

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on September 5, 2019. The meeting was called to order by Chairman Zulski at 8:00 a.m.

Commissioners Present: Frank Zulski - Chairman Robert Notestine - Vice Chairman
Commissioners Absent: Larry Williams - Member

Staff Present:

| | |
|---------------------------------------------|---------------------------------------|
| Brian Gutowski - Engineer-Manager | John Gray - South End Road Foreman |
| Robert Genson - Equipment Superintendent | Shawn Beckman - Project Manager |
| Lisa Kleeman - Finance Director/Board Clerk | James Godzik – Permit/CAAD Technician |

Guests Present:

| | |
|--------------------------------------------|-------------------------------------|
| James Kargol– Emmet Count Commissioner | Alice Conrad – Springvale Township |
| Gordon & Edith Kruskie – Readmond Township | John Baker – West Traverse Township |
| Bill Dohm – Little Traverse Township | |

MINUTES: It was moved by Robert Notestine, seconded by Frank Zulski, to approve the regular and closed session minutes of August 22, 2019.

Ayes: Notestine, Zulski

Nays: None

Absent: Williams

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1935, checks numbering 45937 through 45975, in the amount of \$285,622.72, was presented for approval. It was moved by Frank Zulski, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Zulski

Nays: None

Absent: Williams

Motion carried

PAYROLL: Voucher No. 1936 for Payroll No. 18, checks numbering 55049 through 55109, for regular payroll in the amount of \$95,454.31, was presented for approval. It was moved by Robert Notestine, seconded by Frank Zulski, to approve payroll for payment of the same.

Ayes: Notestine, Zulski
Nays: None
Absent: Williams
Motion carried

UNFINISHED BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to award the bid for the Pointe Drive Ultra-thin Asphalt Project in Wawatam Township to Rieth-Riley in the amount of \$77,052.

Ayes: Notestine, Zulski
Nays: None
Absent: Williams
Motion carried

- b. It was moved by Robert Notestine, seconded by Frank Zulski, to sign the contract with Wawatam Township for the Pointe Drive Ultra-thin Asphalt Project.

Ayes: Notestine, Zulski
Nays: None
Absent: Williams
Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to sign the 2020 FHWA Safety Grant Cover Sheet for safety signage at 20 locations throughout Emmet County.

Ayes: Notestine, Zulski
Nays: None
Absent: Williams
Motion carried

- b. It was moved by Frank Zulski, seconded by Robert Notestine, to pass a Resolution of Support for House Bill 4476 as requested by Representative Eisen which would increase the Force Account Construction Limits for MDOT and Local Agencies from \$100,000 to \$500,000. See attached.

Ayes: Notestine, Zulski

Nays: None

Absent: Williams

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Emmet County property on Eppler Road for a new salt shed was requested in the amount of 3 acres. Mike Reaves, Director of Facilities for Emmet County EMS, reduced this request to 2.5 acres; 330 by 330 square feet. Zulski commented on the drainage issue and berm to be built at this location as well as work to be done at Camp Petosega to trade for this land. Notestine commented the original purchase of the property by the county included the intention for it to be used for a salt shed.
- Cherry Lane drainage issue was discussed with MCRCSIP's Administrator, Gayle Cummings. Their attorney will write the property owners a letter on this issue.
- MDOT and Federal Highway Bridge Inspection Audit occurred September 3 and we passed
- September 9-11, NMARC/ASMRC and CRASIF Annual Meeting in Battle Creek
- September 17, 1:30 p.m. - Preconstruction meeting for the State Road Mill and Fill Project. Rieth-Riley will begin end of September and be done by mid October. This project will begin just north of Stutsmanville Road and proceed north for 6 miles; about a quarter mile west of Johnson Hill Road. Next year the plan is a BiA project that will go to Cross Village. Zulski stated there needs to be an understanding a 5 or 10% overage cannot be absorbed by the road commission.
- Next Board Meeting is Friday September 20. Today is the last 10 hour day for the year.
- An investment advisor will be here today at 11:00 a.m. to meet with staff regarding investments and social security.

SUPERVISOR'S REPORT: Beckman reported the following:

- Rieth-Riley will begin an Ultra-thin in Resort Township today on Blackbird Road
- Payne & Dolan will be finishing Ultra-thins in Bear Creek and Pleasantview Townships
- Payne & Dolan is paving the Mill and Fill project on Pleasantview Road today, tomorrow and Saturday
- Emmet Heights Road project is substantially complete; just needs painting
- Martincheck Road inspection with Bob Wheaton is schedule for Monday
- Clayton Road project was supposed to start yesterday; he is checking on it.
- North Conway Road handled the first big rain on Tuesday fairly well. There was some water breaching near Dayton Road but nothing serious.

Page 4

Minutes of 09/05/19

Board of Emmet County Road Commissioners

PERMIT/CAD REPORT: Godzik reported trying to catch up on permits. He is getting geared up for Crooked River Road and Ely Road culvert replacements. He will be sure the school district is notified about a detour.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported he is starting to pull trucks on Tuesday to prepare for winter. Our first new truck should be delivered today, a second one should be delivered soon, and the last two trucks are scheduled to be delivered October 12.

COMMISSIONERS' REPORT: Commissioner Notestine thanked the staff for their effort on the fair and Commissioner Zulski for the idea. He commented it went very well and was well received by the public with very good interaction from the community.

Commissioner Zulski also had positive comments regarding the fair with special thanks to Tori Thompson for her efforts toward this project. He discussed the Legal Summit in Gaylord with Senator Schmidt attending. He was disappointed that our district representative was not in attendance. There were a number of issues discussed, but Commissioner Zulski feels the County Road Association is backing away from truly representing northern counties, especially on the subject of bonding for unfunded accrued liabilities. He feels strongly about this subject as the new road funding could be more wisely used if road commissions were able to bond. Discussion continued on the positive and negative aspects of bonding for unfunded accrued liabilities. Gutowski also gave an update on what Representative Eisen told him regarding new road funding options being discussed in the legislature versus the Governor's request as well as misrepresentation in the news on this issue.

Zulski inquired on a sign entering West Traverse Township and Genson confirmed this was completed. He also inquired on contracting for tree cutting and Gray confirmed it has gone well this summer with both the contractors and townships.

ROAD FOREMAN'S REPORT: Gray reported seal coat projects are about done and they will be doing more culvert replacements and ditching.

FINANCE DIRECTOR REPORT: Kleeman gave an update on Michigan Transportation Funds received for July.

PUBLIC COMMENT:

- a. James Kargol, Emmet County Commissioner, asked about the status with Rieth-Riley and Gutowski confirmed they are still on strike but their supervisors have put together two paving crews. Rieth-Riley plans to complete the State Road project as well as Atkins Road, but the federal aid project on Wilderness Park Drive will not happen this year.

- b. Bill Dohm, Little Traverse Township Supervisor, stated school started this week and several out of district kids get dropped off and picked up on his road. He stated at the beginning and end of the day, cars are parked everywhere and it is a heck of a mess for 10-15 minutes. It was recommended to call Johnson's Bus Service and Gutowski will place a call. Notestine stressed this is a safety issue and there may be a better alternative.
- c. John Baker, West Traverse Township Trustee, offered comments on cross culverts that have been placed on M119 and Gray added more information on up-coming culvert projects.

With no further business, Commissioner Zulski adjourned the meeting at 8:40 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date

Larry Williams
Robert Notestine
Frank Zulski Jr.
Brian A. Gutowski, P.E.
Engineer-Manager
Lisa Kleeman
Finance Director -
Clerk of the Board



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EMMET COUNTY ROAD COMMISSION RESOLUTION ON HOUSE BILL 4476

WHEREAS, House Bill (HB) 4476 introduced by Representative Gary Eisen and referred to the Committee on Transportation on April 18, 2019 allows construction projects of the department concerning highways, streets, roads, and bridges, whose cost does not exceed \$500,000 for construction or preservation as defined in section 10c, to be performed by local road agency labor force; and

WHEREAS, This represents a change from costs of projects not to exceed \$100,000 to \$500,000;

THEREFORE, BE IT RESOLVED, that the Emmet County Road Commission hereby **strongly supports** HB 4476 (HB); and

BE IF FURTHER RESOLVED, that a vote hereon be taken by aye and nay and spread at large on the minutes of the Board.

I hereby certify that the above is true and adopted by the Board of County Road Commissioners for the County of Emmet at their regular board meeting on September 5, 2019, and is made part of their official minutes of said Board meeting.

Signed: *Lisa Kleeman*
Lisa Kleeman, Finance Director-Clerk of the Board
Emmet County Road Commission