

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, February 7, 2020. Vice Chairman Robert Notestine called the meeting to order at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman (Video)   Robert Notestine - Vice Chairman   Larry Williams - Member

Staff Present:

Brian Gutowski - Engineer/Manager	Shawn Beckman – Project Manager
Lisa Kleeman-Finance Director/Clerk of the Board	James Godzik - Permit/CADD Technician
Robert Genson - Equipment Superintendent	John Gray - Road Foreman

Guests Present:

Bill Dohm – Little Traverse Township	Jim Kargol – Emmet County Commissioner
Gordon & Edith Kruskie-Readmond Township	Toni Drier – Emmet County Commissioner
Marilyn Williams	John Baker – West Traverse Township

MINUTES: It was moved by Frank Zulski, seconded by Robert Notestine, to approve the regular session minutes of January 24, 2020.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 2005, checks 46451 through 46526, in the amount of \$375,300.85, was presented for approval. It was moved by Robert Notestine, seconded by Larry Williams, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 2006 for Payroll No. 3, checks 55578 through 55611 and direct deposit, for regular payroll in the amount of \$108,819.14, was presented for approval. It was moved by Frank Zulski, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to change the March 6, 2020 Board Meeting to Monday, March 9, 2020.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

- b. It was moved by Frank Zulski, seconded by Robert Notestine, to change the status of Martinchek Road from Townline Road to Horton Bay Road, to an all-season road.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Engineering Conference continued to reveal increased regulation by DEGLE and MDOT making it more attractive to sell our federal aid. Oakland County Road Commission is interested in purchasing more from us. Much will depend on current proposed legislation regarding MDOT buyout of federal aid.
- Preconstruction meeting for Sign Safety Grant, February 12
- MCRCSIP Meeting, February 13, Gaylord
- Next Board Meeting there will be several bids due on road projects and annual materials as well as multiple RFP's for design engineering on 2020 projects.
- Township estimates are being developed as well as tree cutting.

SUPERVISOR'S REPORT: Beckman reported the following:

- Federal aid projects include SHPO (State Historic Preservation Office) requirements that are very involved and time consuming.
- Retention of electronic files for Project Wise is becoming an issue.

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- Guardrail Project and N. Conway Road Project are both held up waiting for closing documents from contractors and consultants.
- State Road and Stutsmanville Road projects are in the design process.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik reported working on Wilderness Park Drive and utility companies.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported on typical equipment breakdowns. He inquired if anything was announced at the Engineering Conference regarding salt and brine best practices. Gutowski communicated with representatives from DEGLE about the best practices that have been developed and implemented by Road Commissions and has invited them to come to the Winter Operations Conference. CRA has mentioned that DEGLE may be implementing regulations on roads near lakes very soon.

ROAD FOREMAN'S REPORT: Foreman Gray reported the break in weather has allowed them to get a lot of tree work completed.

FINANCE DIRECTOR'S REPORT: Kleeman reported on MTF revenue for December received in February. She also updated the Board on the 2018 MDOT Audit which will be a refund in the amount of \$135,589.

COMMISSIONERS' REPORT: Commissioner Notestine asked for a traffic count report so he can answer questions on roads. He went on to discuss the Governor's plan for fixing roads and how we need to educate people that none of that money is coming to improve local roads.

PUBLIC COMMENT:

- a. Bill Dohm, Little Traverse Township Supervisor - asked that township supervisors be informed of the changed meeting date.
- b. Jim Kargol, Emmet County Commissioner - inquired about driveways for the Cemetery on Plains and Sands Road. Godzik gave him an update on what has been permitted.

Commissioner Notestine adjourned the meeting at 8:21 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date