

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on November 14, 2018. The Vice-Chairman, Leroy Sumner, called the meeting to order at 8:07 a.m.

Commissioners Present: Leroy Sumner-Vice Chairman, Larry Williams-Member

Commissioners Absent: Frank Zulski-Chairman

Staff Present:

Brian Gutowski - Engineer-Manager

James Kargol/John Gray – South End Foremen

James Godzik - Permit-CADD Technician

Robert Genson - Equipment Superintendent

Lisa Kleeman - Finance Director/Clerk of the Board

Guests Present:

Bill Dohm - Little Traverse Township

Larry Flynn - Trailsend Bay Property Association

Gordon Kruskie – Readmond Township

Kenneth Bradley – Pine Street

Toni Drier – Emmet County Commissioner

John Baker – West Traverse Township

Pat Sumner

David Leshock – Pine Street

Robert Rogier – Pleasantview Township

Dennis Hughes – Pine Street

MINUTES: It was moved by Larry Williams, seconded by Leroy Sumner, to approve the open meeting minutes of November 2, 2018.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1849, checks numbering 44923 through 44980, in the amount of \$364,042.29, were presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve accounts payable for payment of the same.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

PAYROLL: Voucher No. 1846 for Payroll No. 23, checks numbering 53778 through 53835, for regular payroll in the amount of \$101,972.96, was presented for approval. It was moved by Larry Williams, seconded by Leroy Sumner, to approve payroll for payment of the same.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

UNFINISHED BUSINESS:

- a. Proposed 2019 Board Meeting Schedule was discussed with suggested changes. It was moved by Leroy Sumner, seconded by Larry Williams, to approve schedule as attached.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- b. Engineer-Manager's Contract Extension through 2021 was discussed. It was moved by Leroy Sumner, seconded by Larry Williams, to approve the contract extension.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

PUBLIC COMMENT:

- a. Bill Dohm, Little Traverse Township, requested the 2019 Road Commission Board Meeting Schedule be emailed to all the townships.
- b. Gordon Kruskie, Readmond Township, requested when Robinson Road West is worked on the intersection needs to be re-engineered for Larks Lake Road to be 90 degrees. Gutowski agreed and stated it would be eligible for a safety grant.

APPOINTMENTS:

- a. 8:15 A.M.: Public Hearing - Proposed abandonment of Pine Street, from Indiana Point Road then north for 225 feet in Littlefield Township. It was moved by Larry Williams, seconded by Leroy Sumner, to begin the public hearing.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

Gutowski announced there have been no comments received prior to the public hearing and it was advertised in the Petoskey News Review. Dennis Hughes, resident on Pine Street, explained the history of Pine Street and land ownership with the comment the road was never used by the public. Gutowski stated this has been a road on paper only, it was never built. Kenneth Bradley, Pine Street, inquired as to the road abandonment process as he did not sign an affidavit and was concerned about future development. Gutowski reminded them that all landowners in plat can still use the roadway and have ownership, the public cannot. Residents of the plat have to go to court to change anything with the plat. David Leshock, Pine Street, inquired about the road as well as other small roads located close to it. He asked about road abandonment and who owns the land if it is abandoned. There were three calls for comment. Receiving no additional comments, it was moved by Leroy Sumner, seconded by Larry Williams, to end the public hearing.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

- b. 8:20 A.M.: Public Hearing - Proposed abandonment of the alley between Spruce Street and Tamarack Street in the Plat of Mich-Eden No. 1 in Carp Lake Township. It was moved by Larry Williams, seconded by Leroy Sumner, to begin the public hearing.

Ayes: Williams, Sumner

Nays: None

Absent: Zulski

Motion carried

Gutowski announced the public hearing was advertised in the Petoskey News Review. Gutowski stated the township does not object to this abandonment. He also announced he has received no other public comment prior to this hearing. There were three calls for comment. Receiving no additional comments, it was moved by Larry Williams, seconded by Leroy Sumner, to end the public hearing.

Ayes: Williams, Sumner
Nays: None
Absent: Zulski
Motion carried

NEW BUSINESS:

- a. Engineer-Manager Gutowski informed the board on requirements regarding the Local Agency Pavement Warranty Program as negotiated between the County Road Association of Michigan and MDOT as required by State law MCL 247.662 and 247.663. He recommended postponing this item until the next meeting.

- b. It was moved by Larry Williams, seconded by Leroy Sumner, to approve the abandonment request of Pine Street, from Indiana Point Road then north for 225 feet in Littlefield Township.

Ayes: Williams, Sumner
Nays: None
Absent: Zulski
Motion carried

- c. It was moved by Leroy Sumner, seconded by Larry Williams, to approve the abandonment request of the alley between Spruce Street and Tamarack Street in the Plat of Mich-Eden No. 1 in Carp Lake Township.

Ayes: Williams, Sumner
Nays: None
Absent: Zulski
Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Agency is closed November 22 and 23 for Thanksgiving holiday
- November 27- Roadsoft Training on Asset Management Program with Project Manager
- November 28 - Emergency Management Exercise 10 a.m. -2 p.m., CCE Building
- November 29 at 10 a.m. - 10A Regional Task Force Meeting, Boyne City. Road Commission requested projects have been fully funded and approved by the Local Task Force.

- Woodland Road Bridge status given regarding paving, weather and asphalt supply issues. The Conservation Resource Alliance is in support of getting the paving done before winter even if repairs need to be completed in the spring.

SUPERVISOR'S REPORT: None

PERMIT/CAD REPORT: Godzik reported he has completed the Wilderness Park Drive centerline profile data collection. Gutowski announced a meeting with MDNR on December 7 and asked for the local committee to be present at meeting.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported he has 3 trucks left to convert to winter, these are the last trucks used to complete summer maintenance activities.


COMMISSIONERS' REPORT: None

ROAD FOREMAN'S REPORT: Kargol stated the gravel roads are terrible. Gray reported snow removal is going well and the new brine facility is working well.

FINANCE DIRECTOR REPORT: Kleeman discussed Health Care Savings Program agreements with plans for them to be ready for the next board meeting and plans to have the 2018 Amended Budget and 2019 Budget ready for December 14 meeting.

PUBLIC COMMENT: None

With no further business, Commissioner Sumner adjourned the meeting at 8:27 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

11-30-18

Date