

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on November 30, 2018. The Chairman, Frank Zulski, called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zulski-Chairman, Leroy Sumner-Vice Chairman, Larry Williams-Member

Staff Present:

Brian Gutowski - Engineer-Manager	James Kargol/John Gray – South End Foremen
James Godzik - Permit-CADD Technician	Robert Genson - Equipment Superintendent
Lisa Kleeman - Finance Director/Clerk of the Board	Shawn Beckman - Project Manager
Ed Zmikly – North End Foreman	

Guests Present:

Bill Dohm - Little Traverse Township	Tom Miller - Trailsend Bay Property Association
Dennis Keiser – Bear Creek Township	Alice Conrad – Springvale Township
Toni Drier – Emmet County Commissioner	John Baker – West Traverse Township

MINUTES: It was moved by Leroy Sumner, seconded by Larry Williams, to approve the open meeting minutes of November 14, 2018.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1851, checks numbering 44981 through 45015, in the amount of \$176,853.98, were presented for approval. It was moved by Larry Williams, seconded by Leroy Sumner, to approve accounts payable for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PAYROLL: Voucher No. 1848 for Payroll No. 24, checks numbering 53836 through 53893, for regular payroll in the amount of \$100,470.20, was presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve payroll for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Engineer-Manager Gutowski informed the board on requirements regarding the Local Agency Pavement Warranty Program as negotiated between the County Road Association of Michigan and MDOT as required by State law MCL 247.662 and 247.663. It was moved by Frank Zulski, seconded by Leroy Sumner, to adopt a resolution to adopt a Local Pavement Warranty Program and adopt a resolution to implement the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- b. It was moved by Leroy Sumner, seconded by Larry Williams, to change the 2019 Board Meeting Schedule for the date of November 29, 2019 to December 2, 2019.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS: None

CORRESPONDENCE:

- a. Letter was received regarding Notice of Intent to Prepare an Emmet County Resilient Master Plan.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- December 3-5, CRA Committee Meetings and Legal Symposium in Mount Pleasant
- December 7, 10:00 a.m., Meeting with MDNR regarding Wilderness Park Drive
- December 13, 11:00 a.m., Conservation Resource Alliance Meeting regarding Carp River Crossings over Gill, Munger, and Reed Roads
- Increased sales tax revenue may produce additional funding for road projects

SUPERVISOR'S REPORT: Beckman reported construction is still occurring on North Conway Road with drainage issues. Woodland Road is open, and documentation is being completed regarding this project.

PERMIT/CAD REPORT: Godzik stated he is preparing for the Wilderness Park Drive meeting.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported no issues at this time.

COMMISSIONERS' REPORT: Commissioner Zulski inquired on tree companies being available if required this winter. Gutowski is making a list and creating bid specifications with the plan to present this topic at the annual township meetings.

Zulski also asked Trailsend Bay Property Association representative Tom Miller if homeowners have considered the purchase or trade of available property and how the association would handle it. There was much conversation on property owners, required right-of-way, MDNR, Wawatam Township and Emmet County involvement in the process.

Zulski personally thanked the individuals who called Senator Wayne Schmidt regarding SB 396.

ROAD FOREMAN'S REPORT: Engineer-Manager Gutowski presented a plaque from MDOT to retiring Road Foreman Jim Kargol for his service. Ed Zmikly, north end foreman, stated cutting has begun on Wilderness Park Drive.

FINANCE DIRECTOR REPORT: Kleeman reported that there will be some health insurance benefit improvements with 44 North through the Health Reimbursement Account due to being under the cap. The Health Insurance In-Lieu of Payment for employees who opt out of agency provided health insurance coverage will be \$.36 lower per paycheck for 2019.

PUBLIC COMMENT:

- a. Tom Miller, Trailsend Bay Property Association, asked about a logging operation on Trails End Road.

With no further business, Commissioner Zulski adjourned the meeting at 8:24 a.m.

  
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Lisa Kleeman, Finance Director-Clerk of the Board

12-14-18  
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Date