

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in special session at the road commission facility in Levering on January 26, 2022, for the purposes of discussing road issues with township officials from Cross Village, Readmond, Friendship, and Center Township.

Commissioners Present: Wade Williams and Mark Hoffman

Commissioners Present via Zoom: Frank Zulski attending from Orange Beach, Alabama

Staff Present: Brian Gutowski – Engineer/Manager, Brent Shank – Interim Engineer/Manager, Shawn Beckman – Project Manager, James Godzik-Permit/CADD Tech, and Ed Zmikly-Road Foreman, and Lisa Kleeman-Finance Director/Clerk of the Board.

Guests Present:

Toni Drier – Emmet County Commissioner  
Joan Young – Cross Village Caller via Zoom  
Cheryl True – Robinson Road via Zoom  
Edith Kruskie

Cross Village Township Officials:

Supervisor – Stephen Keller  
Clerk – Diana Keller  
Trustee – Howard Wood

Readmond Township Officials:

Supervisor – Lisa Fineout via Zoom  
Trustee – Gordon Kruskie

Friendship Township Officials:

Clerk – Janell Van Divner via Zoom

Center Township Officials:

Supervisor – Chris Jurek  
Treasurer – Michelle Zmikly  
Trustee – Susan St. Amour  
Trustee- Judy Van Avery

Vice Chairman Williams called the meeting to order at 6:00 p.m., led the pledge of allegiance, and welcomed Cross Village township officials to the meeting. Introductions of attendees was completed. Gutowski gave opening comments that consisted of an update of ARPA Funds and the ability for townships to use these funds for road projects.

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then

presented Cross Village Township's Local Road 2022 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance or fixes.

The average local road rating for Cross Village Township is 6.28, down from 6.67 last year. Gutowski went on to show where Cross Village ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 37% good, 63% fair, and 0% poor condition.

Gutowski presented 2022 suggested repairs funded by Cross Village Township. The road commission is fixing the portion of Levering Road that needs a wedge in the middle of the road and will then place a chip seal over it. The road commission is also doing a chip seal on Levering Road from State Road to where it ended near Lookout Road. He recommends Lake Shore Drive reconstruction for .90 miles for \$380,000 and wedging paid by the road commission for 3.10 miles from Cross Village to Sturgeon Bay.

Gutowski stated that Prein & Newhof is putting together another estimate and proposal in February on Lake Shore Drive and he will inform Cross Village officials in the spring what they design. The road commission has plans to do some ditching and a cross culvert on Chippewa Drive. There was some discussion on routing the water from this area; Gutowski involved Arden Bawkey on this issue.

Wood asked Gutowski to review with roads on the list which are rated a 6 and below.

Wood inquired on State Road, there is a six-inch bump that should be addressed where the old road and new road meet by Wormwood.

Wood inquired when Lake Shore Drive will begin and Gutowski stated there is not a set of plans designed yet. Gutowski also mentioned MDOT has a large project going on I 75 from Levering Road to US 31 so bids need to get out. Ideally, May and June, would be the best time to complete Lake Shore Drive reconstruction for George Smolak of Legs Inn.

Gutowski also mentioned that Levering Road is going to be reconstructed this year from Pleasantview to US 31.

With no further business, the Cross Village Township officials left the meeting at 6:20 p.m.

Gutowski welcomed the Readmond Township officials to the meeting at 6:30 p.m. Introductions of attendees was completed and then he gave opening comments that consisted of an update of ARPA Funds and the ability for townships to use these funds for road projects.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Readmond Township's Local Road 2022 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance or fixes.

The average local road rating for Readmond Township is 6.74, up from 6.65 last year. Gutowski went on to show where Readmond ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 49% good, 51% fair, and 0% poor condition.

Gutowski presented 2022 suggested repairs funded by Readmond Township. He recommends seal coat on Church, Island View, and Lamkin Roads with local funds for 2.28 miles for \$63,840. He also recommended some spot wedging on some of the roads rated a 5.

Kruskie is waiting for an estimate on Gully Road with phases to replace a culvert, widen, gravel, and eventually pave; this is a safety issue. There has been some interest and discussion of private funding to pave a small portion of Lamkin Road, about .13 miles. Fineout affirmed the need to get something done on Lamkin also. The estimate Gutowski gave Kruskie last year should be about \$5 more per ton for asphalt.

True offered comments on Robinson Road; it is getting more dangerous. Gutowski discussed that the BIA is funding Robinson Road from State Road to Pleasantview Road in 2023 and 2024 for a total of \$2.3 million. He explained the difference in funding for primary and local roads, the gas tax amount received per mile, and the use of grants from other sources to assist with road reconstruction. Zulski also offered comments on funding for roads.

Fineout did not have any additional questions and complimented Gutowski on the 5-year plan he provided.

Gutowski reminded Readmond Township there are funds to remove dead and dying trees; contact Zmikly for a list of trees that need to be removed. Zmikly is currently trying to take down trees at Moore's Grade on State Road. Fineout mentioned there are some on State Road that need to be addressed.

Beckman inquired about loss of revenue from electric vehicles and Gutowski stated this has caused a loss as well as hybrid cars; approximately \$130 per electric vehicle and \$85 per flex fuel vehicle.

Gutowski mentioned that Friendship Township is requesting to add 4" of gravel on Lamkin Road and Readmond Township affirmed they are interested in this also in order to complete the entire road.

With no further business, the Readmond Township officials left the meeting at 6:52 p.m.

Gutowski welcomed Friendship Township officials to the meeting at 7:00 p.m. Introductions of attendees was completed and then he gave opening comments that consisted of an update of ARPA Funds and the ability for townships to use these funds for road projects.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Friendship Township's Local Road 2022 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance or fixes.

The average local road rating for Friendship Township is 6.96, up from 6.94 last year. Gutowski went on to show where Friendship ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 53% good, 47% fair, and 0% poor condition.

Gutowski presented 2022 suggested repairs funded by Friendship Township. He recommends chip seal on 1.47 miles on Lacount Road shared with West Traverse Township.



Van Divner discussed finances for Friendship Township and the Board's prior understanding of a chip seal treatment; she will take information back to the Board. She also discussed 6" of gravel instead of 4"; Shank will prepare estimates for both.

Shank discussed the MDOT specifications for the chip seal; specifically the slag stone being a tougher, more durable stone, chemically matched to the emulsion providing for better adhesion as well as adding a fog seal to lock the stone down.

Van Divner inquired about Stutsmanville Road and Gutowski mentioned it was on the list for feather wedging and a chip seal, but due to budget constraints, he removed it from the list.

Van Divner mentioned that Zmiky and Gray have been working with Marty on tree removal to be completed yet this winter. Trees on M 119 were also discussed and they will be removed in the clear zone.

With no further business, the Friendship officials left the meeting at 7:12 p.m.

Gutowski welcomed Center Township officials to the meeting at 7:28 p.m. Introductions of attendees was completed and then he gave opening comments that consisted of an update of ARPA Funds and the ability for townships to use these funds for road projects.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Center Township's Local Road 2022 Paser Ratings, explained the logic behind the numerical definition of each rating and required funding per lane mile for specific maintenance or fixes.

The average local road rating for Center Township is 5.73, up from 5.33 last year. Gutowski went on to show where Center ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 5% good, 95% fair, and 0% poor condition.

Gutowski's 2022 suggested repair funded by Center Township would be chip seal on 3.42 miles on Canby, Ely, and Nichols Roads for a total of \$95,760.

Jurek said the Board has discussed some road plans and they are more concerned with Larks Lake Road and using funds that are not part of the 1 mill or allocation for this road. He stated from Robinson Road to the section that had some work already done on it may be a good place to start. ARPA funds received in 2022 plus allocation would give the township about \$47,000. Gutowski anticipates asphalt costing about \$62 per ton and figured about 700 tons of asphalt to wedge one mile both lanes. The asphalt policy provided for the township to borrow the next year's allocation for additional asphalt purchase. Zulski stated the policy may have to be changed to accept a road rating of a 3. Shank voiced taking a look at how many primary roads are rated a 3 to see how much work that would generate. There was discussion on road ratings on Larks Lake Road and options for the asphalt policy. An estimate will be created for wedging on this road.

Gutowski discussed the BIA is planning on resurfacing Robinson Road in 2023 and 2024 from State Road to North Pleasantview Road. In 2025 and 2026, the road commission has federal aid for Robinson Road

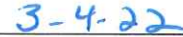
from North Pleasantview to Durkalic Road. He also reminded the township to contact Zmikly for problem trees.

Beckman provided information on PASER ratings, specifically rating the road surface defects, not the ride.

With no further business, Vice Chairman Williams adjourned the meeting at 7:48 p.m.



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Lisa Kleeman – Finance Director/Clerk of the Board



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Date

