

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, February 19, 2021. Robert Notestine, Vice Chairman of the Board, called the meeting to order at 8:00 a.m.

Commissioners Present:

Robert Notestine - Vice Chairman Wade Williams - Member

Commissioners Present via Zoom:

Frank Zulski – Chairman from Orange Beach, Alabama

Staff Present:

Brian Gutowski - Engineer/Manager

John Gray – South Road Foreman

James Godzik – Permit/CADD Technician

Bob Genson – Equipment Superintendent

Lisa Kleeman – Finance Director/Board Clerk

Shawn Beckman – Project Supervisor

Guests Present via Zoom:

David White – Emmet County Commissioner

Toni Drier – Emmet County Commissioner

Michael Reaves – Emmet County Administrator

Roger Moore – Wawatam Twp. Supervisor

Bill Dohm – Little Traverse Township

Dennis Keiser – Bear Creek Township Super.

Thomas Miller–Trails End Bay Property Assoc.

Sandy Planisek

Lisa Fineout - Readmond Twp. Supervisor

Paul Schemanski

Al Welsheimer

MINUTES: It was moved by Frank Zulski, seconded by Wade Williams, to approve the regular session minutes of February 5, 2021.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

Voucher No. 2107 for Accounts Payable checks 47722 through 47776, in the amount of \$390,621.74 was presented for approval. It was moved by Wade Williams, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

Voucher No. 2108 for Payroll No. 4, checks 56454 through 56482 and direct deposit, in the amount of \$123,900.24, was presented for approval. It was moved by Robert Notestine, seconded by Wade Williams, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

There was a moment of silence for Leroy Sumner, past board member, who passed away.

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS:

- a. 8:10 a.m.: Public Hearing – Rustic Road improvements from Pickerel Lake Road then west and north for 1.34 miles in Springvale and Bear Creek Townships. It was moved by Frank Zulski, seconded by Wade Williams, to begin the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

The public hearing was advertised in the Petoskey News Review. No comments were received prior to the public hearing and there were three calls for comments. It was moved by Frank Zulski, seconded by Wade Williams, to end the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- b. 8:15 a.m.: Public Hearing – Crump Road improvements from Powers Road then north for .92 miles in Littlefield Township. It was moved by Robert Notestine, seconded by Wade Williams, to begin the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

The public hearing was advertised in the Petoskey News Review. No comments were received prior to the public hearing and there were three calls for comments. It was moved by Frank Zulski, seconded by Wade Williams, to end the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- c. 8:20 a.m.: Public Hearing – Eppler Road improvements from Sheridan Road to Intertown Road for 1.46 miles in Resort Township. It was moved by Wade Williams, seconded by Robert Notestine, to begin the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

The public hearing was advertised in the Petoskey News Review. No comments were received prior to the public hearing and there were three calls for comments. It was moved by Wade Williams, seconded by Robert Notestine, to end the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- d. 8:25 a.m.: Public Hearing – Wilderness Park Drive improvements from Cecil Bay Road east to Second Beach for 2.35 miles in Wawatam Township. It was moved by Wade Williams, seconded by Robert Notestine, to begin the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

The public hearing was advertised in the Petoskey News Review. No comments were received prior to the public hearing and there were three calls for comments. It was moved by Wade Williams, seconded by Robert Notestine, to end the public hearing.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Wade Williams, to award the bid for two Western Star trucks to Grand Traverse Diesel Service, Inc., at \$159,500 for each truck.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Frank Zulski, seconded by Wade Williams, to award the bid for upfitting two Western Star trucks to Truck & Trailer Specialties, at \$122,171 for each truck.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- c. It was moved by Wade Williams, seconded by Frank Zulski, to award the bid for a GPS Survey System to Topcon Solutions for \$27,880.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- d. It was moved by Wade Williams, seconded by Robert Notestine, to award the bid for the Rustic Road reconstruction project from Pickerel Lake Road then west and north for 1.34 miles in Springvale and Bear Creek Townships to Tri County Excavating, at \$440,325.80.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- e. It was moved by Wade Williams, seconded by Frank Zulski, to award the bid for the Eppler Road reconstruction project from Sheridan Road to Intertown Road for 1.54 miles in Resort Township to Rieth-Riley Construction Co., Inc., at \$894,728.44.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- f. It was moved by Frank Zulski, seconded by Wade Williams, to award the bid for the Crump Road reconstruction project from Powers Road then north for .92 miles in Littlefield Township to Tri County Excavating, at \$339,728.92.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- g. It was moved by Wade Williams, seconded by Robert Notestine, to award the bid for the Wilderness Park Drive Cold-in-Place Recycling project from Cecil Bay Road to Second Beach for 2.35 miles in Wawatam Township to J & N Construction, at \$637,706.42.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- h. It was moved by Frank Zulski, seconded by Wade Williams, to sign the contract with Resort Township for the Eppler Road project.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- i. It was moved by Frank Zulski, seconded by Wade Williams, to approve a resolution authorizing Robert Notestine and Wade Williams to sign Contract Number 20-5477 with MDOT for the 2021 Safety Project for signing upgrades.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Letter from Ray Roberts, CRA Commissioner's Committee Chair, requesting all Road Commissions adopt the updated "Commissioners Code of Conduct" and "Best Practices for County Road Commission Boards" policies. Gutowski provided this information to the board and this item will be discussed at a future meeting.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Stimulus funds that were passed in December will award approximately \$184,000 to Emmet County Road Commission. He suggest a chip seal over the Cold-in-Place project on Pleasantview Road for 4.5 miles or place an asphalt surface on McDougal Road for .6 miles. Gutowski anticipates the next stimulus would be about four times the amount and he will have more information at the next meeting.
- PASER Training on February 23, 2021 online
- Asphalt Paving Association Meeting, afternoon on February 23, 2021
- MDOT Meeting with Rob Hall, February 24, 2021. Gutowski will be discussing regional weather system options for four additional locations in Emmet County.

- CRA Legal Zoom Meeting on February 24
- Coastal Resiliency Presentation by Wade Trim and MDNR at noon, via Zoom, on February 25
- Wilderness Park Drive project will begin in the middle to the end of August and will take about a week and a half to complete.

SUPERVISOR’S REPORT: Beckman reported getting projects out for bids. He also stated asphalt is around \$65-70.00 per ton, not much change from last year. He has been working on file review for federal aid project corrections from last year, TAMC/IRT reporting, and certification maps to be submitted by March 31.

PERMIT/CAD TECHNICIAN’S REPORT: Godzik reported working on Wilderness Park Drive and met with Great Lakes Energy power regarding pole locations; 22 poles have to be moved and 4 poles will be eliminated. Great Lakes Energy will be bringing in their tree crew for the next phase of this project. AT&T will be contacted next week for phone box relocation.

EQUIPMENT SUPERINTENDENT’S REPORT: Genson reported it has been a rough two weeks in the shop with equipment breakdowns.

ROAD FOREMAN’S REPORT: Gray reported working on trees in between snow events.

FINANCE DIRECTOR’S REPORT: : Kleeman reported working on year end audit and informed the board there will be an ad in the paper for the Administrative Assistant position.

COMMISSIONERS’ REPORT: Commissioner Williams noted trees on Maple River Road that need to be removed and Godzik noted he has measured for tree removal. Williams suggested other trees that need to be removed as they are encroaching the road. Commissioner Zulski asked Godzik for a traffic count on North Pleasantview Road in preparation for possible stimulus funding. Commissioner Notestine has received positive comments and compliments on the plowing on roads in Resort Township.


PUBLIC COMMENT:

- a. Thomas Miller of Wawatam Township – please reexamine stop sign requirements northbound on Wilderness Park Drive near Trailsend Bay Road and French Farm Lake Road. He had several additional comments on why people are not stopping at some of these signs; Gutowski agreed and a change will be made.

Commissioner Notestine adjourned the meeting at 8:45 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date