

Processing Time

Permits will usually be processed and issued within 5 business days from the date received, provided that all required information is received at the time of application. Incomplete applications will be delayed or not processed until all required information is received. Additional processing time may be needed for complicated applications, heavy application volume, reduced staffing levels, or Road Commission priorities.

Payment

Once a permit is approved, the applicant will receive an e-mailed invoice that must be paid with a charge card before the permit can be viewed.

Final Inspection

When work in the right-of-way is complete, the applicant must let the Road Commission know so a final inspection can be performed, and the permit can be closed.