

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, July 16, 2026. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman James Kargol – Member

Staff Present:

Brent Shank – Engineer/Manager	James Godzik – Permit/CADD Technician
Ed Zmikly – North Road Foreman	John Gray & Art Beach – South Road Foremen
Tony Shaler – Shop Foreman	Lisa Kleeman - Finance Director/Board Clerk
Travis Horrocks – Engineer Technician	

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor	Don Mapes – Emmet County Commissioner
Garrett Muir – Bear Creek Twp. Supervisor	John Eby – Maple River Twp. Supervisor
Alyce Conrad	Kathleen Blust
Amanda Arapoglou	Todd Tonova
Robert Musse	

Guests and Staff Present via Zoom:

Chelsea Drayton – Administrative Assistant	Ed Lamkin
Barbara Camp	George Bloomfield
Louisa Shields	Kevin Seymour

AGENDA:

It was moved by Zulski, seconded by Williams, to approve the agenda as presented.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

MINUTES:

It was moved by Kargol, seconded by Williams, to approve the regular and closed session minutes of June 18, 2026.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Williams, to approve accounts payable vouchers:

Voucher 2627 for checks 61607-61643 and electronic payments in the amount of \$474,773.41

Voucher 2629 for checks 61649-61700 and electronic payments in the amount of \$383,423.38

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Williams, seconded by Kargol, to approve payroll vouchers:

Voucher 2628 for checks 61644-61648 and electronic deposits/payments of \$124,460.97

Voucher 2630 for checks 61706-61710 and electronic deposits/payments of \$123,960.66

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Alyce Conrad – Country Club Road, Boyer Road and Manvel Road intersections need to be cleared of high weeds for better visibility.

APPOINTMENTS:

- a. 8:05 a.m., Ed Lamkin, Church Road – Requesting commercial driveway waiver of concrete curb and gutter requirement because this private road, that will serve as access to six lots, would be located off a gravel road.

It was moved by Zulski, seconded by Williams, to approve the request, but if Church Road is ever paved in the future, the requirements would need to be met. This requirement will be part of the permit.

Roll Call Vote:

Ayes: Kargol

Ayes: Williams

Ayes: Zulski

Nays: None

Motion carried

- b. 8:10 a.m., Amanda Arapoglou and Robert Muusse, Chamonix Lane – Requesting driveway relocation partially into the road right-of-way because the current steep driveway is difficult to climb and park on in the winter. Shank discussed water flow and sensitive drainage issues and Zulski requested engineering design plans for the culvert before this is approved. There was discussion on two driveway entrances, water flow, and washout issues. Gray mentioned this is a difficult area to plow snow in the winter

and this needs to be considered as a plan is determined. Shank discussed making a decision after final plans are received regarding the culvert and driveway placement.

It was moved by Williams, seconded by Zulski, to approve this driveway relocation request pending culvert and placement plan approval.

Roll Call Vote:

Ayes: Kargol

Ayes: Williams

Ayes: Zulski

Nays: None

Motion carried

- c. 8:15 a.m., Kathleen Blust, Pellston Public School, Robinson Road – Requesting commercial driveway waiver of concrete curb, gutters, and paving for a shooting range driveway entrance as this will only be used by 10 athletes for 8 weeks each year in the spring and in the fall and funds would be difficult to raise to pay for this. Godzik mentioned a 12-inch culvert would be required and there is adequate site distance.

It was moved by Zulski, seconded by Kargol, to approve this request but if needs change the driveway requirements would have to be revisited.

Roll Call Vote:

Ayes: Kargol

Ayes: Williams

Ayes: Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Williams, to approve the MDOT State Maintenance Contract for October 1, 2026, through September 30, 2021, and a certified resolution authorizing Robert B. Shank, Engineer-Manager, to electronically sign the contract.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Kargol, seconded by Williams, to appoint Lisa Kleeman to serve during the 2026 MERS Annual Business Meeting as an Officer Delegate.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

- c. It was moved by Zulski, seconded by Williams, to approve a request for a 30-day employee leave of absence.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER REPORT: Shank stated the following:

- Requested approval to bid for gravel production in 2027 of 23A road gravel and 2" Minus crushed stone in the Reed Road and Belmer pit in the amount of about \$400,000. This would be approximately 20-40,000 cubic yard piles and be an approximate 2-year supply. It is possible to increase this amount should more funds become available.
- Click Road Bridge repair bid to be let again for a 2027 project.
- Straits Area Council Meeting will be Tuesday, August 4, 2026, at 9:30 a.m., at Audie's Restaurant in Mackinaw City.

ENGINEER-TECHNICIAN REPORT: Horrocks discussed the following:

- Damage assessments and grading permits for the recent flood.
- McKinley Township gravel project.
- Division Road cure in place pipe project.
- MDOT directional boring project on M119 near Vernales and the Marathon to correct flooding issue.
- Robinson Road project punch list continues due to contractor's schedule.
- Brutus Road project will begin around August 1.
- North Conway Road will be paved for .5 miles off Brutus Road.
- Pennsylvania Avenue and Cedar Lane project will begin after Labor Day.
- MDOT I75 fencing project is in process and should be completed by July 24 or 27.
- MDOT project on I75; removed top of the barrier wall.

PERMIT/CAD TECHNICIAN REPORT: Godzik stated he received a quest from Thomas Bailey, 6321 Maple Street, Levering, to rebuild his garage as the roof collapsed due to snow and 5.5 foot of the garage is in the right-of-way.

It was moved by Kargol, seconded by Zulski, to approve this request as long as the garage follows the same footprint and complies with Emmet County Zoning and Planning's approval.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

SHOP FOREMAN REPORT: Shaler discussed the following:

- Hoist is completed; there were some hiccups with the concrete side of the project.
- Flat Racks have arrived. One will be built in-house and one sent to Truck & Trailer.
- Knocking out the summer maintenance on the sanders and scrapers.

ROAD FOREMEN REPORTS: Zmikly stated the following:

- They have been very busy due to the storm
- Lots of gravel has been used for washout repairs
- Helping MDOT with the I75 barrier wall repair
- Dealing with failed culverts
- Getting roads repaired and fixing washouts

Beach stated they have been helping the north end with storm cleanup, working on a very large fill project on Brutus Road, and getting Mission Road and Marathon Way looking like a road again.

FINANCE DIRECTOR REPORT: Kleeman distributed and discussed the Michigan Transportation Funds Report for May.

COMMISSIONER REPORTS:

- Kargol - None
- Williams - None
- Zulski - None

PUBLIC COMMENT:

- a. Kevin Seymour, via Zoom, regarding Lamkin Road in Goodhart – Inquired about plans for improvement of the Devil’s Elbow washout and getting a drainage study done regarding the culvert shooting water down on Lamkin Road. Shank stated we have no drainage studies planned and we have plans to get the road into better condition. Seymour stated due to the increasing frequency of washouts, could a study be obtained? Shank mentioned MDOT is doing a lot of studying of water patterns in this area and he will check with them on this area to see what can be done. Seymour stated an engineering study needs to be completed by this board or a committee created by landowners and MDOT to determine what can be done. Zulski stated the road commission does not have funds for this type of study. Seymour discussed the possibility of a culvert under Lamkin Road and would an engineering study support continuing the culvert under M119 under Lamkin Road to get the water to the lake.

- b. Todd Tordova, Pickerel Lake Road and Seldon Road – Culvert that was installed is totally filled with gravel on one end and he is concerned about cars and big trucks traveling too fast on the corner. Trucks coming from the quarry are tearing up the corner.

Commissioner Zulski recessed the meeting at 8:56 a.m.

Commissioner Zulski reconvened the meeting at 9:06 a.m.

CLOSED SESSION:

- a. It was moved by Zulski, seconded by Williams, to begin closed session to discuss the bargaining unit contract negotiations at 9:06 a.m.

Roll Call Vote:

Ayes: Kargol

Ayes: Williams

Ayes: Zulski

Nays: None

Motion carried

- b. It was moved by Zulski, seconded by Williams, to end closed session and go back into open meeting at 9:47 a.m.

Roll Call Vote:

Ayes: Kargol

Ayes: Williams

Ayes: Zulski

Nays: None

Motion carried

Commissioner Zulski adjourned the meeting at 9:47 a.m.

DRAFT

Lisa Kleeman, Finance Director-Clerk of the Board

Date