

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in special session at McKinley Township Hall in Pellston on January 24, 2019, for the purposes of discussing road issues with township officials from Carp Lake, Bliss, and McKinley Township.

Commissioners Present: Frank Zulski and Larry Williams

Commissioners Absent: Leroy Sumner

Staff Present: Brian Gutowski – Engineer-Manager, Shawn Beckman – Project Manager, Lisa Kleeman - Finance Director/Clerk of the Board, and Ed Zmikly - Road Foreman

Guests Present:

Carp Lake Township Officials:

Supervisor – Paul Teike

Trustee – Bob Roll

Trustee - Ken McGuire

Bliss Township Officials:

Clerk – Debra Prout

Trustee – Ron Cease

McKinley Township Officials:

Supervisor – Mark Drier

Clerk – Alicia Morrow

Trustee – Patrick Ball

Trustee – Mike Bohn

Treasurer – Elizabeth Readmond

The Chairman, Frank Zulski, called the meeting to order at 5.58 p.m. and welcomed Carp Lake Township officials to the meeting.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Supervisor Teike discussed a dangerous traffic situation on Pleasantview Road at the Emmet County Recycling Center.

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Carp Lake Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Carp Lake Township is 5.80. Gutowski went on to show where Carp Lake ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 1% good, 97% fair, and 2% poor condition.

Gutowski presented a 5-Year Road Priority List for Carp Lake Township. 2019 suggested repairs funded by Carp Lake Township total \$50,250. He recommends chip seal on Reed Road; paid with local funds of approximately \$50,250 on 2.01 miles.

Supervisor Teike would like to chip seal some roads that have had wedging done but has not selected a particular road yet. Gutowski discussed the replacement of Gill Road Bridge during May-June. The duration of the project will be 6-8 weeks and he will notify the township for emergency service planning and notification. Gill Road will also receive asphalt wedging from US 31 to Cecil Bay Road. Teike suggested a sign on I75 to route traffic for Wilderness Park to Mackinac City instead of using Gill Road. Munger and Reed Road Bridges over the Carp River are also planned for 2019-2020.

Trustee Roll thanked the road commission for graveling the shoulders on Paradise Trail.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

With no further business, the Carp Lake Township officials left the meeting at 6:22 p.m.

The Bliss Township officials were welcomed to the meeting at 6:28 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowksi reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the

beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented Bliss Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition for each rating and required funding per lane mile for specific maintenance and fixes.

The average local road rating for Bliss Township is 5.87. Gutowski went on to show where Bliss ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 7% good, 93% fair, and 0% poor condition.

Gutowski presented a 5-Year Road Priority List for Bliss Township. 2019 suggested repairs funded by Bliss Township total \$33,150. Crack sealing is scheduled for 6.61 miles with road commission funds in the amount of \$17,186. He recommends wedging, paid with local funds, for about \$33,150 on .51 miles.

Trustee Cease suggested chip seal on various roads. Gutowski asked them to send him an email on which roads they would prefer.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

Cease mentioned a big poplar tree on Lakeview, east of West Bliss Road that needs to be removed.

With no further business, the Bliss Township officials left the meeting at 6:44 p.m.

The McKinley Township officials were welcomed to the meeting at 6:47 p.m.

Zulski offered comments and thanks to the township for support on recent legislation, SB 396, and asked for the road commission to be notified when observing logging operations.

Gutowski reviewed the asset management concept and how the Paser Rating System is used in Emmet County. He explained the current ratings on primary and local roads along with a history from the beginning of the millage funding; showing trends and discussing future plans for improvements. He then presented McKinley Township's Local Road 2019 Paser Ratings, explained the logic behind the numerical definition of each rating and required funding per lane mile for specific maintenance or fixes.

The average local road rating for McKinley Township is 6.86. Gutowski went on to show where McKinley ranks amongst the rest of the 16 townships. The township's local roads are currently rated at 42% good, 58% fair, and 0% poor condition.

Gutowski presented a 5-Year Road Priority List for McKinley Township. 2019 suggested repairs funded by McKinley Township total \$118,500. Gutowski suggests chip sealing on 4.74 miles for approximately \$118,500.

Supervisor Drier asked if chip sealing can be completed by September 1 and make the contract not to exceed \$118,500; Gutowski affirmed this would be done. Drier asked if they could get Forest Funds for additional fill or gravel on Orchard Road. Zmikly suggested pit run and gravel in this area, more than 4-6" for about 1,250 feet. Zulski agreed that \$15,000 in Forest Funds could be used towards Orchard Road.

Trustee Ball asked about the materials to be used for chip sealing and Gutowski responded with the stone and asphalt that would be utilized.

Gutowski discussed tree removal and Zulski proposed a funding plan. Zulski also offered for the township to use its annual allocation amount for road commission staff to remove trees. Gutowski reminded attendees that tree removal must be completed between October 1 through March 31, due to the Long-eared and Indiana Bat.

Treasurer Readmond mentioned trees overhanging the railroad tracks on Levering Road that need to be removed.

With no further business, Chairman Zulski adjourned the meeting at 7:07 p.m.



Lisa Kleeman – Finance Director/Clerk of the Board

01-25-19

Date