

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in special session at the offices in Harbor Springs on January 22, 2019, for the purposes of discussing road issues with township officials from Pleasantview, Springvale, Littlefield, and Maple River Township.

Commissioners Present: Frank Zulski, Leroy Sumner, and Larry Williams

Staff Present: Brian Gutowski – Engineer-Manager, Shawn Beckman – Project Manager, James Godzik-Permit/CADD Tech, John Gray - Road Foreman, and Lisa Kleeman - Finance Director/Clerk of the Board

Guests Present:

Toni Drier, Emmet County Commissioner
James Kargol, Emmet County Commissioner
Mark Drier, McKinley Township Supervisor

Pleasantview Township:

Supervisor – Robert Rogier
Clerk – Debra Bosma
Treasurer – Maureen Barkley
Trustee – Robert Wurst

Springvale Township: None

Littlefield Township:

Supervisor – Damien Henning
Clerk – Sondra Festerling
Treasurer – Kimberli Shomin
Trustee – Dean Morford

Maple River Township:

Supervisor – John Eby
Clerk – Tammy Gregory
Treasurer – Nancy Salar
Trustee – Charles Blumke
Trustee – Stanley Wekwert
Bruce Gregory
Carl Recolly

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The Chairman, Frank Zulski, called the meeting to order at 5:55 p.m. and welcomed Pleasantview Township officials to the meeting.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Pleasantview Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Pleasantview Township is 7.31. Gutowski went on to show where Pleasantview Township ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 68% good, 32% fair, and 0% poor condition.

Gutowski presented a 5-Year Road Priority List for Pleasantview Township. 2019 suggested repairs funded by Pleasantview Township total \$216,000. Crack sealing is suggested for .91 miles with road commission funds in the amount of \$2,366.00. He recommends ultra-thin overlay, paid with local funds, be applied to several subdivision roads for about \$216,000 on 2.88 miles. Pleasantview is also scheduled for a mill and fill this year through the BIA for 2.83 miles at \$430,000. State Road is scheduled for an overlay for about 7 miles in 2019 and finish to Cross Village in 2020 through BIA funding.

Wurst received good compliments on Scheirschmidt and North Ayr. Robert Rogier stated Larks Lake Road turned out very nice.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

Supervisor Rogier said his township is looking to have Stutsmanville east of Pleasantview completed with a gravel upgrade to paveable standards and then asphalt placed in the fall in 2019. Gutowski stated a turnaround needs to be built and the road widened to a minimum standard of 24 feet. Rogier also requested Welsheimer Road to be rebuilt to paveable standards from Stutsmanville to Serva, with plans to place asphalt in the fall of 2019. Trustee Wurst requested Gutowski look at Hedrick Road from Valley View down the steep hill.

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With no further business, the Pleasantview Township officials left the meeting at 6:23 p.m.

The Springvale Township officials did not participate in the meeting that was scheduled for 6:30 p.m.

The Littlefield Township officials were welcomed to the meeting at 6:55 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Littlefield Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Littlefield Township is 6.64. Gutowski went on to show where Littlefield ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 61% good, 25% fair, and 14% poor condition.

Gutowski presented a 5-Year Road Priority List for Littlefield Township. 2019 suggested repairs funded by Littlefield Township total \$268,050.00. The Road Commission plans approximately to pay \$8,988.00 for crack sealing on 5.79 miles. He suggests the north section of Milton Road for a wedge on .72 miles in the amount of \$46,800.00 and an ultra-thin overlay on 2.95 miles for \$221,250.00 on Moore, Old Stagecoach, and Valley Roads.

Supervisor Henning discussed the approach to Oden Island and Gutowski suggested a 2" asphalt cap. Henning also inquired about the Cold In Place Recycling on Crump Road for 1.25 miles. Gutowski stated this is not an appropriate fix for Crump Road. Henning is thinking they will have enough funding by 2021 for Crump Road as they have approval to hold their allocation for five years. Gutowski will give him estimates for Oden Island, north Milton and south Milton roads.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

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Henning stated that Moore Road where it meets Valley Road has some dead or dying trees that need attention. He also discussed Pingree and Panguin streets and Gutowski stated there is a serious drainage issue that will be made worse if the road is improved and there are buildings located in the right-of-way. Gutowski suggests abandoning this road. Henning will address this issue with residents at a future meeting.

With no further business, the Littlefield officials left the meeting at 7:19 p.m.

The Maple River Township officials were welcomed to the meeting at 7:32 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Maple River Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition of each rating and required funding per lane mile for specific maintenance or fixes.

The average local road rating for Maple River Township is 6.18. Gutowski went on to show where Maple River ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 44% good, 45% fair, and 11% poor condition.

Gutowski presented a 5-Year Road Priority List for Maple River Township. 2019 suggested repairs funded by Maple River Township total \$55,250.00. The Road Commission plans approximately \$3,978.00 for crack sealing on 1.53 miles. Gutowski suggests wedging on Maple River Road from US 31 to the Maple River Bridge; .85 miles for approximately \$55,250.00.

Supervisor Eby asked if the wedging was going to be placed to the center line on Maple River Road to which Gutowski replied yes. Eby stated Plains Road is a priority for asphalt wedging and asked what the plan was for Robinson Road. He also said Woodland Road between Plains and Gregory would be ideal for wedging. Eby mentioned Devil's Elbow Road Project could be an issue with regards to funding and timing as receipt of funds wouldn't be received until fall of 2020. He questioned if the road commission was going to wedge the middle piece of Robinson, west of Pellston and Gutowski said yes. Eby also inquired about funding for fixing Robinson Road and Gutowski stated the BIA doesn't have any plans to do Robinson Road at this time. Eby stated the Intersection at Robinson and North Ayr is scary.

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Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

With no further business, Chairman Zulski adjourned the meeting at 7:49 p.m.



Lisa Kleeman – Finance Director/Clerk of the Board



Date