

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, January 7, 2022. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Chairman Zulski welcomed Brent Shank to the road commission.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman – Member

Staff Present:

Brian Gutowski - Engineer/Manager	Brent Shank – Engineer/Manager
Shawn Beckman - Project Manager	Robert Genson – Equipment Superintendent
Ed Zmikly – Road Foreman	John Gray – Road Foreman
James Godzik – Permit/CADD Technician	

Staff Present via Zoom:

Lisa Kleeman – Finance Director/Board Clerk	Michelle Main – Administrative Assistant
Tori Thompson – HR/Payroll Clerk	

Guests Present:

Toni Drier – Emmet County Commissioner	Gordon & Edith Kruskie – Readmond Township
Bill Dohm – Little Traverse Twp. Supervisor	Dennis Keiser – Bear Creek Twp. Supervisor
Mary Zulski	

Guests Present via Zoom:

Michael Reaves – Emmet County Administrator	David White – Emmet County Commissioner
Thomas Miller – Trailsend Bay Property Assoc.	Stephen Keller – Cross Village Twp. Supervisor
Al Welsheimer – Resort/Bear Crk Twp Fire Chief	Sandy Planisek

MINUTES:

It was moved by Zulski, seconded by Hoffman, to approve the regular session minutes of December 28, 2021.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

Voucher No. 2153 for Accounts Payable checks 48807 through 48857, in the amount of \$206,157.39 was presented for approval. It was moved by Hoffman, seconded by Williams, to approve accounts payable for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

Voucher No. 2202 for Payroll No. 1, checks 57120 through 57147 and direct deposit, in the amount of \$115,400.69, was presented for approval. It was moved by Williams, seconded by Hoffman, to approve payroll for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Bid tabulation for Bellmer Road in Bear Creek Township from Rustic Road then south for .50 miles for preliminary engineering services for upgrade and asphalt paving design was discussed. It was tabled until Bear Creek Township can meet and make a decision which will likely be during the next week.

- b. Discussed Road Bonding issue during Seasonal Weight Restrictions. Gutowski gave a history of what occurred with the Timberman's Association and local loggers during 2021. There was very little cooperation even though it was promised and his recommendation is we do not allow road bonding. A list of all-season and connected seasonal roads was requested and provided; but no response was received. Godzik stated he can work with companies that have special needs; which were very few last year. Shank clarified the bonding policy in Cheboygan County was to be considered only for gravel roads that access Class A roads but it was not allowed due to lack of cooperation.

It was moved by Zulski, seconded by Williams, not to allow road bonding during seasonal weight restrictions and advertise a similar bonding policy that corresponds with Cheboygan County Road Commission.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Williams, to sign the Memorandum of Understanding with the Grand Traverse Band of Ottawa and Chippewa Indians for possible funding through the USDA Natural Resources Conservation Service (NRCS) for the Robinson Road over East Branch of Maple River Crossing.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski offered the following:

- January 10 at 9:00 a.m. - There is an MDOT 2023 I-75 Reconstruction Project Plan Review Zoom meeting.
- January 19 at 7:00 p.m. - Emmet County Michigan Township Association meeting at Littlefield Township Hall.
- January 20 at 1:00 p.m. - Rural Task Force 10A Meeting at Boyne City Hall.
- Welcomed Brent Shank and he is already working on project designs and estimates.
- Annual township power point presentation was reviewed. Part of the presentation was a review of the Asphalt Purchase policy for roads rated two or less.

It was moved by Zulski, seconded by Hoffman, under the Asphalt Purchase Policy, if there is a small amount of wedging that is needed to complete an asphalt project the agency go ahead and finish it and use the next year's allocation toward the additional work.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- Shank offered comments that he is looking forward to working at Emmet County Road Commission and getting some good work done.

SUPERVISOR'S REPORT: Beckman commented he is working on designs and estimates for this year's projects.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik stated on Wilderness Park Drive the rest of the poles are installed and wires are hung. He will contact Charter Communications and AT&T to get their work completed. Gutowski gave an update on the contractor working on Country Club

Drive. Godzik is also working with DTE regarding improvements to signage while getting their project done.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported working on specifications for new trucks. It is still a struggle to get parts.

ROAD FOREMAN'S REPORT: Zmikly stated they have been plowing, cutting trees, and hauling stumps. Gray reported on plowing and cutting trees.

FINANCE DIRECTOR'S REPORT: Kleeman stated there is nothing new to report at this time.

COMMISSIONERS' REPORT: Commissioner Zulski asked when the light at US-31 and Pickerel Lake Road will be installed and Gutowski responded this summer. He stated he has read about vehicle registrations being able to be paid for 2 years and Gutowski stated it will be a choice. He stated we still have not heard on any Covid relief funds available for road commissions.

Commissioner Hoffman inquired about Mitchell Road right at the county line, there is a sink spot that needs repair before the seal coat is completed and Gutowski responded there are wedging funds added to the budget to take care of some of these areas.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township – Mother Nature has been unruly regarding trees and the crew has done really good cleaning up.

Commissioner Zulski adjourned the meeting at 8:39 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

1-21-22

Date