

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, August 27, 2026. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman
James Kargol – Member

Commissioners Absent:

Wade Williams – Vice Chairman

Staff Present:

Brent Shank – Engineer/Manager
Ed Zmikly – North Road Foreman
Tony Shaler – Shop Foreman

James Godzik – Permit/CADD Technician
Art Beach – South Road Foreman
Lisa Kleeman - Finance Director/Board Clerk

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor John Eby – Maple River Twp. Supervisor

Guests and Staff Present via Zoom:

Chelsea Drayton – Administrative Assistant Roger Gietzen
David White – Emmet County Commissioner George Bloomfield
Patrick Bryan

AGENDA:

It was moved by Zulski, seconded by Kargol, to approve the agenda as presented.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

MINUTES:

It was moved by Zulski, seconded by Kargol, to approve the regular and closed session minutes of August 13, 2026.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

ACCOUNTS PAYABLE:

It was moved by Kargol, seconded by Zulski, to approve accounts payables Voucher 2636 for checks 61835-61867 and electronic payments in the amount of \$201,306.66.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

PAYROLL:

It was moved by Zulski, seconded by Kargol, to approve payroll Voucher 2637 for checks 61882-61886 and electronic deposits/payments of \$157,472.38.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

PUBLIC COMMENT:

- a. Roger Dietzen, Robinson Road - Requested a waiver for commercial driveway standards of HMA paving and concrete curb and gutter requirements for a driveway located on Church Road for a small fruit farm and campground.

It was moved by Zulski, seconded by Kargol, to approve the waiver request of the HMA paving and concrete curb and gutter at this time, with the stipulation included on the waiver, if the road is paved in the future the curbs will be required.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

APPOINTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Kargol, seconded by Zulski, to approve 2027 Aggregate Processing Bids and award the bid to Elmers Crane and Dozer, Inc.

Ayes: Kargol, Zulski

Nays: None

Absent: Williams

Motion carried

- b. It was moved by Zuluski, seconded by Kargol, to accept the quotes and award the Terpening Road Gravel Supply to J & N Construction, LLC.

Ayes: Kargol, Zuluski

Nays: None

Absent: Williams

Motion carried

- c. It was moved by Zuluski, seconded by Kargol, to accept the quote and award the Levering Road Slope Failure Repair Project to Spierling Trucking and Excavating.

Ayes: Kargol, Zuluski

Nays: None

Absent: Williams

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER REPORT: Shank discussed the following:

- Proposed dates for the annual township meetings are tentatively scheduled for October 5-6 at the Conway Office and October 12-13 at the Levering facility.
- 2028 MDOT Federal Aid Buyout call for applications will be out on September 8, and he would like to apply for a project on Banwell Road.
- Brutus Road project is in full swing and should be finished right after Labor Day.
- Pennsylvania Avenue project will begin right after Labor Day; signage will be placed to help with residential and contractor traffic.
- North Conway Road paving should happen after Brutus Road is paved and before Pennsylvania Avenue project begins.

ENGINEER-TECHNICIAN REPORT: None

PERMIT/CAD TECHNICIAN REPORT: Godzik discussed flock camera requirements with regards to installation in the right-of-way and the permit process. There are currently four proposed locations for these cameras through the Little Traverse Bay Bands of Odawa Indians Police Department.

SHOP FOREMAN REPORT: Shaler stated they are finishing with maintenance on the winter truck components. The fifth of six trucks from the 2024 purchase will be picked up today and the last one is down for final inspections. He is working on a purchase proposal for 4 new large trucks which should be completed in the next month or so.

ROAD FOREMEN REPORTS: Beach stated the crew has finished the Brutus Road fill project and have almost completed the Nubs Knob drainage project. Next week they will be prepping Warwick Road to receive millings from Pennsylvania Avenue. They have also been brush

cutting and prepping gravel roads for dust control. Zmikly stated they also have been getting ready for dust control, mowing, paving culvert crossings, and working on the Ball Road gravel project.

FINANCE DIRECTOR REPORT: Kleeman distributed and briefly discussed Michigan Transportation Funds for July to be received in September.

COMMISSIONER REPORTS:

- Kargol - None
- Williams - Absent
- Zulski – Inquired on the status of FEMA funding for the 2025 Ice Storm. Shank responded it is in process and Zulski proposed a work session when the funding is received. He also thanked the crew for their persistence in trying to maintain the roads this past summer.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:20 a.m.

Lisa Kleeman

Digitally signed by Lisa Kleeman
Date: 2026.09.10 12:44:17 -04'00'

Lisa Kleeman, Finance Director-Clerk of the Board

Date