

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in special session at Center Township Hall in Pellston on January 23, 2019, for the purposes of discussing road issues with township officials from Cross Village, Readmond, Friendship, and Center Township.

Commissioners Present: Frank Zulski, Leroy Sumner, and Larry Williams

Staff Present: Brian Gutowski – Engineer-Manager, Shawn Beckman – Project Manager, James Godzik-Permit/CADD Tech, and Ed Zmikly - Road Foreman

Guests Present:

Toni Drier, Emmet County Commissioner

James Kargol, Emmet County Commissioner

Rob Parson, Friendship Township

Cross Village Township Officials:

Supervisor - Gene Reck

Trustee – Howard Wood

Readmond Township Officials:

Supervisor – Gordon Kruskie

Clerk – Sarah Krupa

Deputy Clerk – Edith Kruskie

Friendship Township Officials:

Clerk – Janell Van Divner

Center Township Officials:

Supervisor – Chris Jurek

Clerk – Susan St. Amour

Treasurer – Michelle Zmikly

Trustee – Bonnie Godzik

Judy Van Avery

The Chairman, Frank Zulski, called the meeting to order at 5:30 p.m. and welcomed Cross Village Township officials to the meeting.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Page 2

Minutes of 01/23/19

Board of Emmet County Road Commissioners

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Cross Village Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Cross Village Township is 7.38. Gutowski went on to show where Cross Village ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 69% good, 31% fair, and 0% poor condition.

Gutowski presented a 5-Year Road Priority List for Cross Village Township. 2019 suggested repairs funded by Cross Village Township total \$84,375. Crack sealing is scheduled for 1.09 miles with road commission funds in the amount of \$2,289. He recommends ultra-thin overlay, paid with local funds and shared with Readmond Township, for about \$84,375 on 2.25 miles.

Supervisor Reck stated they didn't want to fix Division but instead fix Levering Road. Gutowski suggested a full width wedge and will prepare an estimate. Reck also asked for an estimate on a small segment of Waterfront Drive, less than 1/10 of a mile. He also asked for a barrier to be completed at the turnaround; Gutowski affirmed a used guardrail would be placed there.

Trustee Wood discussed Blissfest traffic issues. Toni Drier gave an update on the county's participation and James Godzik responded on driveway permit questions.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

With no further business, the Cross Village Township officials left the meeting at 5:50 p.m.

The Readmond Township officials were welcomed to the meeting at 5:54 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the

beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Readmond Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Readmond Township is 7.33. Gutowski went on to show where Readmond ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 73% good, 27% fair, and 0% poor condition.

Gutowski presented a 5-Year Road Priority List for Readmond Township. 2019 suggested repairs funded by Readmond Township total \$91,525. Crack sealing is scheduled for 1.47 miles with road commission funds in the amount of \$3,822. He recommends ultra-thin overlay, paid with local funds and shared with Cross Village Township, for about \$84,375 on 2.25 miles. Cross Village Township has decided not to repair Division Road.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

With no further business, the Readmond Township officials left the meeting at 6:18 p.m.

The Friendship Township officials were welcomed to the meeting at 6:22 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Friendship Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Friendship Township is 6.57. Gutowski went on to show where Friendship ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 39% good, 61% fair, and 0% poor condition.

Gutowski presented a 5-Year Road Priority List for Friendship Township. 2019 suggested repairs funded by Friendship Township total \$110,375. He suggests the seal coating 9.5 miles in the amount of \$110,375.

Clerk Van Divner and Gutowski discussed roads and types of improvements as West Traverse Township does not want chip seal on the shared roads. Van Divner mentioned that chip seal will not cover the rough wedging on Terpening and needs to discuss project plans with her board. She also inquired if CIP Recycling would be appropriate for any roads in Friendship Township. Gutowski will get her an estimate on wedging Lower Shore Drive.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

With no further business, the Friendship officials left the meeting at 6:45 p.m.

The Center Township officials were welcomed to the meeting at 6:51 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Center Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition of each rating and required funding per lane mile for specific maintenance or fixes.

The average local road rating for Center Township is 5.64. Gutowski went on to show where Center ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 4% good, 96% fair, and 0% poor condition.

Gutowski presented a 5-Year Road Priority List for Center Township. 2019 suggested repairs funded by Center Township total \$86,250. The Road Commission plans approximately \$10,374 for crack sealing on 3.99 miles. Gutowski suggests a chip seal on Valley Road; 3.45 miles for approximately \$86,250.

Center Township was present and heard the tree removal information when discussed with Friendship Township.

With no further business, Chairman Zulski adjourned the meeting at 7:01 p.m.

*Lisa Kleeman*  
Lisa Kleeman – Finance Director/Clerk of the Board

01-25-19  
Date