

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, August 13, 2026. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman James Kargol – Member

Staff Present:

Brent Shank – Engineer/Manager	James Godzik – Permit/CADD Technician
Ed Zmikly – North Road Foreman	John Gray & Art Beach – South Road Foremen
Tony Shaler – Shop Foreman	Lisa Kleeman - Finance Director/Board Clerk
Travis Horrocks – Engineer Technician	

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor	John Eby – Maple River Twp. Supervisor
Don Mapes – Emmet County Commissioner	Gordon & Edith Kruskie

Guests and Staff Present via Zoom:

Chelsea Drayton – Administrative Assistant	Ron Cease
David White – Emmet County Commissioner	William Hutto – Center Twp. Supervisor
Garrett Muir – Bear Creek Twp. Supervisor	

AGENDA:

It was moved by Zulski, seconded by Williams, to approve the agenda as presented.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

MINUTES:

It was moved by Kargol, seconded by Zulski, to approve the regular minutes of July 30, 2026.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Williams, seconded by Kargol, to approve accounts payables Voucher 2635 for checks 61790-61834 and electronic payments in the amount of \$179,284.96.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Zulski, seconded by Williams, to approve payroll Voucher 2634 for checks 61785-61789 and electronic deposits/payments of \$116,090.50.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Ron Cease, resident of Bliss Township, via Zoom – He offered comments on the condition of Lakeview Road, requested signs, and inquired about the State Park's involvement.

APPOINTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Kargol, seconded by Williams, to approve the project and accept the bids for the MDOT M119 Guardrail Installation project, and award the bid to Action Traffic Maintenance.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Zulski, seconded by Kargol, to approve changes to Policy 100-021 Bidding Procedure by renaming it Purchasing Policy, and updating the policy to reflect new amounts and language as per statute.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

- c. It was moved by Williams, seconded by Kargol, to approve the Board Chairman and Engineer-Manager to sign the 2026 Public Act 51, Section 18j, MCL 247.668j Annual Certification of Employee-related Conditions.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

- d. The Board discussed the purchase of 4-5 tandem axle trucks; these will be placed out for bids.

CORRESPONDENCE: None

ENGINEER-MANAGER REPORT: Shank updated on the Click Road Bridge repair. Materials have arrived to change this to one lane but the change will occur after an MDOT bridge inspection is completed in late August.

ENGINEER-TECHNICIAN REPORT: Horrocks discussed the following:

- 2027 Federal Aid Buyout Project and BIA Project on Pickerel Lake Road will be put out for bid soon.
- 2027 Guardrail Safety Grant plans will be submitted soon.
- Garage Doors are being replaced.
- Terpening Road graveling quotes are out.
- Slope failure repair on Levering Road by Larks Lake Road.
- Aggregate processing bids are due August 27, 2026.
- Division Road culvert lining project should be completed in a couple weeks.
- MDOT I75 Fence project should be completed this week.
- Pennsylvania Avenue and Cedar Lane Project staking will begin Monday.
- Brutus Road project from US 31 west 2 miles will begin soon; crew is working in the area prepping for this project.
- North Conway Road from Brutus Road then south will begin soon and the crew is currently prepping for this project.

PERMIT/CAD TECHNICIAN REPORT: Godzik gave an update on Final Grade Excavating, owned by Marty Lump. He remains in non-compliance, attorney advice has been sought, and Emmet County Planning and Zoning is involved. Shank recommended having Attorney Henn write a letter regarding compliance and give him 30 days to comply from the date of the letter.

SHOP FOREMAN REPORT: Shaler stated they are continuing with maintenance on the winter truck components. He is having supply issues but is working through it.

ROAD FOREMEN REPORTS: Zmikly stated the crew has been busy replacing culverts, repairing washouts, patching, spot paving on Lakeview Road, and getting ready for the Ball Road gravel project starting Monday. Beach stated the crew has been busy mowing, fixing washouts, working on the Brutus Road project, and replacing culverts and ditching on the Nubs Knob drainage project.

FINANCE DIRECTOR REPORT: Kleeman had nothing to report.

COMMISSIONER REPORTS:

- Kargol - None
- Williams - None
- Zulski – Presented John Gray, who is retiring soon, with a plaque and hat for 29 years of dedicated service.

PUBLIC COMMENT: None

Commissioner Zulski recessed the meeting at 8:22 a.m.

Commissioner Zulski reconvened the meeting at 8:34 a.m.

CLOSED SESSION:

- a. It was moved by Zulski, seconded by Williams, to begin closed session to discuss the bargaining unit contract negotiations at 8:35 a.m.

Roll Call Vote:

Ayes: Kargol

Ayes: Williams

Ayes: Zulski

Nays: None

Motion carried

- b. It was moved by Zulski, seconded by Williams, to end closed session and go back into open meeting at 9:00 a.m.

Roll Call Vote:

Ayes: Kargol

Ayes: Williams

Ayes: Zulski

Nays: None

Motion carried

Commissioner Zulski adjourned the meeting at 9:02 a.m.

Lisa Kleeman, Finance Director-Clerk of the Board

Date