

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on July 25, 2019. The meeting was called to order by Chairman Zulski at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman      Robert Notestine - Vice Chairman      Larry Williams - Member

Staff Present:

Brian Gutowski - Engineer-Manager      Ed Zmikly - North Road Foreman  
Robert Genson - Equipment Superintendent      James Godzik - Permit/CADD Technician  
Lisa Kleeman - Finance Director/Clerk of the Board

Guests Present:

Jim Kargol - Emmet County Commissioner      Bill Dohm - Little Traverse Township  
Toni Drier – Emmet Count Commissioner      Alice Conrad – Springvale Township  
John Eby – Maple River Township      Karla Buckmaster - Bear Creek Township  
Gordon & Edith Kruskie–Readmond Township      Bob Wurst - Pleasantview Township  
Tom & Deb Miller – Trailsend Bay Property Assoc.      Cindy Baiardi – West Traverse Township  
Denny Keiser – Bear Creek Township

MINUTES: It was moved by Robert Notestine, seconded by Larry Williams, to approve the regular meeting minutes of July 11, 2019.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1929, checks numbering 45800 through 45824, in the amount of \$306,564.49, was presented for approval. It was moved by Frank Zulski, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 1930 for Payroll No. 15, checks numbering 54867 through 54926, for regular payroll in the amount of \$101,290.43, was presented for approval. It was moved by Robert Notestine, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Williams, Notestine, Zuluski  
Nays: None  
Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT:

- a. Karla Buckmaster offered comments regarding the intersection at Alcan and E. Mitchell with regards to a sight distance study and speed study results. She requested instead of resurfacing Kolinski Road again, the dip be fixed on E. Mitchell. She also discussed the intersection painting on Pickerel Lake Road again. Commissioner Zuluski responded the Pickerel Lake Road intersection is the responsibility of MDOT. He also responded the Alcan intersection meets safety standards and the speed issue is not the responsibility of the road commission but is the responsibility of law enforcement. Engineer-Manager Gutowski stated we cannot get a safety grant for Alcan and E. Mitchell because it already meets safety standards.

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Robert Notestine, seconded by Larry Williams, to sign the contract with Elmer's Crane & Dozer for the Atkins Road Reconstruction Project.

Ayes: Zuluski, Notestine, Williams  
Nays: None  
Motion carried

- b. It was moved by Larry Williams, seconded by Robert Notestine, to vote for John Hunt, Mary Sholander, and Jerry Smigelski for the CRASIF Board of Trustees.

Ayes: Zuluski, Notestine, Williams  
Nays: None  
Motion carried

- c. It was moved by Robert Notestine, seconded by Larry Williams, to appoint Frank Zuluski as Delegate and Brian Gutowski as Alternate for the MERS Annual Conference.

Ayes: Zuluski, Notestine, Williams  
Nays: None  
Motion carried

CORRESPONDENCE:

- a. Notice of the NMARC/ASMCRA Annual Conference, September 11-12, 2019 at the Fire Keepers Casino Hotel in Battle Creek was discussed. The Board will let Gutowski know if they are interested in attending.
- b. Notice of the Northern Michigan Association of Road Commissions seeking Board of Directors candidates was discussed. The Board will let Gutowski know if they are interested.
- c. Notice of the Northern Legislative Summit 2.0 at Treetops in Gaylord on August 26 from 10:00 a.m. to 12:00 p.m. was discussed. Commissioner Zulski will plan to attend.
- d. Notice of the Straits Area Council Meeting, Tuesday, August 6, at Audie's in Mackinaw City was discussed. All three commissioners will plan to attend.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Permit was received from DEGLE for Ely Road over Cold Creek for undersized culverts. These will be replaced with a concrete box or oval culvert with funding from the Conservation Resource Alliance, however there may be about a six week delay in getting the culvert. Zulski inquired if concrete box culverts freeze solid versus steel culverts and will it present a problem during spring run-off and Gutowski responded this culvert will not because of a strong flow.
- Permit was received from DEGLE for Crooked River Road over an unknown creek. Road Foreman Gray will complete this replacement in the next two to three weeks with a 4 ft by 50 ft corrugated metal culvert.
- At the next Board Meeting there will be Ultra-thin Bids for Point Drive in Wawatam Township.
- North Conway Road paving has been completed and they will be doing shoulders on Monday and Tuesday of next week.
- Gill Road Bridge will be paved today and guardrail installed next week; the bridge will be opened to traffic today. The crew is moving to Bear Creek for the Federal Aid project on Atkins Road.
- J & N Construction will be hauling grindings from US 31 this weekend. Dennis Keiser, Bear Creek Township Supervisor asked Gutowski to request they please use Graham Road as the route to the Bellmer Road Pit instead of Pickerel Lake Road.
- There was a fire in our Bliss Gravel Pit. It had an unknown origin and burned the grass on the western side of the pit.
- We will be receiving approximately \$45,000 as a refund from MCRCSIP, our liability carrier.

SUPERVISOR'S REPORT: None.

PERMIT/CAD REPORT: Godzik reported Michigan Pavement Markings, weather and equipment permitting, will complete intersection painting next week. He also plans to work on Fochtman Industrial Drive drainage ditch corrections. He and Road Foreman Gray have a meeting regarding Cherry Lane off Indian Garden for drainage problems with an unexpected artesian spring that has popped up. Godzik will call J & N Construction and discuss using Graham Road as access to the Bellmer Road Pit instead of Pickerel Lake Road.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported getting equipment ready for the seal coat project and the Emmet County Fair.

COMMISSIONERS' REPORT: Commissioner Notestine asked about the cause of failing culverts, status of washouts, and getting projects done at the end of summer and switching trucks over for winter. Gutowski reported most projects for the remainder of the season are to be done by contractors.

Commissioner Zulski thanked staff for preparing for the Emmet County Fair and promoting safety for the public. All three commissioners volunteered to help at the fair.

ROAD FOREMAN'S REPORT: Zmiky reported fixing pot holes and patching to prepare for seal coating which will start August 5. Gutowski discussed using the MDOT specifications for a cationic fog seal emulsion to encapsulate the chip seal.

FINANCE DIRECTOR REPORT: Kleeman reported the Emmet County Fair project is progressing well with ten employees willing to staff the entire week. Tori Thompson has been researching several items to order for the fair as well as preparing educational materials. Kleeman also informed the Board about the Annual MCRCSIP Meeting and the excellent information obtained for accident investigation as well as other information. Gutowski stated we plan to host a meeting regarding this topic and include other road commissions.

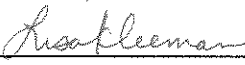
PUBLIC COMMENT:

- a. Tom Miller, Trailsend Bay Property Association, offered comments on the following:
  - Thanked the road commission staff for fixing pot holes on Wilderness Park Drive as there is high traffic volume due to Gill Road being closed.
  - Thanked the road commission for working on the easement with DEGLE.
  - Discussed in length: easements and encroachments, inability for moving traffic lanes to the east, and project scope for the one mile area in the middle of the federal aid project.
  - Trailsend Bay Property Association supports the project as a collector route to Wilderness State Park but wants to make it clear they never asked for it.

- Their goal is trying to deliver a safe road and address the encroachment issues.
- Voiced frustration as they haven't heard anything since December when the Chairman asked Gutowski to check with legal counsel as to what the process is for resolving encroachments. Gutowski and Zulski both responded easements haven't been obtained yet and when they are encroachment issues will be addressed. Miller stated he believes the association would support solving the encroachment issues but their priority is not getting people to Wilderness Park.
  - Discussed the fact that in the 1960's the road was not built straight nor the road bed built correctly. These problems are not the association's problem and while they are willing to help solve them, they have asked the road commission to address these issues three times.
  - Miller requested for someone to address the association at the annual meetings. Zulski responded they will address the association when the permits are in place and an attorney opinion on the encroachments has been obtained.
  - Frustration with lack of communication in the past six months was expressed. Zulski and Gutowski stated they are waiting for a response from the government.
- b. Cindy Baiardi, West Traverse Township, asked for an update on paving Marion Drive and Pond Hill water issue. Godzik responded Spierling was grading today and paving next week. MDOT is working with the road commission on the Pond Hill water issue and it will be taken care of before winter.
- c. Denny Keiser, Bear Creek Township Supervisor, asked if Alcan painting will get done next month and Gutowski affirmed that was so. Keiser asked if it is a contractor issue and not a money issue and Gutowski affirmed this. Gutowski and Zulski gave a history of painting contractors the past several years.
- d. Jim Kargol, Emmet County Commissioner, inquired if painting on intersections for local roads was happening next week and Godzik affirmed yes. Kargol asked if it will address Pickerel Lake Road specifically and Godzik affirmed yes. Kargol went on to explain the issue at Pickerel Lake Road and Gutowski stated Matt Radulski, Operation Engineer for MDOT is sending a safety design team to inspect this intersection with the possibility of building a round- about in the next two to three years. Kargol inquired about inlayed painting and Gutowski responded it costs ten times more than regular painting.
- e. Gordon Kruskie, Readmond Township Supervisor, commented regarding dust control at the last meeting and it was all done by the time he got home. He also discussed safety issues throughout Emmet County with regards to dead trees and funding from townships and he stated follow up with private contractors is needed.

Zulski stated Kruskie can communicate to the road foreman and get the trees removed by contractors. Kruskie confirmed he has done this.

With no further business, Commissioner Zulski adjourned the meeting at 8:45 a.m.

  
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Lisa Kleeman, Finance Director-Clerk of the Board

8-8-19  
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Date