

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, May 21, 2026. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman James Kargol – Member

Staff Present:

Brent Shank – Engineer/Manager	James Godzik – Permit/CADD Technician
Ed Zmikly – North Road Foreman	John Gray & Art Beach – South Road Foremen
Tony Shaler – Shop Foreman	Lisa Kleeman - Finance Director/Board Clerk
Travis Horrocks – Engineer Technician	

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor	Mary Zulski
Dennis Keiser – Bear Creek Twp. Supervisor	Garrett Muir–Bear Creek Twp. Deputy Supervisor
Martha Bowman	John Swartout
Trevor Clarke	Laurie Clarke

Guests and Staff Present via Zoom:

Chelsea Drayton – Administrative Assistant	Kristen Neal
Al Welsheimer – Resort/Bear Creek Twp. Fire Chief	

AGENDA:

It was moved by Zulski, seconded by Kargol, to approve the agenda as presented.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

MINUTES:

It was moved by Zulski, seconded by Williams, to approve the regular session minutes of May 7, 2026.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Kargol, seconded by Zulski, to approve accounts payable Voucher 2621 for checks 61474-61504 and electronic payments in the amount of \$240,907.48.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Williams, seconded by Zulski, to approve payroll Voucher 2622 for checks 61505-61509 and electronic deposits/payments of \$118,640.24.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

UNFINISHED BUSINESS:

- a. It was moved by Zulski, seconded by Kargol, to approve the purchase of a GMC Sierra 3500 pickup for \$51,527.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Williams, seconded by Zulski, to approve the purchase of a Falcon 4-ton capacity patch trailer.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

NEW BUSINESS:

- a. It was moved by Zulski, seconded by Williams, to approve the Lower Shore Drive Engineering Proposal by OHM Advisors.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Zulski, seconded by Williams, to approve the MDOT Engineering Reimbursement request.

Ayes: Kargol, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. CRASIF/MCRCSIP Annual Meeting, July 22-23, 2026, Soaring Eagle Casino, Mt. Pleasant.

ENGINEER-MANAGER REPORT: Shank stated the following:

- Summer employees will begin next week.
- Motor carrier report was received for the frost season.

ENGINEER-TECHNICIAN REPORT: Horrocks discussed the following:

- Anderson Road project is completed and turned out well.
- Robinson Road project will begin next week.
- Brutus Road project will begin after July 4th.
- Chipseal project will begin soon for approximately 50 miles.
- Centerline and edge line painting will be approximately 75 miles.
- MDOT culvert lining project at US31 and Eppler Road should be finished this week.
- MDOT I75 fencing project will begin June 1.
- MDOT I75 attenuator project at the bridge will start as soon as possible.
- Little Traverse Township mill and fill projects on Pennsylvania Avenue and Cedar Creek Lane have bids due on June 16.
- Pleasantview Township project will be an overlay for one half mile on North Conway Road from Brutus Road towards the golf course.
- Pickerel Lake Road reconstruction project from the Cheboygan county line to Botsford Road will be designed this year. This will be a federal aid buyout project.

PERMIT/CAD TECHNICIAN REPORT: Godzik had nothing to report.

SHOP FOREMAN REPORT: Shaler discussed the following:

- Finishing up the summer equipment change over.
- Cleaning up brush from the ice storm.
- Safety training for chainsaw training occurred this week.
- Hoist project will begin May 27.

ROAD FOREMEN REPORTS: Beach and Zmiky stated they have been doing the following:

- Assisting MDOT in dealing with flooding.
- Prepping gravel roads for dust control.
- Mastic crew and hot patcher crew have been prepping roads for sealcoat.

FINANCE DIRECTOR REPORT: Kleeman had nothing to report.

COMMISSIONER REPORTS:

- a. Kargol - Inquired on painting roads on both primary and local roads.
- b. Williams - None
- c. Zulski - None

PUBLIC COMMENT:

- a. Dennis Keiser, Bear Creek Township Supervisor – Inquired how long after chip sealing will the fog seal occur? Horrocks stated about one to two weeks.

Commissioner Zulski adjourned the meeting at 8:22 a.m.

DRAFT

Lisa Kleeman, Finance Director-Clerk of the Board

Date