

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the offices in Harbor Springs on July 2, 2018. The Chairman, Frank Zulski, called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zulski-Chairman, Leroy Sumner-Vice Chairman, Larry Williams-Member

Staff Present:

Brian Gutowski - Engineer-Manager, Shawn Beckman - Project Manager, James Godzik - Permit/CADD Tech, Lisa Kleeman - Finance Director/Clerk of the Board and James Kargol - Road Foreman

Guests Present:

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| Cindy Baiardi – West Traverse Township | Serenity Dankert – Ironwood Construction |
| Toni Drier – Emmet County Commissioner | Gordon Kruskie – Readmond Township       |
| Alice Conrad – Springvale Township     | Fred Glass – Wilderness Park Drive       |
| Bart Peterson – Wilderness Park Drive  | Chip Garver – Wilderness Park Drive      |

MINUTES: It was moved by Leroy Sumner, seconded by Larry Williams, to approve the open meeting minutes of June 14, 2018.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1825, checks numbering from No. 44441 to No. 44478, in the amount of \$254,881.45, was presented for approval. It was moved by Larry Williams, seconded by Leroy Sumner, to approve accounts payable for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PAYROLL: Voucher No. 1826 for Payroll No. 13, checks numbering from No. 53173 to No. 53236 for regular payroll, in the amount of \$98,981.78 was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Serenity Dankert, Ironwood Construction, gave a construction update on the Conway Brine Facility. It was moved by Larry Williams, seconded by Leroy Sumner, to pay Payment Request #2 in the amount of \$84,483.28. Serenity also stated she inquired on the approval for the final payment on the Levering Facility from Jason Fate, OHM, but has not received an answer as of this morning.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township, inquired about availability and scheduling of dust control.
- b. Alice Conrad, Springvale Township, stated the primary roads in Springvale Township are falling apart bad this year.
- c. Fred Glass, 6461 Wilderness Park Drive, thanked the commissioners, engineer-manager, and staff for road improvements in his area. He asked for concerns about speed to be addressed during the upcoming project on Wilderness Park Drive. He encouraged the Board to make changes to the speed limit to something lower than 45 mph due to the density of the driveways. Gutowski stated the federally funded project was allowing for a wider paved road that may improve some issues.
- d. Chip Garver, 6227 Wilderness Park Drive, commented on public safety concerns for pedestrians and bikers, specifically with the amount of bike traffic road on this road. He thanked the Board but is asking for special consideration in this area. Gutowski stated regulations that determine speed limits using the number of driveways and 85<sup>th</sup> percentile of speeds have been followed. He also mentioned that law enforcement needs to be involved when vehicles are traveling faster than the speed limit. Garver said 35 mph would be better to address the bike and pedestrian traffic as this is a dedicated bike trail.
- e. Bart Peterson, 6575 Wilderness Park Drive, expressed his concerns of the potential for a motor vehicle or recreational vehicle accident involving a bicycle or a pedestrian. Local traffic slows down but the tourists do not. Commissioner Zulski discussed what the Engineer-Manager and the Board can legally do regarding regulations that have been mandated. The Road Commission is doing everything they can to make this road safer by widening the road and adding more signage; however, law enforcement needs to be involved in this situation.

APPOINTMENTS: None

NEW BUSINESS:

- a. Approval of Policy No. 2018-048 will be postponed until a public hearing is held at the next meeting on July 12. The legislature has passed legislation for the right-of-way statute, MCL 224.196 which was effective 7/1/18. Policy No. 2018-048, Communication Services Provider Facility Permitting, will be required to accommodate the law with regards to fees, penalties and fines, and more.
  
- b. It was moved by Frank Zulski, seconded by Leroy Sumner, to award the contract for Preliminary Engineering Services for the Headlands Road/Wilderness Park Drive federal aid project to OHM Advisors in the amount of \$11,900.00.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- c. It was moved by Leroy Sumner, seconded by Larry Williams, to award the Reed Road Hot-mix Asphalt bid to Spierling Trucking for the amount of \$18,200.00.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- d. It was moved by Larry Williams, seconded by Leroy Sumner, to award the Pickerel Lake Road Hot-mix Asphalt bid to Rieth-Riley for the amount of \$27,236.00.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- e. It was moved by Leroy Sumner, seconded by Larry Williams, to award the Woodland Road over the Maple River Guardrail Installation bid to RMD Holdings, Ltd. for the amount of \$20,994.01.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- f. It was moved by Frank Zulski, seconded by Larry Williams, to sign the contracts with Spierling Trucking for the Middle Road Bridge Asphalt Paving project.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- g. It was moved by Leroy Sumner, seconded by Larry Williams, to sign the contracts with Rieth-Riley for the Woodland Road Bridge HMA project.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice was received from CRASIF regarding openings on the Board of Trustee requesting candidates.

ENGINEER-MANAGER'S REPORT: Gutowski announced an open house for the Woodland Road Dam Removal/Culvert Replacement, July 9, 4-7:00 pm. He will be attending with several others involved to answer questions from the public. He has also received news from Amanda Swiss, LTBOI, that they have received funding for Pleasantview Road from Highlands Pike to Stutsmanville.

Gutowski also listed the following that will take place July 12:

- Warren Street Ultra-thin Project bid award
- Marion Drive Reconstruction Project bid award
- Munger Road/Reed Road over Carp River Project design meeting. He will be meeting with CRA, NRCS, and Prein & Newhoff on this culvert replacement/bridge installation project for 2019-2020.
- Public Hearings on:
  - Kegomic Road
  - Zaiger Road
  - Marion Drive
  - Martincheck Road
  - Communication Services Provider Facility Permitting Policy 2018-048

SUPERVISOR'S REPORT: Beckman reported crews are working long and hard getting the Middle Road Bridge done, with paving occurring today. Atkins Road's final course of paving was done Thursday and working on restoration today.

PERMIT/CAD REPORT: Godzik is working on the logging permit letter and communicating with loggers regarding input on the topic. Shawn Wannacott's mailbox post is still up even though the deadline for removal was June 28. He will be contacted again to remove it or we will remove it with a loader and bill him for expenses. Zulski asked that a video be taken of the total removal process and the setting it down on his property. Godzik assured this would happen. Zulski also asked that any driveway issues, pertaining to the new law, be communicated to the Board as soon as possible. Gutowski stated our attorney will be assisting with addressing these issues. Godzik also mentioned communication with Precision Forestry that has been attempted and Gutowski stated, according to CRA, we are supposed to be repairing the road and billing the logging company.

EQUIPMENT SUPERINTENDENT'S REPORT: None.

COMMISSIONERS' REPORT: Commissioner Zulski mentioned a lot of work is still required for Blissfest with regards to mowing and dust control as people begin arriving on Thursday.

ROAD FOREMAN'S REPORT: Kargol reported all is well.

FINANCE DIRECTOR REPORT: None

PUBLIC COMMENT:

- a. Gordon Kruskie asked if our board was in the loop on the new RFC building and driveway permits. Godzik affirmed they were. He also asked for something to be written up regarding dust control that he can sign.
- b. Toni Drier, County Commissioner, let the board know that she was informed more Port-a-Johns will be placed in the road right-of-way this year during Blissfest. Godzik will contact them and let them know they need to be placed outside the right-of-way.

With no further business, Commissioner Zulski adjourned the meeting at 8:37 a.m.

*Lisa Kleeman*  
Lisa Kleeman, Finance Director/Clerk of the Board

7-12-18  
Date