

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, January 11, 2021. Chairman Frank Zulski called the meeting to order at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman Robert Notestine - Vice Chairman Wade Williams - Member

Staff Present:

Brian Gutowski - Engineer/Manager John Gray – South Road Foreman
James Godzik – Permit/CADD Technician Bob Genson – Equipment Superintendent
Lisa Kleeman - Finance Director/Board Clerk Shawn Beckman – Project Supervisor

Guests Present via Zoom:

David White – Emmet County Commissioner Toni Drier – Emmet County Commissioner
Michael Reaves – Emmet County Administrator Roger Moore – Wawatam Twp. Supervisor
Bill Dohm – Little Traverse Township Lisa Fineout – Readmond Twp. Supervisor
Thomas Miller–Trailsend Bay Property Association Dennis Keiser – Bear Creek Township
Bob Padilla – Trailsend Bay Property Association Sandy Planisek

MINUTES: It was moved by Robert Notestine, seconded by Frank Zulski, to approve the regular session minutes of December 30, 2020.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

- a. Voucher No. 2101 for Accounts Payable checks 47564 through 47618, in the amount of \$196,909.17 was presented for approval. It was moved by Frank Zulski, seconded by Wade Williams, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

- a. Voucher No. 2102 for Payroll No. 1, checks 56363 through 56393 and direct deposit, in the amount of \$118,128.13, was presented for approval. It was moved by Robert Notestine, seconded by Wade Williams, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zulski
Nays: None
Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT:

- a. Dennis Keiser, Bear Creek Township Supervisor – Requested clarification on what is the status of a seasonal road and what can and cannot be done as far as access and snowplowing. Gutowski clarified seasonal roads are closed to public travel for six months, November 1 through April 30, and the road commission does not maintain it unless there is an immediate hazard such as a fallen tree. If a property owner wants access, they can plow the road, but they then take on the potential liability if there is an accident.

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Robert Notestine, seconded by Wade Williams, to vote for Jerry Heim of Kalkaska County Road Commission, for the Northern Michigan Association of Road Commissions candidate for the CRA Board of Directors.

Ayes: Notestine, Williams, Zulski
Nays: None
Motion carried

- b. It was moved by Frank Zulski, seconded by Wade Williams, to approve changes to the COVID-19 Preparedness Plan per Attorney Wendy Hardt.

Ayes: Notestine, Williams, Zulski
Nays: None
Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Michigan Township Association Annual Meeting is scheduled for January 20, 2021, at 7:00 a.m. ECRC will host this meeting via Zoom.
- Working on preparations for the annual township meetings and township project bidding.
- Springvale Township will proceed with the Rustic Road Project and Dennis Keiser, Bear Creek Township Supervisor, agreed they will also be involved in this project.
- Annual township meeting dates and times was distributed to the Board

SUPERVISOR'S REPORT: Beckman discussed Eppler Road, Rustic Road, and Crump Road, and getting them ready to go out to bid.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik reported the crew has been cutting on Wilderness Park Drive. Trees have been cut near the creek and delineators will be added to this area today. He has begun sending letters on encroachments.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported he will be working with Truck & Trailer about building two new trucks.

ROAD FOREMAN'S REPORT: Gray reported that due to good weather his crew has been cutting a lot of trees.

FINANCE DIRECTOR'S REPORT: None.

COMMISSIONERS' REPORT: Commissioner Notestine gave an update from public works on recycling called Next Cycle which will involve using more recycled materials in road building to keep them out of landfills.


PUBLIC COMMENT:

- a. Toni Drier, Emmet County Commissioner – She attended Cross Village and Carp Lake Township meetings and the road commission is on their docket for the upcoming annual meetings. She also introduced David White, new Emmet County Commissioner and Lisa Fineout as Readmond Township's new supervisor.

Commissioner Zulski adjourned the meeting at 8:15 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date