

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the offices in Harbor Springs on March 9, 2018. The Chairman, Frank Zuluski, called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zuluski-Chairman, Leroy Sumner-Vice Chairman, Larry Williams-Member

Staff Present: Brian Gutowski-Engineer-Manager, Bob Genson-Equipment Superintendent, Shawn Beckman-Project Manager, James Godzik-Permit/CADD Tech, James Kargol-Road Foreman, and Lisa Kleeman-Finance Director/Clerk of the Board.

Guests Present:

Toni Drier – Emmet County Commissioner

Lee Keck

Robert Rogier – Pleasantview Township

Bob Sanford – West Traverse Township

John Baker – West Traverse Township

Bill Dohm – Little Traverse Township

Gary Litzner

MINUTES: It was moved by Leroy Sumner, seconded by Larry Williams, to approve the minutes of the regular meeting of February 26, 2018.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1809, checks numbering from No. 44065 to No. 44125, in the amount of \$164,351.42 was presented for approval. It was moved by Larry Williams, seconded by Leroy Sumner, to approve accounts payable for payment of the same.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

PAYROLL: Voucher No. 1810 for Payroll No.5, checks numbering from No. 52714 to No. 52768 for regular payroll, in the amount of \$88,245.45, was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. McKinley Township requested to carry over their allocation for four years instead of three. Commissioner Zulski tabled this request until the next meeting when McKinley Township can declare which road this carry over request is for.

PUBLIC COMMENT:

- a. Bob Sandford, West Traverse Township, asked about bids on Middle Road Bridge. Gutowski will give him the bid tabulation.
- b. Bill Dohm, Little Traverse Township, asked about downgrading the classification of West Hathaway Road from Class A to something lower. From Pleasantview to the M-119 the south lane is falling apart from trees shading it.
- c. Robert Rogier, Pleasantview Township, returned signed contracts for Valley and Scheirschmidt Road. He requested an estimate for Stutsmanville Road going east from Pleasantview for some gravel and forest funds were requested for this. They would like to do a half mile until the end of the seasonal road. He also stated the Lark's Lake Road estimate was received and his Board has approved unused allocation for this project.

APPOINTMENTS:

- a. It was moved by Leroy Sumner, seconded by Larry Williams, to suspend the regular meeting and begin the public hearing for Middle Road Bridge Replacement over Greenbriar Drive in West Traverse Township at 8:15 a.m.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

Engineer-Manager Gutowski stated this hearing was advertised in the Harbor Light Newspaper and he has received no comments. It was moved by Leroy Sumner, seconded by Larry Williams, to return to the regular meeting at 8:16 a.m.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- b. It was moved by Leroy Sumner, seconded by Larry Williams, to suspend the regular meeting and being the public hearing for Pickerel Lake Road Bridge Replacement over the Minnehaha Creek in Springvale Township at 8:20 a.m.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

Gutowski stated this hearing was advertised in the Petoskey News Review and he has received no comments. It was moved by Larry Williams, seconded by Leroy Sumner, to end the public hearing and reconvene the regular meeting at 8:20 a.m.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

NEW BUSINESS:

- a. Discussion occurred on signing the contracts with RMD Holdings, Ltd., for installation of the guardrail for the Pickerel Lake Road Bridge in the amount of \$27,466.40. It was moved by Leroy Sumner, seconded by Larry Williams, to sign the contracts.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported he will be attending the CRA Annual Highway Conference March 13-15, in Lansing. March 13, Brine Facility bids are due. March 20, bids are due for one ½ ton 4WD extended cab truck for the Levering Foreman and one fork lift. Ultra-thin bids are also due for Lightfoot Road and asphalt wedging on Robinson Road and State Road, as well as annual summer materials and blade bids. March 20, there will be a meeting with Tip of the Mitt at Little Traverse Township Hall for a watershed meeting at 1-3:00 p.m. March 20, at 9:00 a.m. there is a pre-con meeting with Little Traverse Bay Band of Odawa Indians for Middle Road Bridge, here are the ECRC office at 9:00 a.m. with BIA from Appleton. March 21, there is training in Gaylord for local road asphalt paving by the Michigan Paving Association. At our April 6, 2018, ECRC Board Meeting, the Little Traverse Bay Band of Odawa Indians and Conservation Resource Alliance along with McKinley Township will attend our meeting regarding Van Creek.

SUPERVISOR'S REPORT: Beckman reported working on plans and specifications for jobs with returned contracts. He is also working on upgrading Act 51 Certification Maps and completing TAMC requirements for IRT information for the annual Act 51 report on March 19.

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PERMIT/CAD REPORT: Godzik reported we have been very busy with weight restriction permits.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported on continuing to get ready for spring. In two weeks, he will bring in the loaders to prepare them to put out to bids. A hot patcher was discussed. New loaders should be here in May and the new trucks should be delivered in June. Two of the three slide-in-sanders are here. He has been working with contractors regarding questions on the brine building. Gutowski stated that OHM will be overseeing the project.

COMMISSIONERS' REPORT: None.

ROAD FOREMAN'S REPORT: None.

FINANCE DIRECTOR REPORT: Kleeman reported the Michigan legislature is discussing the possibility of a one-time extra payment in the amount of \$407,434.33 to be received the first week of April along with our MTF. This would be our portion of the \$175 Million from the general fund that has been proposed and these funds have to be used for road improvements.

PUBLIC COMMENT:

a. None.

Commissioner Zulski asked for a motion to recess the meeting for five minutes at 8:22 a.m. It was moved by Leroy Sumner, seconded by Larry Williams, to go into recess for five minutes.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

Commissioner Zulski called the meeting back to order at 8:40 a.m. It was moved by Williams, seconded by Sumner, to go into closed session to discuss Teamsters Local 214 contract negotiations.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

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It was moved by Sumner, seconded by Williams, to return to open session at 9:06 a.m.

Ayes: Zuluski, Williams, Sumner

Nays: None

Motion carried

With no further business, Commissioner Zuluski adjourned the meeting at 9:06 a.m.



Lisa Kleeman – Finance Director/Clerk of the Board

Date

