

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, August 9, 2021. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman – Member

Staff Present:

Brian Gutowski - Engineer/Manager James Godzik – Permit/CADD Technician
Lisa Kleeman – Finance Director/Board Clerk Shawn Beckman – Project Supervisor
Ed Zmikly & John Gray – Road Foremen Robert Genson – Equipment Superintendent

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor Toni Drier – Emmet County Commissioner
Gordon & Edith Kruskie – Readmond Twp. Dennis Keiser – Bear Creek Twp. Supervisor
Alice Conrad – Springvale Twp. Resident David White – Emmet County Commissioner
Mark Drier – McKinley Township Supervisor Bob Kruzel – Readmond Twp. Fire Chief

Guests Present via Zoom:

Thomas Miller – Trailsend Bay Property Assoc. Jim Bartlett – West Traverse Twp. Supervisor
Paul Schemanski – Resort Twp. Trustee Michael Reaves – Emmet County Administrator
John Eby - Maple River Township Supervisor Sarah Krupa – Readmond Township Clerk
Sandy Planisek – Mackinaw News

MINUTES: It was moved by Zulski, seconded by Williams, to approve the regular session minutes of July 26, 2021.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

Voucher No. 2131 for Accounts Payable checks 48325 through 48375, in the amount of \$1,045,321.96 was presented for approval. It was moved by Williams, seconded by Hoffman, to approve accounts payable for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

Voucher No. 2132 for Payroll No. 16, checks 56790 through 56815 and direct deposit, in the amount of \$99,669.69, was presented for approval. It was moved by Williams, seconded by Hoffman, to approve payroll for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Williams, to sign the Public Act 51, Section 18j, MCL 247.668j, Annual Certification of Employee-related Conditions for MDOT.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Zulski, seconded by Hoffman, to appoint Lisa Kleeman as the Officer Delegate and Tori Thompson as the Alternate Delegate for the annual MERS Retirement Conference.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- c. It was moved by Hoffman, seconded by Williams, for the chairman to sign the contract with McKinley Township for placing asphalt in the amount of \$40,000 on Van Road.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice of the MERS Retirement Conference, October 7-8, 2021, at the Amway Grand Plaza Hotel in Grand Rapids.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Federal infrastructure package update which could impact Cross Village and Bliss Township project on Lakeshore Drive for 2022.
- Straits Area Council Meeting gave an update on Covid recovery funds. An approximate amount of \$457,000 of lost MTF may be reimbursed through the Rural Task Force process. Senator Schmidt is also trying to get reimbursement through the State HIP funds from the federal government.
- Pleasantview and Hathaway Road intersection study was received from a private citizen and he requested Cross Traffic Does Not Stop signs to be placed. This past weekend there was another accident and Little Traverse Bay Band of Odawa Indians would like signs installed stating not to pass on the right. Zulski commented on what he has observed in other counties, intersections, and driver behavior. Much discussion ensued and this intersection will be looked at again.
- Last year's Safety Banquet has been rescheduled for September 9, 2021, at Northern Lights at 5:30p.m. and Gutowski plans to give a road history presentation. This year's Safety Banquet may be scheduled later in the fall.
- October 1, 2021, a work session is scheduled with the Board for 2022 planning. Gutowski plans to select the next 5-year project list and Hathaway Road could potentially be on the list for federal funding in 2023.

SUPERVISOR'S REPORT: Beckman gave an update on the following projects:

- Eppler Road – Rieth-Riley paving approaches and some of the top course today, weather dependent.
- Bellmer/Rustic Road in Bear Creek Township – Payne & Dolan paving approaches today and mainline tomorrow.
- Rustic Road in Springvale Township – gravel is placed and working on finished grade.
- Sign Safety Project – working on first and last pay estimates.
- Banwell Road – bridge is open and the crew is working on restoration. He is still waiting on P.K. Contracting for guardrail.
- Hill Road – Still planning for August.
- PASER ratings scheduled with MDOT for Wednesday and Thursday on federal aid roads.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik reported he completed Munger Road shots last week and the road is balanced with a 2% cross slope each way. Some ditching could be done to the river and gravel added to deal with draining standing water as there is some erosion on the bank near Sivrais' property.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported the mower received a new harness last week.

ROAD FOREMAN'S REPORT: Zmikly reported he has been fixing washouts and completing wedging projects. Gray reported on finishing mowing and his crew has been on wedging projects also. Banwell Road bridge restoration continues and should be complete soon.

FINANCE DIRECTOR'S REPORT: Kleeman reported she will be attending a CRASIF Board Meeting on Wednesday, August 11 in Gaylord. We will be hosting a Cogitate Workgroup meeting on August 26.

COMMISSIONERS' REPORT: Commissioner Zulski commented on the excellent job being done with the new paver and thanked McKinley Township for participating with us on improving roads. The south end of the county, specifically Beach Road, could also see improvement with using the new paver.

Commissioner Hoffman commented Banwell Road Bridge looks very nice and expressed appreciation.

Commissioner Williams stated it is good to see the new equipment being used and asked if the supplier of asphalt is working well and Zmikly confirmed this. Williams also stated Cheboygan County is doing quite a bit of sealcoating and it looks like a nice job.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township Trustee – Gully and Island View Road drainage problem has been resolved. The paving job on Van Road east off of State Road was a really good job.
- b. Bob Kruzel, Readmond Township Fire Department – Requesting signage on Robinson and State Road where there was a serious daytime accident recently, and numerous accidents previously. Coming from the west and going east down the hill, he commented it is well marked but there are distracted drivers and rumble strips may work. Gutowski commented he does not want to install rumble strips. Kruskie commented there are some lilac bushes on the southeast corner of State and Robinson Road when headed west that could be removed to improve visibility. Kruzel also said a really nice job was done on Stutsmanville Road.
- c. Dennis Keiser, Bear Creek Township Supervisor – Inquired about the sealcoating on Mitchell Road in Cheboygan County.

Commissioner Zulski adjourned the meeting at 8:30 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

8-19-21

Date