seconded by Zulski, to approve the regular session minutes of August 27, 2026.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Williams, seconded by Kargol, to approve accounts payables Voucher 2638 for checks 61888-61934 and electronic payments in the amount of \$333,946.19.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Williams, seconded by Kargol, to approve payroll Voucher 2639 for checks 61935-61939 and electronic deposits/payments of \$115,316.30.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Ken Cooper – Thanked the road commission and equipment operators for repairing erosion damage on seasonal roads; for all the hard work that has been done.
- b. Brad Coulter, Resort Township Supervisor – Introduced himself and commented how helpful Shank has been working on the Resort Pike and Intertown Road intersection.
- c. Terry Ledwidge – Thanked the road commission and he enjoys the use of trails and seasonal roads and the crew did a really good job.

APPOINTMENTS:

- a. 8:05 a.m., George Griffin, President of Franklin Estates HOA – Requested a variance in paving width, from 30 feet to 24 feet, and easement width, 66 feet reduced to 60 feet.

It was moved by Zulski, seconded by Kargol, in a manner of consistency, to deny the waiver request on paving width and easement width.

Roll Call Vote:

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

NEW BUSINESS: None

CORRESPONDENCE: None

ENGINEER-MANAGER REPORT: Shank discussed the following:

- Neighborhood Roads Funds first disbursement was received for about \$700,000 which included \$10,000 for engineering. Additional snow funds are also expected.
- Planning a work session after October 15, 2026, board meeting to address Neighborhood Roads Funds project plans, FEMA funding, federal aid STIP projects, and future staffing, as well as building and equipment purchasing plans.

ENGINEER-TECHNICIAN REPORT: Horrocks gave the following update:

- Brutus Road project has been in process for the past few weeks, paving scheduled for Monday and Tuesday. Job completion date is set for September 17.
- Pennsylvania Avenue and Cedar Lane have been milled and paving scheduled for Friday and Saturday.
- Ball Road gravel project was completed at the end of last month.
- Terpening Road project will begin soon.
- Levering Road slope failure repair just east of Larks Lake Road will begin soon.
- North Conway Road overlay project will begin soon and be completed by October 1.
- Division Road culvert lining should happen next week.
- Garage door replacement bids are due next Tuesday.

PERMIT/CAD TECHNICIAN REPORT: Godzik had nothing to report.**SHOP FOREMAN REPORT:** None

ROAD FOREMEN REPORTS: Beach stated mowing will be completed in another week, and they have been brushing, ditching, culvert cleaning, and grading gravel roads. Zmiky stated they have been grading seasonal roads, completing the last round of dust control, as well as slope repair on Gully Road, ditch clean out, and working on trees on State Road.

FINANCE DIRECTOR REPORT: Kleeman distributed and briefly discussed:

- Neighborhood Roads Funds first distribution.
- Statement of Revenue and Expenditures for March through July.
- Salt price increase.

COMMISSIONER REPORTS:

- Kargol - Brutus Road fill area looks good.
- Williams - None
- Zulski – Inquired about lane line painting for State Road and Shank responded the painting is complete for the year. Horrocks agreed State Road does not hold the paint well. Shank will check it out and possibly get it painted this year.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:26 a.m.

Lisa Kleeman

Digitally signed by Lisa Kleeman
Date: 2026.09.24 09:29:52
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Lisa Kleeman, Finance Director-Clerk of the Board

Date