

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, July 30, 2026. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman
James Kargol – Member

Commissioners Absent:

Wade Williams – Vice Chairman

Staff Present:

Brent Shank – Engineer/Manager
Ed Zmikly – North Road Foreman
Tony Shaler – Shop Foreman
Travis Horrocks – Engineer Technician

James Godzik – Permit/CADD Technician
John Gray & Art Beach – South Road Foremen
Lisa Kleeman - Finance Director/Board Clerk

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor
Elmer Troyer
Gordon & Edith Kruskie

John Eby – Maple River Twp. Supervisor
Frank Foster

Guests and Staff Present via Zoom:

Chelsea Drayton – Administrative Assistant Abbie Hawley
David White – Emmet County Commissioner George Bloomfield
Al Welsheimer - Bear Creek/Resort Twp. Fire Chief

AGENDA:

It was moved by Zulski, seconded by Kargol, to approve the agenda as presented.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

MINUTES:

It was moved by Kargol, seconded by Zulski, to approve the regular and closed session minutes of July 16, 2026.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Kargol, to approve accounts payable:

Voucher 2631 for checks 61711-61749 and electronic payments in the amount of \$ 479,194.21

Voucher 2633 for checks 61754-61784 and electronic payments in the amount of \$2,248,752.04

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

PAYROLL:

It was moved by Kargol, seconded by Zulski, to approve payroll Voucher 2632 for checks 61750-61753 and electronic deposits/payments of \$118,561.38.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS:

- a. 8:05 a.m., Elmer Troyer – Requesting commercial driveway waiver of concrete curb and gutter requirement at 8186 Sand Road. It was moved by Zulski, seconded by Kargol, to deny this request.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

- b. 8:10 a.m., Frank Foster – Requesting land division at 2604 McDougal Road. It was moved by Kargol, seconded by Zulski, to waive sight distance requirements for the existing driveway on the south line of property for Frank Foster at 2604 McDougal Road, in Bear Creek Township.

Roll Call Vote:

Ayes: Kargol

Ayes: Zulski

Nays: None

Absent: Williams

Motion carried

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Kargol, to approve the project and accept the bids for McKinley Township Gravel Supply Project for Ball Road and award the bid to Rieth-Riley Construction Co., Inc.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

- b. It was moved by Zulski, seconded by Kargol, to accept the bids for Division Road CIPP Lining and award the bid to MEC Underground Solutions, LLC.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

- c. It was moved by Kargol, seconded by Zulski, to allow the board chairman to sign the Consent to Entry of Judgment for Cindy J. Baiardi, Trustee of the Cindy J. Baiardi Revocable Trust v Birchwood Farms Golf and Country Club POA, West Traverse Township, et al.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER REPORT: Shank stated the following:

- FEMA has approved our 2025 Ice Storm funding and it has been obligated to the State of Michigan. ICF will be submitting a portion of the project information to the State for reimbursement; we still have some reports to send to ICF. The project ended on July 20, 2026, and we are eligible for up to \$1.44 million.
- Lamkin Road has had a large amount of sand removed. Ball Hill is open; MDOT has repaired the road. Residents want to place a large drainage structure to get water to the lake. There are several factors involved and we will keep on eye on this for now.

ENGINEER-TECHNICIAN REPORT: Horrocks discussed the following:

- 2027 BIA reconstruction project on Pickerel Lake Road from Blanchard Road then east approximately 2 miles.
- 2027 Federal Aid Buyout Project on Pickerel Lake Road from Banwell Road at the Cheboygan County line back to Botsford Road.

- 2027 Guardrail Safety Grant will be submitted soon.
- 2027 Gully Road reconstruction project planned between Division and Island View Road.
- Guardrail project for MDOT on M119 is due August 11, 2026.
- Aggregate processing bid for Bellmer and Morrow Pit is due August 25, 2026.
- Brutus Road project from US 31 west 2 miles, will begin around August 1, 2026.
- North Conway Road will be paved for .5 miles from Brutus Road then south with some crown correction, widening, drainage improvements, and tip up curb.
- Ball Road gravel project will be completed by August 30, 2026.
- Pennsylvania Avenue and Cedar Lane project is scheduled for September 9-12, 2026.
- Division Road culvert lining project will be completed by September 18, 2026.

PERMIT/CAD TECHNICIAN REPORT: Godzik updated on Conway Storage/Nate Hall driveway.

SHOP FOREMAN REPORT: Shaler discussed the following:

- First flat rack is complete and second is going in for building now.
- Last tandem axle truck is in finalization and should be completed within two months.
- Winter change over maintenance is in process, there are some supply issues.
- New truck builds are about two years out. Truck bids for cab and chassis are planned to go out for bids in August for four trucks.

ROAD FOREMEN REPORTS: Zmikly stated the crew has been busy with storm cleanup, repairing washing outs and drainage issues, grading seasonal roads, mowing, and patching potholes. Beach stated they have been busy on the Brutus Road fill project and prepping for drainage projects on Nubs Knob and working on the same things as the north crew. Zulski stated the crew has done a great job cleaning out weeds at the guardrail at Larks Lake and Robinson Road intersection.

FINANCE DIRECTOR REPORT: Kleeman distributed and discussed the Michigan Transportation Funds Report for June.

COMMISSIONER REPORTS:

- Kargol - None
- Williams - Absent
- Zulski - None

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:34 a.m.

Lisa Kleeman, Finance Director-Clerk of the Board

Date