

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, September 2, 2021. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman – Member

Staff Present:

Brian Gutowski - Engineer/Manager James Godzik – Permit/CADD Technician
Lisa Kleeman – Finance Director/Board Clerk Shawn Beckman – Project Supervisor
John Gray & Ed Zmikly – Road Foreman Robert Genson – Equipment Superintendent

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor David White – Emmet County Commissioner
Gordon & Edith Kruskie – Readmond Twp. Dennis Keiser – Bear Creek Twp. Supervisor

Guests Present via Zoom:

John Eby - Maple River Township Supervisor Thomas Miller – Trailsend Bay Property Assoc.
Paul Schemanski – Resort Township Trustee Sandy Planisek – Mackinaw News
Jim Bartlett – West Traverse Twp. Supervisor Brenda Thompson
Sarah Krupa – Readmond Township Clerk

MINUTES: It was moved by Williams, seconded by Hoffman, to approve the regular session minutes of August 19, 2021.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

Voucher No. 2135 for Accounts Payable checks 48396 through 48452, in the amount of \$1,298,634.19 was presented for approval. It was moved by Zulski, seconded by Hoffman, to approve accounts payable for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

Voucher No. 2136 for Payroll No. 18, checks 56842 through 56868 and direct deposit, in the amount of \$95,399.34, was presented for approval. It was moved by Williams, seconded by Hoffman, to approve payroll for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Policy No. 2021-052: Township Asphalt Purchase Cost Share. Revisions were reviewed and discussion ensued on what to do when shoulders require a significant investment. Zulski asked Gutowski to plan for this in the budget. It was moved by Zulski, seconded by Williams, to adopt this policy as presented and attached.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Williams, seconded by Zulski, to approve the MDOT State Maintenance Contract for October 1, 2021 through September 30, 2026 and a certified resolution authorizing Brian Gutowski, Engineer-Manager, to electronically sign the contract. See attached.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Beginning September 13, work hours changed to five 8-hour days, 7:00 a.m. to 3:30 p.m.
- Safety Banquet is Thursday, September 9, at Northern Lights Recreation.
- Boyer Road over Tannery Creek - Concrete box culvert replacement preconstruction meeting at 10:00 a.m. on Monday, September 13. The meeting will begin at ECRC and then move to the site. Natural Resource Conservation Resource (NRCS) will be funding this project through Little Traverse Bay Band of Odawa Indians.
- Next board meeting is Monday, 9/20/21

- Northern Michigan Association of Road Commissions Annual Meeting is September 14-17 in Traverse City.
- Attended zoom meeting for a proposed gas station site on the southwest corner of Mitchell and Division. They will be adding turn lanes and additional right of way.
- Tower Road in Maple River Township from Durkalic Road headed east to the intersection is basically gone. Gutowski is recommending pulverization of .75 miles after the curves. The first curve at bottom of hill can possibly be saved with wedging. Zmikly spoke with Eby and he agreed the road is past its life. It was moved by Zulski, seconded by Williams, to advertise for a public hearing to pulverize the stated section of Tower Road.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

SUPERVISOR'S REPORT: Beckman gave an update on the following projects:

- Bellmer/Rustic Road in Bear Creek Township - shoulders and restoration complete and ready for final inspection.
- Rustic Road in Springvale Township – shoulders and restoration complete and ready for final inspection.
- Eppler Road – restoration and pavement markings are complete and ready for final inspection.
- Hill Road – Paving is scheduled to begin Tuesday, September 7.
- Levering Road from US 31 to Pleasantview is being designed for 2022.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik reported on the following:

- Krist Oil gas station proposed property site update; both the township and Planning & Zoning are on board with this project.
- Dennis Keiser, Bear Creek Township Supervisor, met with Godzik on Hampton, Edgewater, and Kegomic, regarding some encroachment violations. He will be sending letters for removal of some posts and fence.
- Sylvan Avenue – complaints were received of a right of way encroachment of a large boulder and a bike rack. Our crew removed the encroachments and fixed a large washout. Roaring Brook Association will be rotating a sign.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported switching over a truck for winter and installing a new wing. Tire suppliers are having a hard time getting tires. The service truck has arrived and is at Truck & Trailer for upfitting. Flat rack truck pricing will be honored for 2022 and is at top of the list for completion; it may be here by the end of the year.

ROAD FOREMAN'S REPORT: Gray reported they plan to wrap up the Mitchell Road project this morning and he is in the process of working with Nubs Nob to deal with water runoff. He also has a few projects to wrap up in Bear Creek and Little Traverse Township. Zmikly reported

finishing the wedging on East Van Road, working on the Mitchell Road culvert project, working on regular maintenance, and seasonal roads.

FINANCE DIRECTOR'S REPORT: Tori Thompson, Payroll and Human Resources Clerk, gave a presentation on the Emmet County Fair. The main goal for our attendance at the fair is education and to stress safety; stay back, stay safe is our motto. She had a picture presentation of activities happening at the booth for both children and adults.

Kleeman discussed the upcoming schedule for the CRASIF meeting, NMARC Annual Conference, Cogitate User Group, MDOT coding meeting, and Accounting Manual meeting. MTF for July was reviewed, which is significantly lower than expected, and Cash position was discussed. Financial Reports were not distributed because some construction invoices have not been received yet. Zulski offered positive comments on the progress with cash and savings.

COMMISSIONERS' REPORT: Commissioner Zulski expressed appreciation for those involved with the fair and offered positive comments. He requested a recruiting brochure for next year on career opportunities at the road commission. He mentioned the intersection at Pleasantview and Hathaway Road and crossroad does not stop signs with larger print have been installed and no passing on shoulder signs will be placed near this intersection. He asked about the white line at the end of driveways; can that be changed? This was brought up at the fair and he explained we are trying to make it safer. Zulski commented East Van Road wedging is really awesome. He expressed gratitude on behalf of the Board and extended thanks to the crew for the great job they have done; can't thank the crew enough for working together and making the road commission more effective and extended an invitation to the safety banquet.

Commissioner Hoffman inquired about MTF reports. He also has been up to Lakeview Road and Maxwell Road due to calls he has received. Gutowski mentioned Lakeview Road is in the poorest township and is a primary road. Zulski mentioned we may be able to address some of this when Lakeshore Drive is worked on next year. Country Club culvert work is also being done and Gutowski commented DTE has an 8" gas main that needs to be replaced next spring.

Commissioner Williams stated it is pretty awesome to get through these projects without too many problems, except the bridge deck on Banwell Road. It is exciting to drive through the county and see how much work has been done.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township Trustee – Just this morning at the Pleasantview Road and Hathaway intersection, with his blinker on to turn, he was passed on the right. He also mentioned that at the township meeting last night, Blissfest has set aside funds for their portion on Hill Road.
- b. Dennis Keiser, Bear Creek Township Supervisor – Krause Road has been destroyed by logging and will never be back to what it was. Zulski stated if they gave us a heads up, we would put gravel in before they started. Gray stated the turnaround is not acceptable; neither is the road. Godzik has contact information for this logger. Zulski

discussed working with Weyerhaeuser and asking them to require a permit from the loggers. Kleeman discussed the small amount of forest funds received and charging logging companies when roads have to be fixed because they are destroyed. Williams suggested taking this to state representatives to address this as it involves State timber sales. Kleeman inquired if Zulski could ask other road commissions to join the letter to Weyerhaeuser; such as Cheboygan, Charlevoix, and Antrim.

- c. Thomas Miller, Trailsend Bay Property Association – Inquired about the Wilderness Park Drive project as there was a flagger there for the power company and Godzik responded they plan to start in two to three weeks.

Commissioner Zulski adjourned the meeting at 9:00 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date