

DRAFT – SUBJECT TO BOARD APPROVAL

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on January 25, 2019. The meeting was called to order by Chairman Zulski at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman
Robert Notestine - Vice Chairman
Larry Williams - Member

Staff Present:

Brian Gutowski - Engineer-Manager
Robert Genson - Equipment Superintendent
Lisa Kleeman - Finance Director/Clerk of the Board
John Gray – South End Road Foremen
Shawn Beckman - Project Manager

Guests Present:

Jim Kargol, Emmet County Commissioner
Toni Drier – Emmet County Commissioner
Dennis Keiser – Bear Creek Township
Markeala Drier
Mary Zulski
Bill Dohm – Little Traverse Township
John Baker – West Traverse Township

Chairman Zulski asked for nominations for Vice Chair. It was moved by Bert Notestine, seconded by Frank Zulski, to nominate Larry Williams; Larry Williams declined. It was moved by Larry Williams, seconded by Frank Zulski, to nominate Bert Notestine.

Roll Call Vote:

Commissioner Zulski - Aye
Commissioner Notestine - Aye
Commissioner Williams – Aye

Motion Carried

MINUTES: It was moved by Larry Williams, seconded by Frank Zulski, to approve the regular meeting minutes of January 14, 2019, and special meeting minutes of January 21, 22, 23, and 24, 2019.

Ayes: Zulski, Williams, Notestine

Nays: None

Motion carried

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Minutes of 01/25/19

Board of Emmet County Road Commissioners

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1903, checks numbering 45185 through 45226, in the amount of \$237,935.36, was presented for approval. It was moved by Larry Williams, seconded by Frank Zulski, to approve accounts payable for payment of the same.

Ayes: Zulski, Williams, Notestine

Nays: None

Motion carried

PAYROLL: Voucher No. 1904 for Payroll No. 2, checks numbering 54105 through 54161, for regular payroll in the amount of \$99,382.04, was presented for approval. It was moved by Larry Williams, seconded by Robert Notestine, to approve payroll for payment of the same.

Ayes: Zulski, Williams, Notestine

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. Straits Area Council Meeting, Tuesday, February 6, 2019 at Audie's Restaurant in Mackinac City at 9:00 a.m.
- b. County Road Association Northern Michigan Association of Road Commissions' candidate for CRA Board of Directors. It was moved by Frank Zulski, seconded by Robert Notestine, to vote for Larry Orcutt of Alpena.

Ayes: Zulski, Williams, Notestine

Nays: None

Motion carried

- c. Upper Peninsula Road Builders Association Annual Winter Meeting, Thursday, January 31, 2019, at the Holiday Inn in Marquette.

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- County Engineers Workshop, February 5-7, 2019, for continuing education and panel participation on Cold In-Place Recycling. Shawn Beckman will be attending also.
- Eleven bids due February 19, 2019
- Monday, January 28, 2019, Wawatam Township Meeting here at the road commission, 6:00 p.m. and there will also be discussion on the Wilderness Park Drive project. Gutowski presented information on Wilderness Park Drive right of way encroachments, options, and other agencies involved.

SUPERVISOR'S REPORT: Beckman reported on working on plans and specifications; Emmet Heights is done and Clayton will be completed shortly.

PERMIT/CAD REPORT: None

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported on an educational trip to Wisconsin on anti icing and deicing treatment. The flat rack truck that was ordered has arrived.

COMMISSIONERS' REPORT: Commissioner Notestine thanked people for support and he looks forward to working with us. He thanked the road crew for doing a fantastic job from the perspective of the Fire Department. Commissioner Zulski welcomed Notestine and discussed funding, road improvement plans, and township partnerships. Notestine mentioned he hoped the new governor will include road commissions at the table when discussing new road funding. He also mentioned he didn't think local roads have ever been as good as they are now.

ROAD FOREMAN'S REPORT: Gray reported on a second test of using anti icing treatment. It seemed to be working well but it continued to snow so results were not the same as the first test. Keiser asked if the anti icing caused more slush or the snow to stick to tires. Gray noted that humidity and dew point dictate when you can use the product. He discussed a trip to Price County Wisconsin where they gathered more information on using anti icing and deicing products and the application process.

FINANCE DIRECTOR REPORT: Along with both Road Foremen and Equipment Superintendent, Kleeman met with MDOT Maintenance Coordinator on the following:

- Salt shed roof/rafter repairs at Levering
- Salt shed roof repairs at Conway
- Salt shed lighting repairs/upgrade at both Levering and Conway
- South end salt shed feasibility for MDOT participation
- Created a list of projects and priorities
- Improving reimbursement for equipment usage

Bear Creek Supervisor Keiser requested more information about property and location requirements for a south end salt shed. Kleeman expressed appreciation to Leroy Sumner and his excellent service for 17 years as a Road Commissioner and other Board members, Manager, staff, and meeting attendees concurred.

PUBLIC COMMENT:

- a. Jim Kargol, Emmet County Commissioner, announced an MDOT construction project on US 31 in the City of Petoskey is beginning on February 4.
- b. Toni Drier, Emmet County Commissioner, informed the Board of Jim Kargol discussing logging and tree removal issues at the County Board Meeting and Drier copied Gutowski's 5-Year Road Priority List for each of the 12 townships received to date and handed them to each county commissioner. She requested Kleeman send the four remaining township lists to Drier as they are available.
- c. Dennis Keiser, Bear Creek Supervisor, mentioned a logging operation on Benal Road.

With no further business, Commissioner Zulski adjourned the meeting at 8:34 a.m.

DRAFT

Lisa Kleeman, Finance Director-Clerk of the Board

Date