

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, March 3, 2023. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman

Wade Williams – Vice Chairman

Commissioners Present via Zoom (Non-quorum and Non-voting):

Mark Hoffman - Member attending from Bradenton, Florida

Staff Present:

Brent Shank – Engineer/Manager

Travis Horrocks – Engineer/Technician

James Godzik – Permit/CADD Technician

John Gray – South Road Foreman

Guests Present:

Don Mapes - Emmet County Commissioner

John Eby – Maple River Twp. Supervisor

Bill Dohm – Little Traverse Twp. Supervisor

Gordon & Edith Kruskie

John Swartout

Paul Mooradian

Guests Present via Zoom:

David White - Emmet County Commissioner

Jim Bartlett–West Traverse Twp. Supervisor

Holly Angileri – Resort Township Trustee

Staff Present via Zoom:

Michelle Main – Administrative Assistant

MINUTES:

It was moved by Zulski, seconded by Williams, to approve the regular session minutes of February 17, 2023.

Ayes: Williams, Zulski

Nays: None

Non-Voting: Hoffman

Motion carried

ACCOUNTS PAYABLE:

It was moved by Williams, seconded by Zulski, to approve accounts payable for payment of Voucher 2309 for checks 50204 through 50255 in the amount of \$441,932.88.

Ayes: Williams, Zulski

Nays: None

Non-Voting: Hoffman

Motion carried

PAYROLL:

It was moved by Williams, seconded by Zulski, to approve payroll and electronic direct deposits for Voucher 2310 for checks 57920 through 57942 in the amount of \$119,800.56.

Ayes: Williams, Zulski

Nays: None

Non-Voting: Hoffman

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS:

- a. Public Hearing – Intertown Road in Resort Township from Lake Grove Road to Resort Pike for 1.49 miles. It was moved by Zulski, seconded by Williams, to begin the public hearing.

Ayes: Williams, Zulski

Nays: None

Non-Voting: Hoffman

Motion carried

The public hearing was advertised in the Petoskey News Review. Proposed improvements include HMA base crushing and shaping modified, biaxial geogrid, HMA paving, gravel shoulders, slope restoration, and pavement markings from Lake Grove Road to Blackbird Road. From Blackbird Road to Resort Pike, proposed improvements are trenching shoulder widening, HMA overlay, gravel shoulders, and pavement markings. No written comments were received prior to the public hearing and there were three calls for comment. It was moved by Zulski, seconded by Williams, to end the public hearing.

Ayes: Williams, Zulski

Nays: None

Non-Voting: Hoffman

Motion carried

- b. Public Hearing – Wild Cherry, Elm, Beech, Woodland, and Hemlock Lanes in Pleasantview Township for a total of .94 miles. It was moved by Zulski, seconded by Williams, to begin the public hearing.

Ayes: Williams, Zulski
Nays: None
Non-Voting: Hoffman
Motion carried

The public hearing was advertised in the Petoskey News Review. Proposed improvements include HMA resurfacing, curve relocation (at Elm and Wild Cherry Lane), concrete curb and gutter, culvert and drainage improvements, and restoration. No written comments were received prior to the public hearing and there were three calls for comment. Paul Mooradian inquired about the curve at Elm and Wild Cherry Lane encroaching on his property and how the drainage would be managed; Shank responded with details and will review the designs with Mooradian. It was moved by Zulski, seconded by Williams, to end the public hearing.

Ayes: Williams, Zulski
Nays: None
Non-Voting: Hoffman
Motion carried

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Williams, to approve the project and award the bid for the Intertown Road project to Tri-County Excavating.

Ayes: Williams, Zulski
Nays: None
Non-Voting: Hoffman
Motion carried

- b. It was decided to table approving the project and awarding the bid for the Pleasantview Township Overlays until the next meeting.
- c. It was moved by Williams, seconded by Zulski, to approve the agreement with the Road Commission of Oakland County for the 2024 Federal Aid funds transfer.

Ayes: Williams, Zulski
Nays: None
Non-Voting: Hoffman
Motion carried

- d. It was moved by Zulski, seconded by Williams, to approve the agreement with GFA for construction inspection services and material testing for Lower Shore Drive over Five Mile Creek.

Ayes: Williams, Zulski
Nays: None
Non-Voting: Hoffman
Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Shank reported the following:

- Weight restrictions will be starting Tuesday, March 7.
- Next board meeting, the ARPA project agreements will be presented for Camp Petosega and the road signs.
- Cross Village Township requested renaming Wycamp Road to Spirit Lake Road. It was moved by Zulski, seconded by Williams, to change the name of Wycamp Road to Spirit Lake Road in Cross Village Township.

Ayes: Williams, Zulski
Nays: None
Non-Voting: Hoffman
Motion carried

- Wilderness Park Drive, from First Beach to Second Beach, needs to be added to the all-season list to meet federal aid requirements. It was moved by Zulski, seconded by Williams, to add Wilderness Park Drive, from First Beach to Second Beach, to the all-season list.

Ayes: Williams, Zulski
Nays: None
Non-Voting: Hoffman
Motion carried

ENGINEER-TECHNICIAN'S REPORT: Horrocks offered the following:

- Robinson Road project was put out for bid last week.
- Awaiting final design for Lower Shore Drive over Five Mile Creek culvert then that will be reviewed and put out for bids.
- Tree clearing on US 31 will be completed today as the MDOT project is beginning Monday from Oden to North Milton Road.
- Equipment is getting prepared for auction through Ranger Bid; this information will be posted on our website and internally.
- PASER training is occurring soon and roads will begin to be rated in April weather permitting.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik discussed weight restrictions that are beginning Monday.

EQUIPMENT SUPERINTENDENT’S REPORT: None

ROAD FOREMAN’S REPORT: Gray stated when they are not plowing snow, they are clearing trees.

FINANCE DIRECTOR’S REPORT: None

COMMISSIONERS’ REPORT: Commissioner Zulski offered comments that the townships have invested millions of dollars into the roads and the road commission can’t police all the roads so please give us a heads up if they notice activities happening that should be reported. He asked Shank to send out a memo to the townships on this subject. Zulski also asked if the townships would let the road commission know of any dangerous trees that need to be removed.

Commissioner Hoffman inquired about the marijuana money and the CRA magazine update that the money goes to the counties. Shank updated Hoffman regarding the distribution and clarified the process.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:27 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

3-31-23

Date