

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, April 16, 2021. Frank Zulski, Chairman of the Board, called the meeting to order at 8:00 a.m.

Commissioners Present:

Frank Zulski – Chairman
Wade Williams - Member

Staff Present:

Brian Gutowski - Engineer/Manager	John Gray – South Road Foreman
James Godzik – Permit/CADD Technician	Bob Genson – Equipment Superintendent
Lisa Kleeman – Finance Director/Board Clerk	Ed Zmikly – North Road Foreman
Shawn Beckman – Project Manager	

Guests Present:

Gordon & Edith Kruskie – Readmond Twp.	Bill Dohm – Little Traverse Twp. Supervisor
Edward Kuligowski – Pleasantview Twp. Sup. Representative John Damoose	Denny Way–Northern Michigan Dust Control
Brent Shank – Cheboygan CRC	Steve Warfield – Cheboygan CRC
	Ken Paquet – Cheboygan CRC

Guests Present via Zoom:

David White – Emmet County Commissioner	Jim Bartlett – West Traverse Twp. Supervisor
Dennis Keiser – Bear Creek Twp. Supervisor	Toni Drier – Emmet County Commissioner
Paul Schemanski – Resort Township Trustee	Michael Reaves – Emmet Co. Administrator
Al Welsheimer–Bear Creek/Resort Twp. Fire Chief	

MINUTES: It was moved by Frank Zulski, seconded by Wade Williams, to approve the regular session minutes of April 1, 2021.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

ACCOUNTS PAYABLE:

Voucher No. 2115 for Accounts Payable checks 47924 through 47966, in the amount of \$218,494.98 was presented for approval. It was moved by Wade Williams, seconded by Frank Zulski, to approve accounts payable for payment of the same.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

PAYROLL:

Voucher No. 2116 for Payroll No. 8, checks 56569 through 56595 and direct deposit, in the amount of \$99,099.19, was presented for approval. It was moved by Frank Zulski, seconded by Wade Williams, to approve payroll for payment of the same.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

UNFINISHED BUSINESS:

- a. Discussion was held regarding Spierling Excavating's request to install HMA tip-up curbs instead of concrete curbs for their proposed pit on Robinson Road. Upon Gutowski's request, Godzik stated his opinion, along with Commissioner Williams, it may set a precedence, but this is a very unique situation and he is in full support if the agency requires an extra ten feet to extend the apron for a 40 foot wide approach. It was moved by Frank Zulski, seconded by Wade Williams, to waive concrete curbs for Spierling Excavating on Robinson Road.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

PUBLIC COMMENT:

- a. Denny Way of Northern Michigan Dust Control – Announced he has sold his business in December and he is here to represent himself and his father to say thank you for 25-30 years of business. He said it was an amazing business relationship between Gutowski and all the staff and was very appreciated. Gutowski responded on behalf of the road commission and thanked Denny and his family for their service.

APPOINTMENTS:

- a. 8:20 a.m.: Engineer-Manager Gutowski gave a power point presentation for State Representative John Damoose. He explained the difference between the primary and local road system as it pertains to funding. He displayed a history of Michigan Transportation Funding and the lack of matching the cost of inflation which resulted in a \$13 million funding deficit. He also went on to show the effect of Act 51 transfers from primary road funds to local road funds in the amount of \$10 million. Basically, the result of improper MTF funding and primary fund transfers to cover local road deficits, is the

reason the primary road are in such a poor condition. In Emmet County, it would take \$28 million to improve primary roads to good condition. In conclusion, Gutowski also explained the history of Forest Road Funds and how it related to the MTF formula; the amount has not changed since 1986.

Representative Damoose complimented Gutowski on the presentation and explained how the system works with regards to knowledge, legislation, and communication with his office. He encouraged Gutowski to stay in communication with him on the Lake Shore Drive project and well as any other knowledge he needs to represent this area well. He asked some questions on MTF and how much comes back to Emmet County.

Several township supervisors, county commissioners, audience members, and neighboring road commissioners introduced themselves, offered comments and thanks to Representative Damoose as well as asked questions.

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Wade Williams, to award the bid for Hedrick and Catob Road Asphalt Overlay project in Little Traverse Township to Rieth-Riley Construction for \$288,717.04.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- b. It was moved by Frank Zulski, seconded by Wade Williams, to award the bid for a 25-foot fifth wheel trailer to Lee Keck for \$450.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- c. It was moved by Wade Williams, seconded by Frank Zulski, to sign the contract with Little Traverse Township for the Hedrick and Catob Road Asphalt Overlay project.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- d. It was moved by Wade Williams, seconded by Frank Zulski, to sign the contract with Applied Pavement Markings for the seasons overband crack fill work.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- e. It was moved by Wade Williams, seconded by Frank Zulski, to sign the contract with Rieth-Riley for the Lake Road Mill and Fill project in West Traverse Township.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- f. It was moved by Frank Zulski, seconded by Wade Williams, to sign the contract with Rieth-Riley for the Hughston Road Ultra-thin Asphalt project in West Traverse Township.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- g. It was moved by Wade Williams, seconded by Frank Zulski, to sign the contract with Rieth-Riley for the Welsheimer Road Asphalt Surfacing project in Pleasantview Township.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- h. It was moved by Frank Zulski, seconded by Wade Williams, to sign the contract with Rieth-Riley for the Bear Creek Township Ultra-thin Asphalt project.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- i. It was moved by Wade Williams, seconded by Frank Zulski, to sign the contract with Payne & Dolan for the Stutsmanville Road Asphalt Surfacing project in Pleasantview Township.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- j. It was moved by Frank Zulski, seconded by Wade Williams, to sign the contract with Payne & Dolan for the Pleasantview Township Ultra-thin Asphalt project.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

- k. It was moved by Wade Williams, seconded by Frank Zulski, to sign the contract with Tri-County Excavating for the Bellmer/Rustic Road Reconstruction project in Bear Creek Township.

Ayes: Williams, Zulski

Nays: None

Vacant: One

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Today at 10:30 a.m. there will be a preconstruction meeting for the Stutsmanville Road BIA wedge and cap project from Pleasantview Road to State Road with Rieth-Riley who plan to start this project in May.
- Local Rural Task Force 10A meeting next week to approve HIP funding for the Cold-in Place Recycling Project on Pleasantview Road in 2022, via Zoom at 1:00 p.m.
- Next board meeting there will be one bid for a concrete box culvert on Boyer Road over Tannery Creek. This is a USDA project designed by Natural Resource Conservation Service and there is currently an 8-12 week wait to get concrete box culverts.
- April 29 there is an MDOT Maintenance Contract meeting via zoom from 10:00 a.m. to noon.
- US Representative Jack Bergman will be attending the next board meeting via zoom.

SUPERVISOR'S REPORT: Beckman reported working on the following:

- Final design for Hill Road in Readmond Township. Zulski asked if Beckman has worked with Blissfest so they are paying for a proper commercial entrance as part of the project. Beckman confirmed he has coordinated with them.
- Eppler Road preconstruction meeting yesterday; contractor would like to begin May 17.
- Banwell Road culvert replacement bridge installation project is scheduled for May 3.

- Country Club Road pulverization east of division starting May 3.
- Culverts on Wilderness Park Drive are starting Monday, April 19.
- Crew has been working on Stutsmanville Road removing trees and culvert work to be ready for Rieth-Riley to complete the wedge and cap project.
- Crews are on Munger Road completing the final grade for paving.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik reported on damage on Ottawa Lane in West Traverse Township and he was in contact with the people who caused the damage and they are willing to pay for damages and violation.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported on getting equipment switched over for summer. He also gave an update on the trip to Ohio to look at mowing equipment.

ROAD FOREMAN'S REPORT: Gray reported on finishing many of the tree cutting jobs, grading the gravel roads, Bellmer Road is still being worked on, and Stutsmanville East project tree clearing is complete and dirt work has started. Zmikly reported working on cutting trees on Stutsmanville Road, grading Munger Road Bridge project, and all stumps have been removed on Wilderness Park Drive along with ditch restoration.

FINANCE DIRECTOR'S REPORT: Kleeman reported the following:

- February Financial Report, Trial Balance, and Cash Report
- Equipment Loan will be signed today with Citizens National Bank of Cheboygan
- 2020 Annual Report was distributed at the last meeting and was also mailed to each township along with 2019's report.
- Michelle Main started as Administrative Assistant on Monday

COMMISSIONERS' REPORT: Commissioner Zulski mentioned he was encouraged by and appreciates Representative Damoose's willingness to communicate directly with us. Zulski also gave a brief history on the township millage and why it works due to grass roots efforts, township participation, and communication.

PUBLIC COMMENT:

Commissioner Zulski adjourned the meeting at 8:52 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

4-30-21

Date