

EMMET COUNTY ROAD COMMISSION

JOB DESCRIPTION

TITLE: TRUCK DRIVER

GENERAL SUMMARY:

Under the direction of the Field Superintendent or Area Foreman, maintains highways, municipal and rural roads and right-of-ways in safe conditions. Since much of the work is seasonal, ability to cut brush, erect signs and other labor functions is needed.

EXAMPLES OF DUTIES:

- Drives truck and equipment to work site
- Drives snow removal equipment consisting of truck equipped with adjustable snow plow/plows snow/salt in icy conditions
- May erect and repair guardrails, highway markers and snow fences using hand tools, nails, and power tools
- Blades gravel roads, manually patches blacktop roads, hauls and spreads gravel, sand, and stone
- Changes blades on truck, washes truck, and check fluid levels
- Performs traffic control in construction area, flagging, ad signs
- Operates chainsaw to cut brush and trees
- Must be able to operate equipment in a safe and efficient manner in a high traffic volume area

The duties stated here are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not to be construed as an exhaustive list of all duties and responsibilities which might be assigned to personnel so classified.

ESSENTIAL JOB ELEMENTS AND PHYSICAL DEMANDS (ADA):

- Physical Mobility – Ability to walk extended distances and climb ramps to access Commission and other work related locations and facilities.
- Vision/Sight – Ability to read instructions, directions, and similar written information in letters, memoranda, forms and other documents.
- Hearing/Speaking – Ability to converse orally with standard telephones and radios to receive and communicate information to employees and the public.
- Agility/Movement – Ability to lift, push, pull, and manipulate tools, equipment, supplies, and other objects often weighing upwards of 80 pounds.

DESIRABLE QUALIFICATIONS:

- High School education, GED, or equivalent education preparation
- One year experience in road construction/maintenance
- Ability to deal with the public courteously and effectively
- Ability to work satisfactorily with other employees
- Ability to work extended hours

SPECIAL REQUIREMENTS:

Class 'A' CDL (Manual Transmission/5th Wheel Hitch) as required by state law with 'N' endorsement

EMPLOYMENT STATUS:

It is the policy of the Commission that all employees in this job classification are employed at the will of the Commission and may resign or be dismissed with or without cause or notice at any time during employment.

NOTE:

The above job description has been developed based on the guidelines defined by the Americans with Disabilities Act (1990).