

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the offices in Harbor Springs on February 26, 2018. The Vice Chairman, Leroy Sumner, called the meeting to order at 8:00 a.m.

Commissioners Present: Leroy Sumner, Larry Williams Commissioners Absent: Frank Zulski-Excused

Staff Present: Brian Gutowski–Engineer-Manager, Bob Genson-Equipment Superintendent, Shawn Beckman–Project Manager, James Godzik-Permit/CADD Tech, and Lisa Kleeman-Finance Director/Clerk of the Board.

Guests Present:

Gordon & Edith Kruskie – Readmond Township

Alice Conrad, Springvale Township

Robert Rogier – Pleasantview Township

Pat Sumner

John Baker – West Traverse Township

Bill Dohm – Little Traverse Township

MINUTES: It was moved by Larry Williams, seconded by Leroy Sumner, to approve the minutes of the regular meeting of February 9, 2018.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1807, checks numbering from No. 44027 to No. 44064, in the amount of \$96,543.16 was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve accounts payable for payment of the same.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

PAYROLL: Voucher No. 1808 for Payroll No. 4, checks numbering from No. 52655 to No. 52713 for regular payroll, in the amount of \$89,800.84, was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

UNFINISHED BUSINESS:

- a. A "Consent to Revise" document for part of the plat of Idylwilde Summer Resort in West Traverse Township was previously presented for signature on February 9, 2018. An opinion was obtained from Attorney Joel Wurster as well as input from the Township. As Emmet County Road Commission has no public roads in the plat, Brian Gutowski, Engineer-Manager, recommended a motion for Lisa Kleeman, Clerk of the Board to sign the document. It was moved by Larry Williams, seconded by Leroy Sumner, for the Clerk of the Board to sign the "Consent to Revise" document.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. Middle Road Bridge bid for design, fabrication and delivery of materials was reviewed for possible award. It was moved by Leroy Sumner, seconded by Larry Williams, to award the bid to Krenn Timber Bridge, Inc. in the amount of \$235,842.60.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- b. Middle Road Bridge GRS Abutment Geotextile Fabric Supply bid was reviewed for possible award. It was moved by Leroy Sumner, seconded by Larry Williams, to award the bid to CSI Geoturf Traverse City in the amount of \$17,640.00.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- c. Middle Road Bridge Abutment GRS Segmental Block Supply bids were reviewed for possible award. It was moved by Leroy Sumner, seconded by Larry Williams, to award the bid to MDC Contracting in the amount of \$37,789.50.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- d. Middle Road Bridge Guardrail bids were reviewed for possible award. It was moved by Larry Williams, seconded by Leroy Sumner, to award the bid to Action Traffic Maintenance in the amount of \$29,490.00.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- e. Pickerel Lake Road Bridge bid for design, fabrication and delivery of materials was reviewed for possible award. It was moved by Leroy Sumner, seconded by Larry Williams, to award the bid to Krenn Timber Bridge, Inc. in the amount of \$190,796.50.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- f. Pickerel Lake Road Bridge Timber Pile and Timber Cap Installation bids were reviewed for possible award. It was moved by Leroy Sumner, seconded by Larry Williams, to award the bid to John Henry Excavating in the amount of \$28,800.00.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- g. Pickerel Lake Road Bridge Guardrail bids were reviewed for possible award. It was moved by Leroy Sumner, seconded by Larry Williams, to award the bid to RMD Holdings, Ltd. In the amount of \$27,466.40.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- h. Bids for One (1) ½ Ton 4-Wheel Drive Extended/Double Cab Pickup were reviewed for possible award. It was moved by Larry Williams, seconded by Leroy Sumner, to award the bid to Brown Motors of Petoskey in the amount of \$24,283.00.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- i. Little Traverse Township contract for N. Conway Road Local Match Cost Sharing was discussed. It was moved by Larry Williams, seconded by Leroy Sumner, to sign the contract.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- j. West Traverse Township contract for Middle Road Bridge Local Match Cost Sharing was discussed. It was moved by Larry Williams, seconded by Leroy Sumner, to sign the contract.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported he received official notification of a Safety Grant award from MDOT for a 2019 Guardrail Project in 17 locations throughout the county for \$337,500 with a 10% match. There is an MDOT Rural Elected Official Meeting, Tuesday, March 13, in Gaylord from 3-5:00 p.m., but he cannot attend as he will be in Lansing. He also has a Managers Meeting today in St. Ignace. He is on vacation part of Wednesday and the rest of the week and then will be attending a National Insurance Pool Board Meeting in San Diego next week. Gutowski received a request from the Union to meet after the next board meeting to begin negotiations. He also announced an award that was received for the Lower Shore Retention Wall as Elmer's received the award and paid for a duplicate award for the road commission. Gutowski also mentioned that MTF changes are currently being discussed by the Legislature that could provide for an additional \$400,000 for the road commission to receive yet this summer if it passes.

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Minutes of 02/26/18

Board of Emmet County Road Commissioners

SUPERVISOR'S REPORT: Beckman reported working on plans and specs for this year's projects. Emmet Heights will be done today.

PERMIT/CAD REPORT: Godzik announced that Frost Laws were effective in Emmet County today at 7:00 a.m. and Brian Drayton and Art Beach are our Weigh Masters. He also has Gully Road just about marked out and will meet with Gordon Kruskie today.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported he is beginning preparations for spring.

COMMISSIONERS' REPORT: None

ROAD FOREMAN'S REPORT: None

FINANCE DIRECTOR REPORT: Kleeman informed the Board there will be an MDOT Audit payback for 2016 in the amount of \$136,889.00. The adjustment is due to lower than anticipated equipment and fringe benefit expenses and processes are being put in place to reduce paybacks for future years.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township, asked if we received a call from Little Traverse Disposal for road restrictions in the Mackinac area. Godzik is working with them on this for the Trails End area.

With no further business, Mr. Sumner adjourned the meeting at 8:18 a.m.

Lisa Kleeman – Finance Director/Clerk of the Board

Date

