

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on February 22, 2019. The meeting was called to order by Vice Chairman Notestine at 8:00 a.m.

Commissioners Present:

Robert Notestine - Vice Chairman
Larry Williams - Member

Commissioners Absent:

Frank Zulski - Chairman

Staff Present:

Brian Gutowski - Engineer-Manager
Robert Genson - Equipment Superintendent
Lisa Kleeman - Finance Director/Clerk of the Board

John Gray – South End Road Foremen
Shawn Beckman - Project Manager
James Godzik - Permit/CADD Technician

Guests Present:

Jim Kargol - Emmet County Commissioner
Bill Dohm – Little Traverse Township
Alice Conrad – Springvale Township

John Baker – West Traverse Township
Gordon & Edith Kruskie – Readmond Township
Toni Drier – Emmet County Commissioner

MINUTES: It was moved by Larry Williams, seconded by Robert Notestine, to approve the regular meeting minutes of February 8, 2019.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1907, checks numbering 45280 through 45325, in the amount of \$319,240.95, was presented for approval. It was moved by Robert Notestine, seconded by Larry Williams, to approve accounts payable for payment of the same.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

PAYROLL: Voucher No. 1908 for Payroll No. 4, checks numbering 54222 through 54278, for regular payroll in the amount of \$122,600.31, was presented for approval. It was moved by Larry Williams, seconded by Robert Notestine, to approve payroll for payment of the same.

Ayes: Williams, Notestine
Nays: None
Absent: Zulski
Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. Pleasantview Road Mill & Fill Asphalt Paving Project bids were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Payne & Dolan in the amount of \$461,124.76.

Ayes: Williams, Notestine
Nays: None
Absent: Zulski
Motion carried

It was moved by Larry Williams, seconded by Robert Notestine, to sign the contract with Payne & Dolan for the Pleasantview Road Mill & Fill Asphalt Paving Project.

Ayes: Williams, Notestine
Nays: None
Absent: Zulski
Motion carried

- b. Zaiger Road/Kegomic Drive Reconstruction Project bids were reviewed. It was moved by Robert Notestine, seconded by Larry Williams, to award the bid to Spierling Trucking in the amount of \$49,590.00.

Ayes: Williams, Notestine
Nays: None
Absent: Zulski
Motion carried

- c. Marion Drive Reconstruction Project bids were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Spierling Trucking in the amount of \$103,823.00.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- d. Warren Street Ultra-thin Asphalt bids were reviewed but not awarded.
- e. Waldenwood Road and Forest Ridge Asphalt Overlay bids were reviewed but not awarded.
- f. Gill Road over Carp River Single Span Timber Bridge Supply bids were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Krenn Timber Bridge Supply in the amount of \$155,322.00.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- g. Gill Road over Carp River Timber Pile and Timber Cap Installation bids were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to John Henry Excavating in the amount of \$31,300.00.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- h. Gill Road over Carp River Guardrail Installation bids were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Action Traffic Supply in the amount of \$20,760.00.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- i. Gill Road Hot-mix Asphalt Project bids were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Spierling Trucking in the amount of \$21,150.00.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- j. Martinchek Road Reconstruction Project bids were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Tri-County Excavating in the amount of \$381,074.90.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- k. Berry Creek Valley Road Asphalt Overlay bids were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Rieth-Riley in the amount of \$114,325.00.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- l. The Contract with West Traverse Township for the Marion Drive Reconstruction Project was discussed. It was moved by Larry Williams, seconded by Robert Notestine, to sign the contract.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- m. Emmet Heights Road Reconstruction Project bids were reviewed. It was moved by Robert Notestine, seconded by Larry Williams, to award the bid to Spierling Trucking in the amount of \$117,607.50.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- n. One Half Ton 4-Wheel Drive, Extended/Quad Cab Pickup bid was reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Brown Motors of Petoskey in the amount of \$26,462.00.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- o. Bids for Refurbishing a 2000 Cat 950G Loader were reviewed. It was moved by Larry Williams, seconded by Robert Notestine, to award the bid to Michigan Cat of Kalkaska in the amount of \$28,500.00.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- p. The Contract with Springvale Township for the Berry Creek Valley Road Asphalt Overlay Project was discussed. It was moved by Robert Notestine, seconded by Larry Williams, to sign the contract.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- q. The Contract with Little Traverse Township for the Warren Street Ultra-thin Asphalt Overlay Project was discussed and held until a later date.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- r. The Contract with Little Traverse Township for the Waldenwood Road and Forest Ridge Asphalt Overlay Project was discussed and held until a later date.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- s. The Contract with Resort Township for the Martinchek Road Reconstruction Project was discussed. It was moved by Robert Notestine, seconded by Larry Williams, to sign the contract.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- t. The Contract with Little Traverse Township for Emmet Heights Road Reconstruction Project was discussed. It was moved by Larry Williams, seconded by Robert Notestine, to sign the contract.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- u. The Contract with McKinley Township for seal coat on seven roads was discussed. It was moved by Larry Williams, seconded by Robert Notestine, to sign the contract.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

- v. The Contract with Cross Village Township for asphalt wedging on Levering Road was discussed. It was moved by Larry Williams, seconded by Robert Notestine, to sign the contract.

Ayes: Williams, Notestine

Nays: None

Absent: Zulski

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- A Safety Grant for 2020 has been received for curve signs in the amount of \$245,000. These funds have a 90/10 split between MDOT and ECRC.
- Managers Meeting on Tuesday, February 26. Logging issues continue to be the primary focus with uniformity in forms and fees, as well as the possibility of reinstating driveway permits.
- MCRCSIP Meeting on Thursday, February 28 in Mt. Pleasant
- Next Board meeting there will be bid reviews for annual road materials, blades, chip seal aggregate, asphalt emulsion, wedging projects, reconstruction projects, as well as public hearings and an abandonment on Conner Road
- Wawatam Township 5-Year Plan will be discussed at the next Board meeting as well as the Wilderness Park Drive Project
- Frost Law calculations have been completed and at this time it is estimated they will not be placed in effect before March 19

SUPERVISOR'S REPORT: Beckman reported on working on project design and specifications. TAMC annual reporting has been completed showing 43 miles of road improvements completed in 58 projects totaling about \$5.7 million in 2018. He will be giving a small presentation in the future on the past construction season.

PERMIT/CAD REPORT: Godzik reported that all is going well.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported the past month has been tough on equipment due to the weather and we have been going through a lot of fuel; almost 30,000 gallons of fuel last month. He stated his appreciation to the public for being patient and MDOT loaning a truck as many trucks have been down.

COMMISSIONERS' REPORT: Commissioner Notestine expressed his appreciation as he has been working through the meeting procedures.

ROAD FOREMAN'S REPORT: Gray reported they have been busy due to the weather, not a lot of tree work has been done.

FINANCE DIRECTOR REPORT: Kleeman reported attending the CRA Finance & HR Accounting Manual Committee meeting in Lansing where they are working on an updated version of the Uniform Accounting Procedures Manual for County Road Commissions. The manual will be available soon, a culmination of many years effort. The annual financial audit begins Tuesday, February 26.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township, asked for the Commissioners to speak up so everyone can hear.
- b. Toni Drier, County Commissioner, commented she received a complaint on Atkins Road signs that were taken down for a project and were not put back up. She requested for Brian to please call Tammy Doernenburg as she has notes on it.
- c. Jim Kargol, County Commissioner, inquired on current year asphalt prices to which Gutowski replied between \$60 and \$70 per ton.

With no further business, Commissioner Notestine adjourned the meeting at 8:36 a.m.

Lisa Kleeman
Lisa Kleeman, Finance Director-Clerk of the Board

03-08-19
Date