

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, October 29, 2021. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman – Member

Staff Present:

Brian Gutowski - Engineer/Manager James Godzik – Permit/CADD Technician
Lisa Kleeman – Finance Director/Board Clerk John Gray – Road Foreman
Shawn Beckman - Project Manager Ed Zmikly – Road Foreman

Guests Present:

Toni Drier – Emmet County Commissioner David White – Emmet County Commissioner
Alyce Conrad – Springvale Township Gordon & Edith Kruskie – Readmond Twp.
Jim Kargol – Bear Creek Planning & Zoning Bill Dohm – Little Traverse Twp. Supervisor

Guests Present via Zoom:

Dennis Keiser – Bear Creek Twp Supervisor Jim Bartlett – West Traverse Township
Al Welsheimer – Bear Creek/Resort Twp. Fire Chief

MINUTES: It was moved by Zulski, seconded by Hoffman, to approve the regular session minutes of October 15, 2021.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

Voucher No. 2143 for Accounts Payable checks 48601 through 48616, in the amount of \$46,660.73 was presented for approval. It was moved by Williams, seconded by Hoffman, to approve accounts payable for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

Voucher No. 2144 for Payroll No. 22, checks 56952 through 56977 and direct deposit, in the amount of \$96,644.11, was presented for approval. It was moved by Williams, seconded by Hoffman, to approve payroll for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Rural Task Force 10A federal-aid eligible projects for 2022-2026 were reviewed.

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Hoffman, based upon recommendation of the Engineer/Manager, to approve the annual ice control bids received on 10/26/21 and for them to be used in the best interest of the road commission.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- b. The proposed Letter of Understanding to Teamsters Local No. 214 regarding the Assistant Road Foreman position was discussed.

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Gravel Pit on US31 in Charlevoix County was discussed. Received an offer from Rieth-Riley to trade eight acres in middle of the property for property on road frontage on Townline and Pin Cherry Road. There is a proposed plan to build a salt shed to share with Charlevoix County Road Commission. Williams inquired if this pit could be a source of ice control sand for that area of the county.
- Power's Road is being reviewed for a proposal to straighten the curve. Met with Rieth-Riley and Elmer's yesterday. A drawing was reviewed as MDOT will provide funding for this as a detour route; this was discussed in more detail.
- Tentative 2022 Board Meeting Schedule will be addressed at the next meeting.
- Winter night shift is beginning November 8.
- MCRCSIP Accident Investigation training scheduled onsite for November 10, 10:00 a.m.
- Vacation next week.

- ARPA funds report given by Kleeman with a calculation on the estimated amount of revenue lost due to Covid as well discussion on interpretation of what the funds can be used for. About \$10 million is available to Emmet County, the townships, and the cities and villages. Gutowski reviewed the status of neighboring road commissions working with their counties and their ability to receive these funds. Commissioner Drier recommended we work with County Administrator Michael Reaves; this information was sent to him yesterday. Both the CRA and Senator Wayne Schmidt have advised the road commission to work with the county to obtain ARPA funds.

SUPERVISOR’S REPORT: Beckman discussed working on punch lists and projects for next year.

PERMIT/CAD TECHNICIAN’S REPORT: Godzik reported Munger Road drainage issue has been resolved; the crew did an excellent job. Power poles on Wilderness are put together and Great Lakes Energy should be out there this week to set the poles and restring the lines. DTE will be working at Tannery Creek on Country Club Road next week.

EQUIPMENT SUPERINTENDENT’S REPORT: None.

ROAD FOREMAN’S REPORT: Zmikly commented all winter salt has been delivered and sand is coming Monday. They have been grading roads and filling potholes. Gray stated he has a small amount of projects to wrap up and they have been preparing for winter.

FINANCE DIRECTOR’S REPORT: Kleeman distributed information and discussed the MTF funds to be received in November as well as the proposed rates for health insurance for 2022.

COMMISSIONERS’ REPORT: Commissioner Zulski commented the prep work for Winter is looking good. Commissioners Williams would like to revisit the detour for Powers Road proposed by MDOT. Gutowski stated they are not using Luce Street but plan to use North Conway Road and plan to add three-foot paved shoulders on Powers Road in 2022. Commissioner Hoffman asked question on the variance for July MTF. He will plan to work with Kleeman at a later date.

PUBLIC COMMENT:

- a. Jim Kargol – Bear Creek Township Planning & Zoning Board met and there was a vote for Krist Oil on the corner of Mitchell and Division that ended in a tie as one member was absent. Godzik spoke with a representative from Krist Oil yesterday and they are still moving forward with the project.

Commissioner Zulski adjourned the meeting at 8:37 a.m.

Lisa Kleeman, Finance Director-Clerk of the Board

November 12, 2021
Date