

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on August 8, 2019. The meeting was called to order by Chairman Zulski at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman Robert Notestine - Vice Chairman Larry Williams - Member

Staff Present:

Brian Gutowski - Engineer-Manager	Ed Zmikly - North Road Foreman
Robert Genson - Equipment Superintendent	James Godzik - Permit/CADD Technician
John Gray - South End Foreman	Shawn Beckman - Project Manager
Lisa Kleeman - Finance Director/Clerk of the Board	

Guests Present:

Jim Kargol - Emmet County Commissioner	Bill Dohm - Little Traverse Township
Toni Drier – Emmet Count Commissioner	John Eby – Maple River Township
Gordon & Edith Kruskie–Readmond Township	John Baker – West Traverse Township
Cindy Baiardi – West Traverse Township	Denny Keiser – Bear Creek Township

MINUTES: It was moved by Robert Notestine, seconded by Larry Williams, to approve the regular meeting minutes of July 25, 2019.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1931, checks numbering 45825 through 45883, in the amount of \$366,133.68, was presented for approval. It was moved by Robert Notestine, seconded by Larry Williams, to approve accounts payable for payment of the same.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 1932 for Payroll No. 16, checks numbering 54927 through 54988, for regular payroll in the amount of \$96,807.11, was presented for approval. It was moved by Frank Zulski, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT:

- a. Dennis Keiser - Bear Creek Township Supervisor, inquired if there is anything in the contract with Rieth-Riley that they have to honor the bid price next year because of the strike. Gutowski confirmed he has spoken with Jim Pemberton and he has agreed that Rieth-Riley will honor the price.

APPOINTMENTS: None

NEW BUSINESS:

- a. The award of the bid for the Pointe Drive Ultra-thin Asphalt Project in Wawatam Township will be postponed until next meeting at the request of Roger Moore, township supervisor.
- b. Signing the contract with Wawatam Township for the Pointe Drive Ultra-thin Asphalt Project has been postponed until the next meeting at the request of Roger Moore, township supervisor.

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- August 13 - Springvale Township meeting regarding the speed study on Channel Road
- August 13 - Resort Township meeting regarding the salt shed property purchase. John Gray, Bob Genson, Bert Notestine, and James Godzik plan to attend as Gutowski will be attending the Springvale Township meeting. They will also be discussing the drainage issues on Cherry Lane.
- August 19 - MDOT Meeting regarding Atkins Road 2020 Category F Federal Grant. Shawn Beckman will also attend.
- August 20 - MDOT Northern Lower Traffic Safety Meeting in Gaylord
- August 7, Gutowski attended an Enbridge Meeting at North Central Michigan College regarding the tunnel that will be built under the Straits of Mackinac. This will result in approximately 350,000 cubic yards of crushed stone and Department of Environment, Great Lakes, and Energy is requiring Enbridge to dispose of the stone in a landfill. He suggested talking to Representative Chatfield at the August 26 Legislative Summit regarding obtaining the waste stone. Toni Drier, Emmet County Commissioner, suggested completing a formal request for the stone.
- Our engineering seasonal employee, Allison Spierling, will be leaving in two weeks and she did a very good job this summer.

SUPERVISOR'S REPORT: Beckman reported the following:

- Crews are working on Atkins Road replacing culverts and then will be finishing up restoration work on the Gill Road Bridge project.
- Crews will go back to Atkins Road to work on slopes between Division and McDougal and widening for next year's project.
- Martinchek Road is under construction. Undercutting both lanes should be complete today and they will begin hauling gravel.
- North Conway Road is substantially complete just waiting for final inspection walk through and paperwork completion.

PERMIT/CAD REPORT: Godzik reported working on Cherry Lane right of way staking and other small projects.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported starting to get ready for winter. Three truck sander conversions are ready to go for when the new trucks arrive.

COMMISSIONERS' REPORT: Commissioner Notestine thanked Gutowski and staff for recognition from the Conservation Resource Alliance on the Gill Road Bridge. He stated he noticed there many factors that are out of our control like weather, contractor strikes, other agencies budgets, etc. and appreciates what the foremen and staff are doing. He also mentioned Pickerel Lake Road painting was done.

ROAD FOREMAN'S REPORT: Zmikly reported seal coating Ely Road and Douglas Lake Road. Gray reported a couple of culvert failures that have been addressed and ditching.

FINANCE DIRECTOR REPORT: Kleeman gave an update on the fair exhibit preparations.

PUBLIC COMMENT:

- a. Dennis Keiser – Bear Creek Township Supervisor, mentioned on Country Club Road, DTE is burying a high pressure main through an open cut on the back slope of the ditches. This is a residential area and when construction was done previously these ditches kept washing out and he inquired how we hold the contractor to a high standard. Godzik contacted Roese's yesterday and they did not apply for permits so he will be following up on this situation. Keiser is concerned how long it takes to stabilize the ditches after the work is complete.

Commissioner Zulski called a recess at 8:17 a.m.

Commissioner Zulski began a work session at 8:22 a.m.

During the work session the following items were discussed:

- Cash balance at 06/30/19 with savings balances and projected equipment purchases
- Revenue and Expenditure Report for June
- MTF year to date information
- Budget Amendment #1 - not presented for adoption, information only
- Project overruns and communication with Townships regarding billings
- MERS Annual Actuarial Valuation Report 12/31/18

With no further business, Commissioner Zulski adjourned the meeting at 9:10 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

8-22-19

Date