

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, December 9, 2022. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman - Member

Staff Present:

Brent Shank – Engineer/Manager	Travis Horrocks – Engineer/Technician
James Godzik – Permit/CADD Technician	Lisa Kleeman–Finance Director/Board Clerk
Robert Genson – Equipment Superintendent	John Gray – South Road Foreman
Ed Zmikly – North Road Foreman	Scott Kughman – Buildings/Grounds

Guests Present:

Gordon Kruskie	Toni Drier – Emmet County Commissioner
Mary Zulski	Rich Ginop
Dan Bongiovanni	Greg Goodman
Rick Bolton	

Guests Present via Zoom:

Jim Bartlett – West Traverse Twp. Supervisor	David White - Emmet County Commissioner
Al Welsheimer – Resort/Bear Creek Twp Fire Chief	

Staff Present via Zoom:

Michelle Main – Administrative Assistant

MINUTES:

It was moved by Hoffman, seconded by Williams, to approve the regular session minutes of November 28, 2022.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Hoffman, to approve accounts payable for payment of Voucher 2249 for checks 49927 through 49981 in the amount of \$519,608.62.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Williams, seconded by Hoffman, to approve payroll and electronic direct deposits for Voucher 2250 for checks 57742 through 57794 in the amount of \$125,081.40.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. It was moved by Hoffman, seconded by Zulski, to approve a resolution confirming abandonment of the relocated portion of Powers Road curve.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Williams, seconded by Hoffman, to authorize the Board Chair and Board Clerk to sign quit claim deeds regarding the relocated portion of Powers Road curve.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Rick Bolton, Lamkin Road – Discussed the severity of the issue regarding the project on this road. Deliveries and septic installation have been held up, and the fire chief is concerned regarding fire trucks and rescue vehicles. He is asking for this to be remediated as soon as possible. Shank responded he has withheld a portion of the contractor's payment due to the issues and the contractor is required to come back in the spring to fix it; he also assessed liquidated damages. Bolton stated he would continue to assess liquidated damages and discussed the contractor was supposed to leave equipment. Shank responded what can and cannot be done and the plan to move forward. Zulski discussed his conversation with Fire Chief Krupa, the history of this road prior to the project, and his current plan if he needs to respond to an emergency on this road. Zulski stated we were caught with the elements and will change the policy for completion date on gravel projects.
- b. Rich Ginop – Monday evening there were two utility trucks at the intersection of Mitchell and Boyer Road; parked in the lane in the dark, blocking traffic, and hanging lines. Hoffman responded this was due to a car accident that broke a power pole. Zulski conferred with Godzik on the appropriate method for working within the right of way; Godzik will call the utility company.

APPOINTMENTS:

- a. 8:12 a.m.: Public Hearing – Proposed 2023 Act 51 Budget. It was moved by Hoffman, seconded by Zulski, to begin the public hearing.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

The public hearing was advertised in the Petoskey News Review. Lisa Kleeman, Finance Director, presented the recommended 2023 Original Budget highlighting significant variances from the previous year's budget. After comments and questions, it was moved by Zulski, seconded by Williams, to end the public hearing.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

NEW BUSINESS:

- a. It was moved by Williams, seconded by Hoffman, to adopt the 2023 Act 51 Budget as presented. See attached budget.

Roll Call Vote:

Hoffman Aye

Williams Aye

Zulski Aye

Nays: None

Motion carried

- b. It was moved by Zulski, seconded by Williams, to approve the 2023 General Appropriations Act in accordance with the provisions of Public Act 2 of 1968. See attached.

Roll Call Vote:

Hoffman Aye

Williams Aye

Zulski Aye

Nays: None

Motion carried

- c. It was moved by Zulski, seconded by Williams, to adopt the 2023 Cash Budget as presented. See attached budget.

Roll Call Vote:

Hoffman Aye
Williams Aye
Zulski Aye
Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice was received of the Michigan County Engineer's Workshop on February 8-9, 2023, at the Kewadin Resort in Sault Ste. Marie, MI.
- b. Notice was received of the County Road Association of Michigan 2023 Highway Conference and Road Show, March 21-23, 2023, at the Radisson in Lansing, MI.

ENGINEER-MANAGER'S REPORT: Shank offered the following:

- Division Road project bids came in 4% over the estimate, about \$120,000. All bids for this letting came in at about 5% over estimates.

ENGINEER-TECHNICIAN'S REPORT: Horrocks offered the following:

- Bear Creek, Little Traverse, and Springvale townships projects are almost ready to go for bids; just minor details to finish.
- First couple board meetings of the year will be busy with bids.
- Douglas Lake Road Bridge over the east branch of the Maple River – Request for Proposal for inspection services and bridge supply bid will be due January 3, 2023. Construction of the bridge, paving, and guardrail bid packages are also about ready.
- Lower Shore Drive over Five Mile Creek culvert project - five bid packages are almost ready to go on this project.
- East Hathaway Road is almost ready to go to bid also.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik has been working with utility companies, looking at each project to see what can still be completed this year. About 90% have not been able to be approved to get done during the remainder of the year.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported everything is going well. For budgeting, obviously fuel is an unknown, and he is still questioning steel prices as well as tires.

ROAD FOREMAN'S REPORT: Gray stated they are changing gears and doing a lot of tree cutting when weather permits. Manitou and Catob roads are the primary focus this year for a heavy cut along with a regular tree list. Zmikly stated they are keeping up with snow and ice as well as cutting ash trees on US 31. They are also working on Stutsmanville Road.

FINANCE DIRECTOR'S REPORT: Kleeman distributed and discussed the MTF Report for October which was received in early December. Next meeting, December 23, there will be a final amendment presented to adjust the 2022 Budget. Shank discussed we will bring the budget amendments quarterly in 2023.

COMMISSIONERS' REPORT: Commissioner Hoffman inquired about the meeting on January 20 with the remaining three townships; when are we meeting with Little Traverse Township? He also asked about a policy about when we cut trees down that are out of the right of way and what we do with them. For example, when a tree falls on private property but affects our right of way. Shank stated generally we shouldn't be taking trees out of the right of way but we may work with the landowner if there is a potential issue; he will research what can be done.

Commissioner Williams inquired about the MDOT project on US 31 and trees; the cutting and removal seems sporadic. There is also a water issue; does MDOT plan to do ditching or take care of the outlets that go to the lake? He stated this should be included with the project. Kleeman gave him an update on the MDOT project and tree vendor. Williams encouraged them to take more of the older trees near the bike path. Zulski stated the tree company did an awesome job on M119 because you wouldn't even know they had been there. Williams stated they need to follow up on the issues with the ditching while MDOT is working on the project coming this year so it isn't left up to the road commission.

Commissioner Zulski inquired if we plan on bringing back the summer program and contacting the schools early enough to draw the students. Kleeman discussed the lengthy process for recruiting students this past year in eight different schools. Zulski said to let him know and he will personally work with the Pellston school and Mark will work with the Petoskey schools.

PUBLIC COMMENT:

- a. Gordon Kruskie – Would like a copy of the invoice on Readmond Township for Lamkin Road. He thanked the audience members for showing up regarding Lamkin Road.
- b. Toni Drier, Emmet County Commissioner – Expressed concern the funds have not been received by the road commission for the two projects; Camp Petosega and signs. She addressed David White, who was attending via Zoom, as asked that the funds be dispersed to the road commission. She went on to discuss the county funds being given to the townships as part of the ARPA funds; reminding the road commission to be ready to be able to help the townships with an in-kind match of labor and equipment. Zulski inquired if there is a deadline for expenditures and Drier stated it is being worked on by the attorneys. For verification, Kleeman clarified the road commission can contribute the in-kind portion for the township's match by providing labor and equipment. Commissioner White stated the townships have to apply for the funding.
- c. David White, Emmet County Commissioner – He talked with Dave Boyer, Emmet County Administrator, and he will get with Shank next week regarding the sign funding.

Commissioner Zulski adjourned the meeting at 9:25 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

1-6-23

Date

EMMET COUNTY ROAD COMMISSION

2023 ORIGINAL BUDGET Presented for Adoption 12/09/22

	2020 ACTUAL	2021 ACTUAL	2022 AMEND 1	2023 ORIGINAL	BUDGET DIFFERENCES
REVENUE:					
Licenses Permits	\$ 62,875	\$ 77,410	\$ 82,000	\$ 82,000	\$ - 1
Federal Sources:					
Surface Transportation Program	431,705	5,280	1,799,690	-	(1,799,690) 2
Other	518,210	165,965	-	375,000	375,000 3
Total Federal Sources	\$ 949,915	\$ 171,245	\$ 1,799,690	\$ 375,000	\$ (1,424,690)
State Sources:					
MI Transportation Funds:					
Engineering	10,000	10,000	10,000	10,000	- 4
Allocation (Primary & Local)	5,939,860	6,760,487	6,825,461	6,961,970	136,509 4
Snow Removal	226,419	237,928	238,000	256,760	18,760 4
Urban (Primary & Local)	246,084	274,842	284,394	290,082	5,688 4
	-	-	-	-	-
State Grants:					
Bridge	-	-	-	-	-
State D	161,080	973	-	86,255	86,255 5
Forest Funds	99,000	-	127,757	-	(127,757) 6
Other	144,827	-	-	-	- 7
Total State Sources	\$ 6,827,270	\$ 7,284,229	\$ 7,485,612	\$ 7,605,067	\$ 119,455
Contributions:					
Local Units-Other (Sale of Fed Aid)	-	467,404	1,083,090	837,480	(245,610) 8
Local Units (Twps & Villages)	1,174,051	3,836,997	2,796,171	1,905,900	(890,271) 9
Total Local Contributions	\$ 1,174,051	\$ 4,304,401	\$ 3,879,261	\$ 2,743,380	\$ (1,135,881)
Charges for Services:					
Trunkline Maintenance	1,417,036	1,598,458	1,797,245	1,703,694	(93,551) 10
Trunkline Non-Maintenance	860,137	1,653,452	486,058	271,250	(214,808) 11
Salvage Sales	2,821	7,803	7,680	7,500	(180) 12
Other	4,210	-	-	-	- 13
Total Charges for Services	\$ 2,284,203	\$ 3,259,713	\$ 2,290,983	\$ 1,982,444	\$ (308,539)
Other Revenue:					
Interest & Rentals	1,529	278	2,200	3,000	800 14
Gain on Equipment & Disposal	-	141,268	165,780	-	(165,780) 15
Contributions from Private Sources	1,993,089	1,548,941	1,279,566	2,115,000	835,434 16
Other (Local Revenue, Sales, Etc.)	1,953	84,049	22,230	15,000	(7,230) 17
Total Other Revenue	\$ 1,996,571	\$ 1,774,536	\$ 1,469,776	\$ 2,133,000	\$ 663,224
Other Financing Sources:					
Loan/Note Proceeds	-	363,780	619,941	-	(619,941) 18
Total Other Financing Sources	\$ -	\$ 363,780	\$ 619,941	\$ -	\$ (619,941)
TOTAL REVENUE	\$ 13,294,884	\$ 17,235,314	\$ 17,627,263	\$ 14,920,891	\$ (2,706,372)

	2020 ACTUAL	2021 ACTUAL	2022 AMEND 1	2023 ORIGINAL	BUDGET DIFFERENCES	
EXPENDITURES:						
Primary Roads:						
Heavy Maintenance	\$ 3,152,603	\$ 3,073,587	\$ 4,620,554	\$ 2,980,707	\$ (1,639,847)	19
Structures	37,969	475,121	625,342	36,999	(588,343)	20
Maintenance	1,966,917	1,931,665	2,014,573	2,129,951	115,378	21
Total Primary Roads	\$ 5,157,489	\$ 5,480,374	\$ 7,260,469	\$ 5,147,656	\$ (2,112,813)	
Local Roads:						
Heavy Maintenance	1,543,616	4,266,298	3,295,222	3,030,174	(265,048)	22
Structures	788,558	80,895	1,030	585,239	584,209	23
Maintenance	2,169,552	2,185,258	2,250,833	2,334,185	83,352	24
Total Local Roads	\$ 4,501,725	\$ 6,532,450	\$ 5,547,085	\$ 5,949,598	\$ 402,513	
State Trunkline:						
Maintenance	1,281,447	1,544,621	1,653,694	1,653,694	(0)	25
Non-Maintenance	860,137	1,653,452	486,058	271,250	(214,808)	26
Total State Trunkline	\$ 2,141,583	\$ 3,198,073	\$ 2,139,752	\$ 1,924,944	\$ (214,808)	
Equipment Expenses-Net	373,802	370,591	472,219	513,131	40,912	27
Distributive Expense	-	-	-	-	-	28
Capital Outlay - Net	(719,353)	(375,723)	185,806	697,107	511,301	29
Administrative - Net	566,044	581,958	857,385	715,098	(142,287)	30
Other	17,281	13,526	208,287	-	(208,287)	31
Debt Service:						
Principal	610,393	658,444	531,366	538,046	6,680	32
Interest	85,990	81,811	76,044	65,161	(10,883)	33
TOTAL EXPENSES	\$ 12,734,954	\$ 16,541,505	\$ 17,278,411	\$ 15,550,740	\$ (1,727,673)	
Net Gain or Loss	\$ 559,930	\$ 693,809	\$ 348,853	\$ (629,849)	\$ (978,702)	
Beginning Fund Balance	1,213,869	1,773,799	2,467,608	2,816,461	348,853	
Net Gain or (Loss)	559,930	693,809	348,853	(629,849)	(978,702)	
ENDING FUND BALANCE	\$ 1,773,799	\$ 2,467,608	\$ 2,816,461	\$ 2,186,612	\$ (629,849)	

EMMET COUNTY ROAD COMMISSION

GENERAL APPROPRIATIONS ACT

Moved by Frank P. Zulski, Jr., supported by Wade Williams, the 2023 Emmet County Road Commission Fund General Appropriations Act be approved unanimously as follows:

REVENUE:

STATE FUNDS	\$	7,518,812
FEDERAL STP SMALL URBAN		375,000.00
FEDERAL STP/MDOT DETOUR		-
OTHER STATE/FEDERAL SPECIAL FUNDING		-
STATE D		86,255
SAFETY		-
STATE FOREST FUNDS		-
STATE TRUNK LINE		1,703,694
STATE NON TRUNKLINE		271,250
TOWNSHIP CONTRIBUTIONS		1,905,900
OTHER CONTRIBUTIONS-PRIVATE SOURCES		2,115,000
CONTRIBUTIONS FROM LOCAL UNITS-OTHER		837,480
SALVAGE		7,500
INTEREST		3,000
GAIN OR LOSS		-
PERMIT FEES		82,000
LOAN/BOND PROCEEDS		-
ROYALTIES		15,000
SALE OF TIMBER		-
STATE BRIDGE PROGRAM		-
OTHER		-
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TOTAL REVENUE	\$	14,920,891

EXPENDITURES:

PRIMARY CONSTRUCTION	\$	2,688,147
PRIMARY MAINTENANCE		1,530,391
LOCAL CONSTRUCTION		2,830,153
LOCAL MAINTENANCE		1,716,734
STATE TRUNK LINE MAINTENANCE		1,653,694
STATE TRUNKLINE NON-MAINTENANCE		271,250
DIRECT OPERATING EXPENSE		1,429,159
INDIRECT OPERATING EXPENSE		665,500
EQUIPMENT EXPENSE - OPERATING		500,000
EQUIPMENT RENTAL		(2,575,000)
DISTRIBUTIVE EXPENSE		2,596,613
ADMINISTRATIVE EXPENSE		533,111
ADMINISTRATIVE CREDITS		(185,338)
ENGINEERING EXPENSE		-
CAPITAL OUTLAY		1,590,260
CAPITAL OUTLAY CREDITS		(893,153)
GAIN ON TRADE IN		-
INTEREST AND PRINCIPAL		603,207
OTHER PROJECTS		-
PRIMARY BRIDGES		28,013
LOCAL BRIDGES		568,000
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TOTAL EXPENDITURES	\$	15,550,740

BUDGETED NET REVENUE/EXPENDITURES	\$	(629,849)
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GENERAL APPROPRIATIONS ACT (Continued)

ESTIMATED FUND BALANCE 12/31/2022	\$	2,816,461
INCREASE/(DECREASE) TO FUND BALANCE		<u>(629,849)</u>
PROJECTED FUND BALANCE 12/31/2023	\$	<u>2,186,612</u>

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Robert B. Shank, Engineer-Manager, is designated Chief Administrative Officer and Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense monthly or at year end.

MOTION APPROVED by roll call vote, 3 ayes, 3 nays.

EMMET COUNTY ROAD COMMISSION CASH BUDGET FY 2023
Presented 12/09/22

Page 1						
	Amend. #1 FY 2022	Original FY 2023	Amended FY 2023	Difference Amd. - Orig.	Amount Year to Date	Percent Year to Date
Expected Cash Receipts						
MTF	7,122,214.63	\$ 7,252,052.10	\$ -	\$ (7,252,052.10)	\$ -	#DIV/0!
Snow Funds	238,000.00	256,760.00	-	(256,760.00)	-	#DIV/0!
MTF Engineering	10,000.00	10,000.00	-	(10,000.00)	-	#DIV/0!
MDOT Trunkline Maintenance	1,653,693.98	1,653,693.98	-	(1,653,693.98)	-	#DIV/0!
MDOT TWA'S	486,057.63	271,250.00	-	(271,250.00)	-	#DIV/0!
MDOT Audit Adjustment	143,551.00	50,000.00	-	(50,000.00)	-	#DIV/0!
Township Contributions	2,796,170.97	1,905,900.00	-	(1,905,900.00)	-	#DIV/0!
MDOT Maintenance Advance	2,158.00	-	-	-	-	#DIV/0!
MDOT Equipment Advance	-	-	-	-	-	#DIV/0!
Forest Funds	63,699.39	63,699.39	-	(63,699.39)	-	#DIV/0!
Interest	2,200.00	3,000.00	-	(3,000.00)	-	#DIV/0!
Road Bonds - Weight Restrictions	75,000.00	-	-	-	-	#DIV/0!
Permits	82,000.00	82,000.00	-	(82,000.00)	-	#DIV/0!
Loan Proceeds for Equipment	619,941.00	-	-	-	-	#DIV/0!
Conservation Resource Alliance	253,000.00	500,000.00	-	(500,000.00)	-	#DIV/0!
Bureau of Indian Affairs	968,016.25	1,615,000.00	-	(1,615,000.00)	-	#DIV/0!
Tip of the Mitt Watershed Council	58,550.00	-	-	-	-	#DIV/0!
Gain on Sale or Loss of Equipment	165,780.00	-	-	-	-	#DIV/0!
Federal Aid Buyout	606,886.40	511,180.00	-	(511,180.00)	-	#DIV/0!
State D	-	86,255.00	-	(86,255.00)	-	#DIV/0!
Small Urban	-	375,000.00	-	(375,000.00)	-	#DIV/0!
Emmet County	-	326,300.00	-	(326,300.00)	-	#DIV/0!
Other	1,829,600.00	22,500.00	-	(22,500.00)	-	#DIV/0!
Transfers from Savings	424,979.76	1,470,260.00	-	(1,470,260.00)	-	#DIV/0!
Total Revenue	\$ 17,601,499.01	\$ 16,454,850.47	\$ -	\$ (16,454,850.47)	\$ -	#DIV/0!
Expected Cash Disbursements						
Office Administrative (page 2)	571,367.77	\$ 487,686.84	\$ -	\$ (487,686.84)	\$ -	#DIV/0!
Equipment/Buildings/Capital Outlay (page 3)	2,738,191.65	3,250,625.57	-	(3,250,625.57)	-	#DIV/0!
Road Maintenance/Construction (Page 4)	10,749,512.21	8,610,974.96	-	(8,610,974.96)	-	#DIV/0!
Bond Payments (2016)	268,427.50	264,225.00	-	(264,225.00)	-	#DIV/0!
Equipment Loan Payments (2021)	338,981.88	338,981.88	-	(338,981.88)	-	#DIV/0!
MDOT Maint./Equip Advance	40,709.00	-	-	-	-	#DIV/0!
Fringe Benefits	2,445,720.03	2,592,332.13	-	(2,592,332.13)	-	#DIV/0!
Federal Aid Match	19,000.00	-	-	-	-	#DIV/0!
Other Non Road Projects	179,400.00	-	-	-	-	#DIV/0!
Road Bonds	75,000.00	-	-	-	-	#DIV/0!
Savings Accounts - Equipment/Buildings & Land	732,000.00	756,000.00	-	(756,000.00)	-	#DIV/0!
Allocation	-	310,971.00	-	(310,971.00)	-	#DIV/0!
Total Expenses	\$ 18,158,310.05	\$ 16,611,797.37	\$ -	\$ (16,611,797.37)	\$ -	#DIV/0!
Net Gain or (Loss)	\$ (556,811.04)	\$ (156,946.90)	\$ -	\$ 156,946.90	\$ -	
Estimated Cash Balance Start of Year	\$ 900,633.11	\$ 343,822.07	\$ 343,822.07			
Estimated Cash End Year	\$ 343,822.07	\$ 186,875.17	\$ 343,822.07			
ECRC Preferred Cash Balance			\$ 2,500,000.00			

	Amend. #1 FY 2022	Original FY 2023	Amended FY 2023	Difference Amd. - Orig.	Amount Year to Date	Percent Year to Date
Office and Administrative Budget						
Personnel:						
(3) Commissioners (3,500 salary, Per Diems (50/70) 26 reg mtgs)	\$ 22,100.00	\$ 22,100.00	\$ -	\$ (22,100.00)	\$ -	#DIV/0!
(1.85) Engineer/Managers, Payout	197,781.89	100,942.40	-	(100,942.40)	-	#DIV/0!
(3) Office Staff(Fin. Dir./HR Clerk/Admin Ass.)	165,802.90	166,961.47	-	(166,961.47)	-	#DIV/0!
Sub-Total	385,684.79	\$ 290,003.87	\$ -	\$ (290,003.87)	\$ -	#DIV/0!
Legal	\$ 14,000.00	\$ 14,000.00	\$ -	\$ (14,000.00)		#DIV/0!
Software Support	25,000.00	25,000.00	-	(25,000.00)		#DIV/0!
Office Supplies & First Aid Supplies	5,000.00	17,000.00	-	(17,000.00)		#DIV/0!
Postage	1,500.00	1,500.00	-	(1,500.00)		#DIV/0!
Janitor Supplies/Services	8,800.00	8,800.00	-	(8,800.00)		#DIV/0!
Audit/attestation	9,500.00	9,500.00	-	(9,500.00)		#DIV/0!
COBRA/HRA Administration	750.00	750.00	-	(750.00)		#DIV/0!
Advertising/Printing/Public Info/Maps	8,300.00	8,300.00	-	(8,300.00)		#DIV/0!
Dues/Fees for CRA	35,000.00	35,000.00	-	(35,000.00)		#DIV/0!
Travel/Mileage/Meetings	16,000.00	16,000.00	-	(16,000.00)		#DIV/0!
Insurance	21,332.98	21,332.97	-	(21,332.97)		#DIV/0!
Buildings/Grounds Office Utilities	34,500.00	34,500.00	-	(34,500.00)		#DIV/0!
Misc. (Fringe Adj on A518 Temps)	6,000.00	6,000.00	-	(6,000.00)		#DIV/0!
Engineering Supplies		-	-	-		#DIV/0!
Equipment Maintenance		-	-	-		#DIV/0!
Sub Total	\$ 185,682.98	\$ 197,682.97	\$ -	\$ (197,682.97)	\$ -	#DIV/0!
Grand Total Administrative	\$ 571,367.77	\$ 487,686.84	\$ -	\$ (487,686.84)	\$ -	#DIV/0!
Fringe Benefits:						
Jury Duty		\$ -	\$ -	\$ -		#DIV/0!
Health Ins./Dental/Optical/Fees/HRA	673,779.13	718,664.16	-	(718,664.16)		#DIV/0!
HCSP	1,147.36	1,127.21	-	(1,127.21)		#DIV/0!
Workers Comp.	46,593.94	46,600.45	-	(46,600.45)		#DIV/0!
FICA	214,080.26	210,320.61	-	(210,320.61)		#DIV/0!
Retirement DB/DC	1,385,309.15	1,370,932.98	-	(1,370,932.98)		#DIV/0!
Retirement Additional Payments	120,052.85	240,012.93	-	(240,012.93)		#DIV/0!
Life Insurance	4,757.34	4,673.79	-	(4,673.79)		#DIV/0!
MESC - Unemployment	-	-	-	-		#DIV/0!
Sub Total	\$ 2,445,720.03	\$ 2,592,332.13	\$ -	\$ (2,592,332.13)	\$ -	#DIV/0!
Grand Total Fringe Benefits	\$ 2,445,720.03	\$ 2,592,332.13	\$ -	\$ (2,592,332.13)	\$ -	#DIV/0!

	Amend. #1 FY 2022	Original FY 2023	Amended FY 2023	Difference Amd. - Orig.	Amount Year to Date	Percent Year to Date
Equipment and Building Maintenance Personnel:						
(4) Mechanics	\$ 234,105.96	\$ 235,974.34	\$ -	\$ (235,974.34)	\$ -	#DIV/0!
(1) Equipment Superintendent	80,929.76	81,257.60	-	(81,257.60)	-	#DIV/0!
(1) Buildings/Grounds Maintenance	53,097.17	61,695.66	-	(61,695.66)	-	#DIV/0!
Sub Total	\$ 368,132.89	\$ 378,927.60	\$ -	\$ (378,927.60)	\$ -	#DIV/0!
Equipment Materials:						
Parts Used/Repair Charges	\$ 430,000.00	\$ 430,000.00	\$ -	\$ (430,000.00)	\$ -	#DIV/0!
Diesel/Unleaded Fuels/oils	500,000.00	500,000.00	-	(500,000.00)	-	#DIV/0!
Indirect Expenses	88,000.00	88,000.00	-	(88,000.00)	-	#DIV/0!
(nuts, bolts, grease, lubes, tape, shop supplies road tools, shop equip, welding miscellaeous)						
Leased Equipment/Equipment Charges	15,000.00	-	-	-	-	#DIV/0!
Blades/PLow Shoes/Chains (Part of Parts Used)	-	-	-	-	-	#DIV/0!
Sub-Total	\$ 1,033,000.00	\$ 1,018,000.00	\$ -	\$ (1,018,000.00)	\$ -	#DIV/0!
Building Materials:						
Bldg Repairs/Yard Maintenance	\$ 52,500.00	\$ 52,500.00	\$ -	\$ (52,500.00)	\$ -	#DIV/0!
Drug Testing/DOT Physicals	5,500.00	5,500.00	-	(5,500.00)	-	#DIV/0!
Travel Shop or A514 Trainings/Meetings	1,000.00	1,000.00	-	(1,000.00)	-	#DIV/0!
Utilities Shop (gas, elect, phone)	78,500.00	87,600.00	-	(87,600.00)	-	#DIV/0!
Insurance-Building/Fleet	91,600.00	87,837.97	-	(87,837.97)	-	#DIV/0!
Safety Related to Equipment	-	-	-	-	-	#DIV/0!
Equipment Rental-Road	4,000.00	4,000.00	-	(4,000.00)	-	#DIV/0!
Janitorial Supplies-Shop Supplies	6,000.00	6,000.00	-	(6,000.00)	-	#DIV/0!
Janitorial Services	19,000.00	19,000.00	-	(19,000.00)	-	#DIV/0!
Sub Total	\$ 258,100.00	\$ 263,437.97	\$ -	\$ (263,437.97)	\$ -	#DIV/0!
Capital Outlay:						
Truck #1 - Super Truck I75		\$ 369,655.00	\$ -	\$ (369,655.00)	\$ -	#DIV/0!
Truck #2 - South End Replace 117		298,077.00	-	(298,077.00)	-	#DIV/0!
Truck #3 - Replace 133 that was wrecked		302,528.00	-	(302,528.00)	-	#DIV/0!
Sign Truck		150,000.00	-	(150,000.00)	-	#DIV/0!
Foreman Pickup		40,000.00	-	(40,000.00)	-	#DIV/0!
Shop Foreman Pickup		35,000.00	-	(35,000.00)	-	#DIV/0!
Harley Rake for Skid Steer		15,000.00	-	(15,000.00)	-	#DIV/0!
Broom for Skid Steer		15,000.00	-	(15,000.00)	-	#DIV/0!
Drop Deck Trailer		15,000.00	-	(15,000.00)	-	#DIV/0!
		-	-	-	-	#DIV/0!
		-	-	-	-	#DIV/0!
Conway Roof		350,000.00	-	(350,000.00)	-	#DIV/0!
2022 Capital Outlay	1,078,958.76	-	-	-	-	#DIV/0!
Sub-Total	\$ 1,078,958.76	\$ 1,590,260.00	\$ -	\$ (1,590,260.00)	\$ -	#DIV/0!
Grand Total Equipment and Buildings	\$ 2,738,191.65	\$ 3,250,625.57	\$ -	\$ (3,250,625.57)	\$ -	#DIV/0!

		Amend. #1	Original	Amended	Difference	Amount	Percent
		FY 2022	FY 2023	FY 2023	Amd. - Orig.	Year to Date	Year to Date
Road Maintenance and Construction							
Personnel:							
Act. Hrs							
(1) Engineering Tech (1.06 FTE for 2022)		\$ 83,788.27	\$ 80,849.60	\$ -	\$ (80,849.60)	\$ -	#DIV/0!
Overtime Tech-Salaried Position		-	-	-	-	-	#DIV/0!
(2) Foreman		161,808.52	162,464.20	-	(162,464.20)	-	#DIV/0!
(1) Permit/CADD Technician		68,092.91	68,172.60	-	(68,172.60)	-	#DIV/0!
Overtime Permit/CADD Technician		-	-	-	-	-	#DIV/0!
(2) Assistant Foreman		150,128.31	152,038.85	-	(152,038.85)	-	#DIV/0!
(1) Master Heavy Equipment Operators		59,045.76	59,515.46	-	(59,515.46)	-	#DIV/0!
(5) Heavy Equipment Operators		285,806.80	305,104.75	-	(305,104.75)	-	#DIV/0!
(1) Sign Technician		71,716.06	74,528.43	-	(74,528.43)	-	#DIV/0!
(19) Truck Drivers		1,093,468.82	1,120,774.88	-	(1,120,774.88)	-	#DIV/0!
Overtime/HI Opt Out		-	-	-	-	-	#DIV/0!
(4) Temporary Part time employees		70,761.61	56,908.81	-	(56,908.81)	-	#DIV/0!
Sub Total		\$ 2,044,617.06	\$ 2,080,357.57	\$ -	\$ (2,080,357.57)	\$ -	#DIV/0!
Primary and Local Road Materials: (Non Project)							
Aggregate Expense (Crushing & Purchases)		\$ 68,000.00	\$ 10,000.00	\$ -	\$ (10,000.00)		#DIV/0!
County Salt/Sand		380,000.00	380,000.00	-	(380,000.00)		#DIV/0!
Bridge Inspections/Engineering		5,100.00	-	-	-		#DIV/0!
Durapatch Materials		-	-	-	-		#DIV/0!
Brine (Pre-Wet)		70,000.00	70,000.00	-	(70,000.00)		#DIV/0!
Brine (Dust Control)		75,000.00	72,500.00	-	(72,500.00)		#DIV/0!
Misc. Road Materials (Fabric, Seed, Mulch, etc.) Mailboxes		15,000.00	15,000.00	-	(15,000.00)		#DIV/0!
Pavement Markings		-	50,000.00	-	(50,000.00)		#DIV/0!
Cold Patch (CP7)		90,000.00	90,000.00	-	(90,000.00)		#DIV/0!
Asphalt (HMA), Tack (Non Project Costs)		50,000.00	50,000.00	-	(50,000.00)		#DIV/0!
Sealcoating (Under Projects 2022)		-	-	-	-		#DIV/0!
Crack Sealing Primary/Local (Includes LTBBOI)		20,250.00	25,000.00	-	(25,000.00)		#DIV/0!
Tree Removal/Ditch Clean Out		7,000.00	7,000.00	-	(7,000.00)		#DIV/0!
Culverts (Adjust as projects occur)		27,000.00	30,000.00	-	(30,000.00)		#DIV/0!
Signs		15,000.00	55,000.00	-	(55,000.00)		#DIV/0!
Guardrail		-	-	-	-		#DIV/0!
MDOT State Maintenance & TWA's-Non Labor/Equip.		364,169.38	115,095.14	-	(115,095.14)		#DIV/0!
Utilities (Traffic Lights) & Maintenance of Traffic Signals		9,000.00	9,000.00	-	(9,000.00)		#DIV/0!
Sub Total		\$ 1,195,519.38	\$ 978,595.14	\$ -	\$ (978,595.14)	\$ -	#DIV/0!
Other Cost of Roads (A514):							
Trainnngs/Meetings		\$ -	\$ 3,000.00		\$ (3,000.00)		#DIV/0!
Signs & Barricades/Small Road Tools		17,000.00	17,000.00	-	(17,000.00)		#DIV/0!
Safety Expense (Glasses, Boots, Fair)		24,700.00	24,700.00	-	(24,700.00)		#DIV/0!
General Engineering & Supplies		11,000.00	25,000.00	-	(25,000.00)		#DIV/0!
Weighmaster		-	5,000.00	-	(5,000.00)		#DIV/0!
Insurance/GWOA		39,808.24	20,087.24	-	(20,087.24)		#DIV/0!
Other A514 (First Aid, Weather Clothing, Pit Maint.)		9,650.00	1,650.00	-	(1,650.00)		#DIV/0!
Sub Total		\$ 102,158.24	\$ 96,437.24	\$ -	\$ (96,437.24)	\$ -	#DIV/0!
Local Projects (Materials/Outside Contracting):							
Project Total		\$ 2,920,146.70	\$ 3,196,400.00	\$ -	\$ (3,196,400.00)	\$ -	#DIV/0!
(See Page 6 for details)							
Sub-total		\$ 2,920,146.70	\$ 3,196,400.00	\$ -	\$ (3,196,400.00)	\$ -	#DIV/0!

Road Maintenance and Construction (continued)
 Primary Projects (Materials/Outside Contracting):

	Amend. #1 FY 2022	Original FY 2023	Amended FY 2023	Difference Amd. - Orig.	Amount Year to Date	Percent Year to Date
2199 Hathaway Road		\$ 780,435.00		\$ (780,435.00)	\$ -	#DIV/0!
2195 Division Road		475,750.00		(475,750.00)		#DIV/0!
4120 Lake Shore Drive-Earmark		5,000.00		(5,000.00)		#DIV/0!
No # Larks Lake Road-TWP		-		-		#DIV/0!
4125 Robinson Road		988,000.00		(988,000.00)		#DIV/0!
No # Pleasantview Road		-		-		#DIV/0!
				-		#DIV/0!
				-		#DIV/0!
				-		#DIV/0!
				-		#DIV/0!
				-		#DIV/0!
				-		#DIV/0!
Bridges:				-		#DIV/0!
4110 Robinson Road Bridge		5,000.00		(5,000.00)		#DIV/0!
4124 Lake Shore Drive		5,000.00		(5,000.00)		#DIV/0!
				-		#DIV/0!
2022 Projects	4,487,070.83					
Sub Total	\$ 4,487,070.83	\$ 2,259,185.00	\$ -	\$ (2,259,185.00)	\$ -	#DIV/0!
Grand Total	\$ 10,749,512.21	\$ 8,610,974.96	\$ -	\$ (8,610,974.96)	\$ -	#DIV/0!

Township Projects (Expenses) Materials/Contractor Only		Amend. #1 FY 2022	Original FY 2023	Amended FY 2023	Difference Amd. - Orig.	Amount Year to Date	Percent Year to Date
B	Bear Creek		\$ 1,185,200.00		\$ (1,185,200.00)		#DIV/0!
N	Bliss		-		-		#DIV/0!
P	Carp Lake		-		-		#DIV/0!
K	Center		-		-		#DIV/0!
M	Cross Village		-		-		#DIV/0!
G	Friendship		7,500.00		(7,500.00)		#DIV/0!
D	Littlefield		-		-		#DIV/0!
E	Little Traverse		142,100.00		(142,100.00)		#DIV/0!
I	Maple River		-		-		#DIV/0!
J	McKinley (Less Doug Lk Brdg)		-		-		#DIV/0!
H	Pleasantview		-		-		#DIV/0!
L	Readmond		12,000.00		(12,000.00)		#DIV/0!
C	Resort		-		-		#DIV/0!
A	Springvale		590,100.00		(590,100.00)		#DIV/0!
Q	Wawatam		-		-		#DIV/0!
F	West Traverse		691,500.00		(691,500.00)		#DIV/0!
Bridges:							
J40	Douglas Lake Road		568,000.00		(568,000.00)		#DIV/0!
	2022 Projects	2,920,146.70					
	Total	\$ 2,920,146.70	\$ 3,196,400.00	\$ -	\$ (3,196,400.00)	\$ -	#DIV/0!