

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the offices in Harbor Springs on July 26, 2018. The Chairman, Frank Zulski, called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zulski-Chairman, Leroy Sumner-Vice Chairman, Larry Williams-Member

Staff Present:

Brian Gutowski - Engineer-Manager, James Godzik - Permit/CADD Tech, Robert Genson - Equipment Superintendent, Lisa Kleeman - Finance Director/Clerk of the Board, and James Kargol - Road Foreman

Guests Present:

Toni Drier – Emmet County Commissioner
Pat Sumner
Bill Dohm - Little Traverse Township
John Eby – Maple River Township

Gordon Kruskie – Readmond Township
Cindy Baiardi – West Traverse Township
Alice Conrad – Springvale Township

MINUTES: It was moved by Leroy Sumner, seconded by Frank Zulski, to approve the open and closed meeting minutes of July 12, 2018.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1829, checks numbering from No. 44545 to No. 44581, in the amount of \$210,639.47, was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve accounts payable for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PAYROLL: Voucher No. 1830 for Payroll No. 15, checks numbering from No. 53297 to No. 53355 for regular payroll, in the amount of \$91,906.16, was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Discussion occurred regarding Policy No. 2018-048, Communication Services Provider Facility Permitting, and the project scope definition of the recently passed legislation amending the right-of-way statute, MCL 224.196 which took effect July 1, 2018. Gutowski discussed a current dispute in Alpena County. He has also had conversation with Ed Noyola, Deputy Director of the County Road Association of Michigan, who has also agreed this portion of the law is unclear and will need to be worked through on a case by case basis.

PUBLIC COMMENT:

- a. John Eby, Maple River Township, requested more information on the current asphalt price situation and when their project will be done. Gutowski advised Maple River Township to wait until next year to complete the project. Eby requested a current estimate to take back to his constituents.
- b. Bill Dohm, Little Traverse Township, questioned about work that needs to be done on Pennsylvania Avenue. Gutowski said it could be addressed this winter and that it was not on the five-year list with the BIA. Gutowski will hold a public hearing this fall on the federal-aid five-year plan and encouraged Dohm to attend.
- c. Toni Drier, Emmet County Commissioner, offered comments about State Road in Readmond Township pertaining to the gravel needs to be brought to the edge of the wedging as there are large drop offs.
- d. Alice Conrad, Springvale Township, asked about mining in Schaffer Pit. Gutowski stated there is one more round to mine in this pit.

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Leroy Sumner, seconded by Frank Zulski, to sign the contracts with Rieth-Riley for the Pickerel Lake Road Bridge Asphalt Project.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice was received of the Straits Area Council Meeting to be held on Tuesday, August 7, 2018, at Audie's Restaurant in Mackinac City at 9:00 a.m. All three commissioners are planning to attend.

- b. Notice was received of the Northern/Southern Association of Road Commissions Joint Conference to be held September 12-13, 2018, at Fire Keepers Casino Hotel in Battle Creek. Commissioner Sumner plans to attend.

ENGINEER-MANAGER'S REPORT: Gutowski reported he is on vacation next week. He also offered the following:

- Woodland Road Dam project is delayed due to DEQ issues with August 6 as the tentative date to begin.
- Reed Road project is set to begin August 13 with culvert removal and planning for August 20 to begin pile driving.
- Pickerel Lake Road Bridge Project will begin after Reed Road and we will work on the projects during the same time period.
- North Conway Road pre-construction meeting was this week and that project will begin August 13.
- Pleasantview Road Project for the BIA, from Highland Pike to Stutsmanville Road, bids went out this week and will require 5,200 tons of asphalt. Specifications are being worked on for north section of the project which is cold in-place recycling. At the start of year, asphalt oil was \$400 per barrel and now it is at \$700. The increase in price is being driven by the loss of the plant in Wisconsin.
- He attended the Annual MCRCSIP Meeting with Commissioner Sumner last week where they announced a \$3,000,000 refund. The feds changed the actuarial percentage for the fund so this is about one third the normal refund received in previous years.
- He met with Amanda Swiss, LTBBOI, regarding 2019 projects. The tribe plans to use all their funding on State Road by widening the road and placing an asphalt cap from Cross Village to Robinson Road for the amount of \$1,000,000. This project is slated for May 2019 with bids going out in January.
- Larks Lake Road Project is currently underway and will be paved soon.
- Osborne Road Project is planned to restart next week.

Gutowski also announced that Donald Petrowski passed away Monday evening and there will be a memorial service at Jones Landing on Tuesday at 1:00 p.m.

SUPERVISOR'S REPORT: None

PERMIT/CAD REPORT: Godzik reported Emma Heights began July 17 and gave current progress details.

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Minutes of 07/26/18

Board of Emmet County Road Commissioners

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported the fence around the pond in Levering began today. OHM and Ironwood Construction are still working on the final reconciliation for the last invoice.

COMMISSIONERS' REPORT: Commissioner Zulski requested that due to the recent rain, we get a grader on several of the gravel roads as they are in poor condition. He also inquired about the priority of projects for the extra funding. Gutowski discussed the BIA project on Pleasantview Road and the possibility of spending some on the north portion of the project which includes 2.5 miles north of Stutsmanville Road. There is time to decide until the meetings with the townships this winter.

ROAD FOREMAN'S REPORT: Kargol reported the Quick Road culvert replacement and sloping work should be done within two weeks.

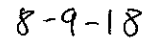
FINANCE DIRECTOR REPORT: Kleeman expressed appreciation for recent improvements made by building maintenance staff. She also informed the Board the extra funding, made possible by PA 207 of 2018, will be received in October and January for an estimated total of \$694,000.

PUBLIC COMMENT: None

With no further business, Commissioner Zulski adjourned the meeting at 8:20 a.m.



Lisa Kleeman, Finance Director/Clerk of the Board



Date